

APPROVED

**Municipality of the District of Lunenburg
Notes of a Fire & Emergency Services Committee Meeting**

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, N.S.
Tuesday, November 18th, 2025 – 7:00 p.m.

Attendance

Brian Keizer, District 1 & 2 Fire Commission, Chair
Deputy Chief Dean Schmeisser, Dayspring & District Volunteer Fire Department
Captain Emily Bowers, Hebbville Fire Department
Councillor Morgen Reinhardt, District 1, Vice Chair
Councillor Martin Bell, District 2
Councillor Pam Hubley, District 4
Councillor Alison Smith, District 6
Herbert Seymour, Member-At-Large
Brooke Gray, Member-At-Large
Mayor Elspeth McLean-Wile, Ex-Officio

Regrets

Deputy Chief Dean Schmeisser, Dayspring & District Volunteer Fire Department
Chief Darren Mulock, Northfield District Fire Department

Staff

Alex Dumaresq, Deputy C.A.O.
Chris Kennedy, Fire Services Coordinator
Sandra Challis, Administrative Assistant

1. Call to Order

Mr. Keizer called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved by Councillor Hubley, seconded by Councillor Bell that the agenda be approved as circulated. Carried Unanimously.

3. Approval of Notes

The minutes of September 4, 2025, were approved as circulated.

4. Business Arising from the Notes

4.1 Member-at-Large Appointment

Mr. Kennedy noted Council had approved the appointment of Brooke Gray as a member-at-large to the committee.

4.2 Code of Conduct

Mr. Kennedy summarized the Chief Officer Code of Conduct report, circulated with the agenda, and Mr. Dumaresq gave a brief history of the background of the issue and why it was being addressed. LRFES had not raised any issues with what was being proposed.

Moved by Councillor Hubley, seconded by Herbert Seymour that the Fire & Emergency Services Committee recommends that Municipal Council approve the approach for establishing a Code of Conduct for senior fire services officers, and further that Municipal Council direct Staff to prepare amendments to Policy 036 Fire & Emergency Service to include a chief officer code of conduct and complaint process. Carried Unanimously.

4.3 Driver Standards

4.3.1 LRFES GOGs

Discussed under 4.3.2

4.3.2 LRFES Survey Results

Mr. Kennedy reviewed his report (circulated with the agenda) explaining that there had been considerable discussion regarding Driver Standards/Class 3 Licensing at LRFES. LRFES had requested that departments be surveyed on this subject and the results together with LRFES's General Operating Guidelines were provided in the agenda for information purposes.

It was noted that the new Nova Scotia Fire Training Advisory Committee should include this on their agenda for review, given that it is one of the priorities.

5. L.R.F.E.S. Report

Mr. Keizer reported that the following had been discussed at the most recent LRFES meeting:

- New bylaws for LRFES to be voted on at the next meeting
- Discussion on Code of Conduct
- Discussion on Driver Standards

6. New Business

6.1 Meeting Dates 2026

A list of the 2026 FESC meeting dates was provided for information purposes.

6.2 Budget 2026/2027

Mr. Kennedy reviewed his memo recommending a 2% increase for Fire Service Annual Grants. Clarification was provided on the reverse assessment for grants and the post-merger grant for Tri-District Fire Rescue. It was highlighted that this grant was one of the mechanisms MODL used to support departments prepared to merge.

Mr. Dumaresq noted that he anticipated the Training Grant request from LRFES would be higher than what was presented in the memo.

Moved by Councillor Smith, seconded by Herbert Seymour that the FESC recommends that Municipal Council approve a 2% increase of \$4,335 to the 2026/2027 annual grants totalling \$205,759.00. Carried Unanimously.

7. Added Items – None

8. In Camera – None

9. Adjournment

There being no further business the meeting adjourned at 7:23 pm