

**Annual General Meeting
Fire & Emergency Services Committee AGENDA
Best Western Hotel, Cookville
Wednesday, April 10, 2024 – 7:00 p.m.**

1. Call to Order
2. Welcome & Opening Remarks – Mayor Bolivar-Getson
3. Introduction of Committee Members & Councillors
4. Presentation: Automatic Mutual Aid - Andrew MacLean, CD Fire Protection Specialist,
Fire Underwriters Survey
5. Chair’s Annual Report – Fire & Emergency Services Committee 2
6. Fire Service Coordinator’s Report 3-21
7. Items Circulated with Registration Package – to be returned by June 15th 2024
8. Other Items Circulated/Available
9. Appointment for four representatives to Fire & Emergency Services Committee
- 9.1. Report of Nominations – Chris Kennedy..... 22
10. New Items
- 10.1. Mandatory SCBA Functional Testing as part of registration effective June 2025
- 10.2. Fire Services Annual Newsletter
- 10.3. Date for 2025 Annual General Meeting – Wednesday, April 9th, 2025
11. Adjournment

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Annual Report

Fire and Emergency Services Committee of the Municipality of the District of Lunenburg

2023

I want to first thank all the members of committee, from the Fire Services, the Municipal Council, and the members at large. The committee structure/membership provides a cross section and together we work to make improvements. We had two new Fire Services representatives join the committee last year, includes Darren Mulock and Emily Bowers.

The group worked well together and was able to move forward with the business of the Fire Services. The support staff including the Fire Services Coordinator brought matters to the table and provided background information as required.

During the year we were able to put the final changes on Policy MDL 036 for SCBA and the requirements for testing.

There were also a lot of housekeeping items in Policy MDL 036 that we also reviewed and made comments so that the policy will be clearer on matters that became known after earlier policy amendments (items like in the pump testing section)

The committee is always concerned with the health and safety of Fire Fighters and policy changes are centered around that.

As you can see from this report the Committee members put into place the initiatives to ensure health and safety benefits of the Fire Personnel.

I also wanted to take this opportunity to thank Chris Kennedy for his assistance to all the fire service groups over the past year whenever they required him.

Brian Keizer

Committee Chair

Fire & Emergency Services Committee - AGM
Date: April 10, 2024
Item: 6
Authorization: Alex Dumaresq

Fire & Emergency Services Committee (FESC) Annual General Meeting

April 10, 2024, Best Western Plus Cookville



MODL Fire & Emergency Services Survey Results

Include Self Contained Breathing Apparatus functional testing as a mandatory part of the Annual Registration Process (100%)

More support for training (repeated commentary)

Adoption of standardized GOG's across departments (over 70%)

Adoption of standardized application process across depts (over 80%)



MODL Fire & Emergency Services Survey Results



Regional training facility (Over 80%)

Recognition for Businesses that allow firefighters to leave work
(over 70%)

Revisit Grant formulas (70%) **NOTE: All comments indicated
concerns/hesitation (On Hold for now)**

FESC Approved Work Plan for Fire Services Coordinator



Safety

1. FESC Recommended to Council that SCBA function testing be part of Annual Registration Process. (To start June 15. 2025)
 - Also Repeal & Replace Policy -36 Fire & Emergency Services, the FESC approved at the March 14, 2024, meeting.



FESC Approved Work Plan for Fire Services Coordinator

Safety

2. A section be added to the registration package to capture firefighters level 1 trained/certified
3. Consult with Departments/LRFES on what standardized GOGs should be adopted across all departments.



