

Municipality of the District of Lunenburg

Notes of a Fire & Emergency Services Committee Meeting

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, N.S.

Thursday, July 6, 2023 – 7:00 p.m.

Attendance

Councillor Wendy Oickle, District 3
Councillor Michelle Greek, District 7
Councillor Chasidy Veinotte, District 10
Mayor Carolyn Bolivar-Getson, Ex-Officio
Chief Darren Mulock, Northfield District Fire Department
Captain Emily Bowers, Hebbville Fire Department
Herbert Seymour, Member-At-Large
Randy Harris, Member-At-Large

Regrets

Brian Keizer, District 1 & 2 Fire Commission, Chair
Councillor Martin Bell, District 2
Deputy Chief Dean Schmeisser, Dayspring & District Volunteer Fire Department, Vice Chair
Angela Henhoeffler, REMO Coordinator
Alex Dumaresq, Deputy C.A.O.

Staff

Chris Kennedy, Fire Services Coordinator
Sandra Challis, Administrative Assistant

1. Call to Order

Mr. Kennedy called the meeting to order at 7:00 p.m. Due to technical issues, neither the Chair nor Vice Chair were able to attend the meeting virtually.

Moved by Councillor Greek, seconded by Mr. Seymour that Councillor Oickle chair the FESC meeting. Carried Unanimously.

2. Approval of Agenda

Moved by Councillor Greek seconded by Mr. Seymour that the agenda be approved as circulated. Carried Unanimously.

3. Approval of Notes – May 8, 2023

Moved by Councillor Veinotte, seconded by Mayor Bolivar-Getson that the Notes of the May 8, 2023 Fire & Emergency Services Committee meeting be approved as circulated. Carried.

4. Business Arising from Minutes

4.1 Strategic Priorities Survey to Departments

A draft of the strategic priorities survey was included in the agenda package. The intent would be to create the survey using Survey Monkey and circulate to each department for completion by the Chief, with input from their Executive or Membership, one response per department.

Mr. Kennedy reviewed the proposed survey questions and the Committee suggested revisions:

Safety

- Switch questions Q2 & Q3
- Add: Does your department have a department appointed Safety Officer (not Scene Safety Officer)?
- Add: Does your department have pre-incident planning for the commercial structures in your district Y/N Comments

Collaboration & Training

- Q7 add the word training/collaboration.
- Throughout document, spell out acronyms.

General Operating Guidelines

No changes.

Personnel

- Add: Does your personnel policy include Conflict Resolution?
- Change Q7 – For help with personnel and soft skills training, did you know MODL's leadership training grant is available?
- Add: Are your members aware of the Family Members Assistance Program?

Funding

- Move this section to the end of the survey.
- End the question regarding grant formulas after "revised".
- Add: Apart from the Firefighters 50/50 draw, what other fundraising activities does your department usually do?

Recruitment & Retention

No changes.

Regional Training Facility

- Check boxes for options under Q2 & Q3
- Remove Q4 completely.

It was agreed to make the requested changes to the document and circulate to the Committee before sending to the Departments. Paper copies of the survey would also be available.

The aim would be to release the survey mid/end July with responses required by the end of August. Hopefully, the responses can be ready for the FESC September meeting.

5. L.R.F.E.S. Report

No report available.

6. New Business – Nil

7. Added Items - Nil

8. In Camera - Nil

9. Next Meeting – Thursday, September 7th, 2023

10. Adjournment

There being no further business at 8:15 p.m. the meeting adjourned.