

**APPROVED**

**Municipality of the District of Lunenburg**  
**Notes of a Fire & Emergency Services Committee Meeting**

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, N.S.  
Wednesday, May 08, 2025 – 7:00 p.m.

**Attendance**

Brian Keizer, District 1 & 2 Fire Commission, Chair  
Councillor Morgen Reinhardt, District 1, Vice Chair  
Councillor Martin Bell, District 2  
Councillor Pam Hubley, District 4  
Councillor Alison Smith, District 6  
Herbert Seymour, Member-At-Large  
Patricia Sharpe, Member-At-Large  
Deputy Chief Dean Schmeisser, Dayspring & District Volunteer Fire Department  
Captain Emily Bowers, Hebbville Fire Department  
Mayor Elspeth McLean-Wile, Ex-Officio

**Regrets**

Chief Darren Mulock, Northfield District Fire Department

**Staff**

Alex Dumaresq, Deputy C.A.O.  
Chris Kennedy, Fire Services Coordinator  
Sandra Challis, Administrative Assistant

**1. Call to Order**

Mr. Kennedy called the meeting to order at 7:00 p.m. and explained the FESC's nomination and elections procedure.

**2. Election of Officers**

**2.1 Chair**

Mr. Kennedy called for nominations for the position of Chair. Those nominated by ballot for the position were Brain Keizer, Emily Bowers and Dean Schmeisser. Both Dean and Emily declined the nomination, therefore Mr. Keizer was acclaimed as Chair.

Mr. Keizer chaired the meeting from this point.

**2.2 Vice Chair**

Mr. Keizer called for nominations for the position of Vice Chair. Those nominated by ballot for the position were Dean Schmeisser, Councillor Bell, Councillor Smith, Councillor Hubley and Councillor Reinhardt. Cllrs Smith, Hubley and Bell declined the nominations, leaving Dean Schmeisser and Councillor Reinhardt on the ballot. Councillor Reinhardt won the position of Vice Chair by majority ballot.

**Moved by Herbert Seymour seconded by Emily Bowers that the ballots be destroyed. Carried Unanimously.**

### **3. Approval of Agenda**

**Moved by Councillor Hubley, seconded by Councillor Bell that the agenda be approved as circulated. Carried Unanimously.**

### **4. Approval of Notes**

The minutes of March 12, 2025, were approved as circulated.

### **5. Business Arising from the Notes**

#### **5.1 Cumberland Governance Issue**

**5.1.1 Code of Conduct for Officers/Members** – The committee discussed the two memos for items 5.1.1 and 5.1.2 included in the agenda. It was agreed to arrange a workshop with members of LRFES to collaborate on:

- a) A Code of Conduct that would provide fire members with a process to raise concerns about their department's senior officer, when it is not possible for the issue to be dealt with at the department level; and
- b) A process that would aid fire departments with Class 3 Licencing.

#### **5.1.2 Class 3 Driver Requirements**

As discussed above

**5.2 Insurance Update** – The committee was updated on the switch to Gallagher's for departments' insurance from May 1<sup>st</sup>, and that most departments have completed the required paperwork.

**6. L.R.F.E.S. Report** – It was reported that the next meeting of the LRFES is the AGM, where it is hoped that members will step forward to coordinate several committees.

### **7. New Business**

- 7.1 Minister's Letter – Fire Services Review** – It was concluded that FSANS would be hiring a company to gather information for the review; and it is hoped to be completed before Fall. The Committee discussed that there is no intent for the Nova Scotia Guard to be emergency responders and will not deplete the services that can be offered by fire departments.
- 7.2 Governance – Oakland & Clearland** – The memo, circulated with the agenda, identified governance gaps for residents of Oakland and Clearland. The residents receive fire services from Mahone Bay & District Fire Department and pay their fire tax to the Town of Mahone Bay, however, the residents have no way to ask questions or raise issues regarding the fire service as they are MODL citizens. Staff advised that possible solutions to this issue will be discussed by LRFES once the priorities identified under 5.1.1 and 5.1.2 are concluded.

**8. Added Items** – None

**9. In Camera** – None

**10. Adjournment**

The meeting adjourned at 7:51 p.m.

The next meeting will be on July 3<sup>rd</sup>, 2025