FESC Approved work plan for Fire Services Coordinator

Capacity & Governance

1. Work with LRFES to develop training strategy to address gaps and priority areas

- Level 1 Training
- Leadership and Human Resources
- Enhanced opportunities for regional training

2. Continue MODL's current Leadership for all Fire dept. members

- Planning for Spring training Session
- Grant to support specific leadership training events



FESC Approved work plan for Fire Services Coordinator

3. Work with LRFES services to develop a standard personnel policy that could be adopted by MODL fire departments.

4. Encourage Automatic Mutual Aid

- Gather Data on existing departments who have this and the types in place currently (Registration)

- Present data, benefits and process to FD's



FESC Approved work plan for Fire Services Coordinator

Recruitment and Retention

1. Continue with existing program
2. Work with fire departments for a template for intake policy and application process. (Including Diversity, equity and Inclusion)
3. Promote business/community group recognition certificate



**WHEN YOUR DRIVING
LIGHTS AND SIRENS**



**AND YOU FINALLY PASS THE PERSON WHO
WAS IN FRONT OF YOU FOR 5 MINUTES**



FESC Approved work plan for Fire Services Coordinator

Regional Training Facility

1. Begin Discussion with Regional partners
2. Recommend annual contribution to MODL reserve for facility
3. Funding put into reserve fund by council for Regional Training Facility in the 2024 Budget request.



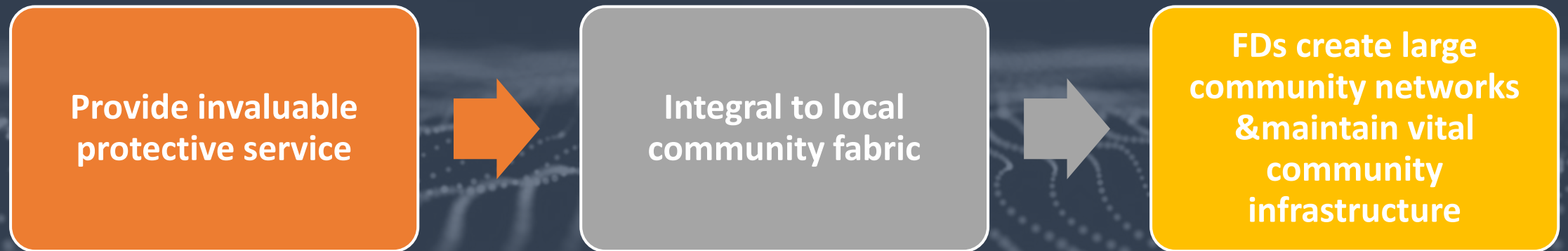
Accomplishments

Continuation of Recruitment and Retention Strategy

WCB, NEW EFAP



Importance of Fire Departments



Recruitment & Retention



I WANT YOU for Fire Services



Other Items

Fire Services Coordinator visiting stations (EAP and other Initiatives)

- Grant for Officer training individual/group (Also Diversity and Safe Workplace presentation).
- Fire Scene security procedure.
- Certificate of Recognition for businesses and community groups.
- Couple of Sessions at stations on resiliency for first responders and for Level 1 program with addition of CISM team.



Fire Service awards

10, 50-year awards

NGVFD, Chief Blair Lantz, Douglas Veinot , Michael Snyder

UCFD, Cleveland Conrad, Harry Smith

MDFD, Gerald Corkum, Wayne Wentzell

TOL&DFD, Oran Hyson

TOMB, Richard Nowe (Chief Retired)

BFD Reid Whynot (Chief Retired)



Fire Service awards

Additional Awards

3, 45-year awards

2, 40-year awards

2, 35-year awards

9, 30-year awards

6, 20-year awards









Memorandum

To: Chair and members of the Fire & Emergency Services Committee (FESC), Fire & Emergency Service Representatives

From: Chris Kennedy, Fire Service Coordinator

Date: April 10, 2024

Re: Annual General Meeting, names brought forward for the FESC

Report of the fire services coordinator for FESC members

The following names are being brought forward for the FESC term 2024/2025:

1. Brian Keizer, District 1&2 Fire Commission, (Reoffering FESC member)
2. Dean Schmeisser, Deputy Chief Dayspring and Dist. F.D., (Reoffering FESC member)
3. Darren Mullock, Chief Northfield & Dist. F.D., (Reoffering FESC member)
4. Emily Bowers, Capt. Hebbville F.D., (Reoffering FESC member)

Chris Kennedy/Fire Services coordinator