

Municipality of the District of Lunenburg

Minutes of an Annual General Meeting of the Fire & Emergency Services Committee

Held at Best Western Hotel, Bridgewater

Thursday, April 7, 2022 – 7:00 p.m.

Attendance:

Blockhouse & District Fire Department
Conquerall Bank Fire Department
Cornwall & District Fire Department
Dayspring & District Fire Department
District 1 & 2 Fire Commission
Hebbsville Fire Department
Hemford & District Fire Department
Indian Point Fire Department
Italy Cross/Middlewood & District Fire Department
LaHave Fire Department
Martin's River Fire Protection Commission
New Germany Volunteer Fire Department
Northfield & District Fire Department
Oakhill & District Fire Department
Petite Riviere Volunteer Fire Department
Pleasantville & District Fire Department
Tri-District Fire & Rescue Services
Walden Fire Department
Wileville Fire Department

Council:

Mayor Carolyn Bolivar-Getson
Councillor Martin Bell, District 2
Councillor Wendy Oickle, District 3
Councillor Pam Hubleby, District 4
Councillor Sandra Stratton, District 6
Councillor Michelle Greek, District 7
Councillor Reid Whynot, District 9, Vice Chair of FESC
Councillor Chasidy Veinotte, District 10

Fire & Emergency Services Committee:

Brian Keizer, District 1 & 2 Fire Commission, Chair
Chief Tom Lockwood, Indian Point Fire Department
Retired Chief Steve Patterson, Cornwall Fire Department
Deputy Chief Dean Schmeisser, Dayspring & District Fire Department
Herbert Seymour, Member-At-Large
Randy Harris, Member-At-Large

Staff:

Chris Kennedy, Fire Services Coordinator

Sandra Challis, Administrative Assistant

1. CALL TO ORDER

Mr. Kennedy called the meeting to order at 7:00 p.m.

A moment of silence was held in honor of fallen firefighters.

2. MAYOR'S WELCOME & OPENING REMARKS

Mayor Bolivar-Getson addressed the group and thanked them all for their service to the District recognizing that all the volunteers and auxiliaries are an integral part of our communities and are highly thought of throughout. The Mayor's address highlighted the following items:

- MODL's financial support to Fire Departments –
 - \$10,000 towards Group Personnel Policy,
 - Fully pays Workers Compensation contribution,
 - Provides a Firefighter Member & Family Assistance Program (FMAP).
 - \$70,000 in Covid relief grants to Departments to compensate for inability to fundraise and have rentals
- Three new grants for Fire Departments created –
 - Fire Service Annual Recognition Grant – to assist departments on hosting recognition events for members.
 - Fire Service Leadership Training Grant Individual - for individual officers and executive members to develop leadership in the areas of volunteer management, communication, or any other areas of leadership training.
 - Fire Service Leadership Training Grant Groups – as above, but for groups of firefighters.
- New Service & Recognition Coins

The Mayor also reported on the merger of Tri-District and Wileville departments advising that MODL were able to offer help with mergers through financial management, legal advice and community/department consultation facilitation. Council had also approved a post-merger grant so departments are not negatively impacted through the grant process in the event of a merger.

3. INTRODUCTION OF COMMITTEE MEMBERS & COUNCILLORS

Mr. Keizer introduced the members of the Fire & Emergency Services Committee and thanked all for their hard work on the Committee.

4. APPROVAL OF MINUTES OF ANNUAL MEETING OF APRIL 10, 2019

Moved by Chief Lockwood, seconded by Deputy Chief Schmeisser that the Minutes of the April 10, 2019 Annual General Meeting be approved as circulated. Carried Unanimously.

5. CHAIR'S ANNUAL REPORT

Mr. Keizer had submitted the Chair's Annual Report for both 2020 and 2021 (circulated with Agenda).

Moved by Chief Lockwood, seconded by Councillor Whynot that the Chair's Annual Reports for 2020 and 2021 be accepted as circulated. Carried Unanimously.

6. FIRE SERVICES COORDINATOR'S REPORT

Mr. Kennedy made his presentation, circulated with the agenda, highlighting the following:

- The Fire Services Coordinator's role
- Service awards presented
- Priorities of the FESC
- Mutual Aid Agreement
- Scene Security
- Improvements to the Joint Pump Testing Facility in Bridgewater
- Call breakdown for 2020
- Registration Information –the new information provided will reflect the effectiveness of the Recruitment & Retention strategy
- Municipal funding for 2022/23 totalling \$264,342
- Recruitment & Retention strategy

In addition, Mr. Kennedy reiterated how successful the recent leadership training event had been and urged departments to consider how this training could benefit their organizations and help with communication, conflict, cultivating diversity and conflict management.

Mr. Kennedy circulated the new service and recognition coins and advised that a new map would be provided electronically to departments which could be used to take measurements from as part of pre-call planning.

7. ITEMS CIRCULATED WITH REGISTRATION PACKAGE

- 7.1 Checklist for Registration**
- 7.2 Annual Fire and Emergency Services Provider Update Form**
- 7.3 Fire Tax Rate/Money Request Form**
- 7.4 Officer Information Form**
- 7.5 Matching Grant Form**

It was noted that the above listed items are to be returned to Mr. Kennedy no later than June 15, 2022 in order to receive the June payment by June 30, 2022.

8. OTHER ITEMS CIRCULATED

- 8.1 Application for Fire Department Recognition (Plaques and Helmets)**
- 8.2 Updated Maps for Road Map Series Book**
- 8.3 Updated Civic Maps**

Mr. Kennedy noted these items were distributed with the packages each Department received at this meeting.

9. APPOINTMENT OF FOUR REPRESENTATIVES TO THE FIRE & EMERGENCY SERVICES COMMITTEE

Mr. Kennedy reported that the existing representatives to the Fire & Emergency Services Committee had expressed their desire to re-offer for the Committee – namely Brian Keizer, Chief Tom Lockwood, Deputy Chief Dean Schmeisser and Retired Chief Steve Patterson. As no other nominations had been received, in advance or from the floor, the four were acclaimed to continue serving on the Committee.

10. NEW ITEMS

10.1 Set Date for 2023 Annual General Meeting

It was agreed to hold the 2023 AGM in the early part of April 2023.

11. ADJOURNMENT

There being no further business at 7:29 p.m., it was moved by Councillor Bell that the meeting adjourn. Carried Unanimously.