

# **Municipality of the District of Lunenburg**

## **Minutes of a Fire & Emergency Services Committee Meeting**

Held virtually via Microsoft Teams

**Monday, 12 July 2021 – 7:00 p.m.**

### **Attendance:**

Brian Keizer, District 1 & 2 Fire Commission, Chair  
Councillor Reid Whynot, District 9, Vice Chair  
Councillor Cathy Moore, District 5  
Councillor Pam Hubley, District 4  
Councillor Michelle Greek, District 7  
Chief Tom Lockwood, Indian Point Fire Department  
Retired Chief Steve Patterson, Cornwall Fire Department  
Deputy Chief Dean Schmeisser, Dayspring & District Volunteer Fire Department  
Herbert Seymour, Member-At-Large  
Randy Harris, Member-At-Large  
Mayor Carolyn Bolivar-Getson, Ex-Officio

### **Staff:**

Alex Dumaresq, Deputy C.A.O.  
Chris Kennedy, Fire Services Coordinator  
Sandra Challis, Administrative Assistant

### **1. Call to Order**

The meeting was called to order at 7:00 p.m.

### **2. Approval of Agenda**

**Moved by Chief Lockwood, seconded by Mr. Seymour that the agenda be approved as circulated.**

**Carried Unanimously.**

### **3. Approval of Minutes – May 10, 2021**

**Moved by Chief Lockwood, seconded by Deputy Chief Schmeisser that the minutes of the May 10, 2021 Fire & Emergency Services Committee meeting be approved as circulated.**

**Carried Unanimously.**

### **4. Business Arising from Minutes**

#### **4.1 Member at Large**

A motion, circulated with the agenda, confirmed Randy Harris' appointment as a member-at-large for the Fire & Emergency Services Committee. Mr. Harris introduced himself to the Committee and explained his background and ties to fire services both as an emergency responder and through his experiences working for MSA - The Safety Company.

#### **4.2 Fire Scene Security**

It was reported that this item was still in progress and Mr. Kennedy and his counterpart at the Municipality of Chester would work together on providing training to departments on how fire scene security is implemented when needed. Mr. Kennedy advised that according to the Fire Marshall's Office, departments were requested to provide fire scene security approximately 4-6 times per year.

#### **4.3 Mutual Aid Agreement Revisions**

It was reported that this item was still in progress and with the Solicitor. It was requested that when the document is presented to the Committee that the changes from the original agreement, circulated with the agenda, be highlighted. It was noted that some departments also have mutual aid agreements with departments outside the Municipality. Deputy Chief Schmeisser was requested to circulate an example of the inter-county agreement.

#### **4.4 Policy MDL-36**

It was reported that comments had been received, when the annual registration forms were submitted, regarding the wording of Policy MDL-36 specifically in relation to apparatus-mounted pumps. Mr. Kennedy would get more background information from other Fire Service Coordinators and bring a report to the next FESC meeting.

#### **4.5 Air Pack Certification/Turn-out Gear Safety**

Mr. Keizer noted that this topic would be discussed at the next LRFES meeting, and depending on their reception of the idea, would come back to the Committee with a view to create a working group to tackle the subject, perhaps with a view to create Standard Operating Procedures or General Operating Guidelines so that information can be formally collected during the registration process.

#### **4.6 Committee Membership – Extension to Length of Service/Committee Positions**

A Council motion, circulated with the agenda, confirmed Council's approval of the extension of committee membership and positions. This will be until the Municipality can safely hold the AGM at which time nominations and voting for committee members will take place.

#### **5. L.R.F.E.S. Report**

There was nothing to report.

#### **6. New Business**

N/A

#### **7. In Camera (If Required)**

N/A

#### **8. Next Meeting – Monday, September 13, 2021**

#### **9. Adjournment**

**There being no further business at 7:20 p.m., it was moved by Councillor Whynot, seconded by Deputy Chief Schmeisser that the meeting adjourn.**

**Carried Unanimously.**