

APPROVED

Municipality of the District of Lunenburg
Notes of a Fire & Emergency Services Committee Meeting

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, N.S.
Thursday, January 8th, 2025 – 7:00 p.m.

Attendance

Brian Keizer, District 1 & 2 Fire Commission, Chair
Deputy Chief Dean Schmeisser, Dayspring & District Volunteer Fire Department
Councillor Morgen Reinhardt, District 1, Vice Chair
Councillor Martin Bell, District 2
Councillor Pam Hublely, District 4
Councillor Alison Smith, District 6
Herbert Seymour, Member-At-Large
Brooke Gray, Member-At-Large
Mayor Elspeth McLean-Wile, Ex-Officio

Regrets

Chief Darren Mulock, Northfield District Fire Department
Captain Emily Bowers, Hebbville Fire Department
Alex Dumaresq, Deputy C.A.O.

Staff

Chris Kennedy, Fire Services Coordinator
Sandra Challis, Administrative Assistant

1. Call to Order

Mr. Keizer called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved by Deputy Chief Schmeisser, seconded by Herbert Seymour that the agenda be approved as circulated. Carried Unanimously.

3. Approval of Notes

The notes of November 18, 2025, were approved as circulated.

4. Business Arising from the Notes

4.1 Resolutions of Council

Mr. Kennedy noted Council had resolved the following:

- Annual increase for fire department grant of 2% will be added to the budget process.

- Requested Staff to prepare amendments to Policy 036 to incorporate a Code of Conduct for Fire Officers for consideration.

4.2 Policy 036 amendments – Code of Conduct

Mr. Kennedy advised that a draft version of the amended policy has been prepared and reviewed by the municipality's HR Department. Both Legal office and the Deputy CAO need to review before it can come back to the FESC. It is hoped that the document can be presented at Council and LRFES in March and to the departments at the AGM in April.

5. L.R.F.E.S. Report

It was noted by Mr. Keizer and Mr. Kennedy that the new LRFES bylaws were approved, the GOGs that will be worked on were discussed and the coming year's training program was reviewed.

6. New Business

6.1 LRFES Training

Mr. Kennedy outlined the training package that has been put together by Captain Bowers. There are two groups following Level 1 Training until Spring including subjects such as Scene Safety Officer, Hazardous Materials Awareness and Fire Strategy and Tactics. There is also an Instructor Course 1 being run this winter, to expand the number of instructors available. Mr. Kennedy believed that LRFES would be approaching the municipality for financial support. It was noted that there is currently no approved certification process in the Province, with the fire school losing their certification capabilities, and there is nothing currently in place to bring in examiners from out of province to fill the gap. The recently formed FTAC (Firefighting Training Advisory Committee) is currently gathering data from departments. Mr. Kennedy is an advisor to this committee and attends meetings.

6.2 2025 Fire Tax Payments

The latest fire tax payments spreadsheet was included in the agenda package for information purposes.

7. Added Items – None

8. In Camera – None

9. Next Meeting

The next meeting is scheduled for March 5th. Mr. Keizer requested this be brought forward to February 5th for the FESC to review the proposed amendments to Policy 036. Mr. Kennedy would confirm feasibility of the timeline and inform the committee.

10. Adjournment

There being no further business the meeting adjourned at 7:21 pm.