

AGENDA
FIRE & EMERGENCY SERVICES COMMITTEE

Monday, 9 March 2020
7p.m. Council Chambers

Page

1. Call to Order
2. Approval of Agenda (as circulated)
3. Approval of Minutes of January 13, 2020 (as circulated)
4. Approval of Minutes of February 20, 2020 (as circulated)
5. Business Arising from Minutes & Unfinished Business
 - 5.1 Firefighter Personnel Insurance/WCB2-19
 - 5.2 Pump Test Requirement for Annual Registration.....20-25
 - 5.3 Strategic Planning Workshop26-28
 - 5.4 Fire Site Security
6. L.R.F.E.S. Report
7. New Business
 - 7.1 Annual Registration Form Proposed Changes29-40
 - 7.2 Mutual Aid Agreement (Chief Feener, Dayspring & District Fire Dept)
 - 7.3 NS Power – failure to provide essential service (Deputy Chief Patterson)41-43
8. In Camera (if required)
9. Next Meeting – Monday, May 11, 2020.
Note: Annual General Meeting – April 8th, 2020, **LOCATION**, 7:00 p.m.
10. Adjournment



Municipality of the District of Lunenburg Fire & Emergency Services

MEMORANDUM

Date: March 09, 2020
To: Chair and Members of the Fire and Emergency Services Committee
From: Chris Kennedy, Fire & Emergency Services Coordinator
Subject: Special Meeting of Fire Departments Regarding Recommendation on Proposed Group Personnel Policy

Recommendation:

The Fire and Emergency Services Committee (FESC) at a special meeting on February 20, 2020, made the following recommendation to Council.

“That Municipal Council approve the request from the FESC to approve the new Group Insurance Policy as presented and passed at the February 20, 2020, FESC special meeting.”

Background:

A special meeting of the Fire and Emergency Services Committee was held on February 20, 2020, following the regular Lunenburg Fire and Emergency Services meeting at which time presentation on a group personnel policy recommendation was given by the Subcommittee Chair, Brian Keizer, and Deputy CAO, Alex Dumaresq to the 19 fire departments who were in attendance (noted 18 voted as one dept. left early). A good discussion followed the presentation and both the Insurance Broker and WCB representatives were able to clarify questions and concerns raised by those departments present. The Insurance broker took away a few questions for clarification and agreed to get back to the Fire Services Coordinator who would forward the answers to the fire and emergency services.

All fire departments except three get small increases in their premiums, the highest being almost \$500.00. These three departments were consulted privately prior to the information package being release to fire departments on the new policy and premiums.

The following motion was made and unanimously passed by those departments present representing seventy percent of the County's fire and emergency services.

“Moved that the representatives of the Fire Departments of the Municipality of the District of Lunenburg accept the recommendation of the Fire & Emergency Services Insurance Sub-Committee to proceed with the Provident proposal for the Group Personnel Insurance including \$250,000 lump-sum benefit and \$750.00 weekly indemnity coverage, and further to accept cost distribution as presented.”

Chris Kennedy
Fire services Coordinator



Municipality of the District of Lunenburg Fire & Emergency Services

Date: February 13, 2020

To: All Municipality of the District of Lunenburg Fire Departments

From: Fire & Emergency Services, Insurance Subcommittee

Subject: Special Meeting on New Group Personnel Insurance Policy Presentation to take place February 20, 2020, MODL Council Chambers, directly following LRFES.

Background

As you are all aware the Fire and Emergency Services Committee (FESC) formed an Insurance Subcommittee in 2018 and with assistance from Municipality have been working on obtaining group personnel insurance for approximately a year and a half. Fire departments currently have a group policy for general liability insurance for buildings, trucks etc.

Insurance for firefighters, in the case of accident or death, is currently the responsibility of individual fire departments. Presently, the level of insurance coverage provided varies between departments depending on their own financial situations or the decisions made by the department. Comparing information from across the district demonstrates that firefighters are being valued at different levels depending on which department they volunteer with; in comparison, some departments offer very low levels of coverage for their volunteers.

In order to address this issue, the purpose of the Committee was to see if a group personal insurance policy could be obtained and what it may look like if one could be put together. Their goal was to have fair, consistent insurance across all fire departments so all firefighters in the Municipality are covered equally. A consultant was hired by the Municipality to help the Committee navigate through the often complex insurance industry and a Broker for insurance services was secured to manage insurance for MODL fire services in November of 2019.

While this was underway, the Province of Nova Scotia announced in October of 2019 that WCB will be mandatory for all volunteer firefighters. WCB adds some areas of insurance for volunteer firefighters injured/killed in the line of fire fighting and some other department-related activities, while not providing coverage for some other specified activities. Personnel insurance would still be necessary to provide coverage for firefighters, auxiliaries and other volunteers injured while being involved in things outside of the WCB coverage i.e fundraising events. WCB is the first to pay out in the event of a death of a firefighter occurring in the line-of-duty, or a firefighter or junior injured during their duties (as defined by WCB).

Proposal

The Insurance Subcommittee met in January 2020 and reviewed options, results and recommendations from the Broker on the replies to a request for proposals (RFP) for group personnel insurance where two bids had been received - Provident and VFIS. (See Appendix A) The Broker said both bids were very strong in the industry, with robust coverage, good pricing, he also noted that Provident included a First Responders Assistance Program (FRAP) in their coverage at no extra charge, something fire services and the FESC had been inquiring about also for some time. Although VFIS had slightly better pricing on on-duty coverage, when factoring in off-duty and the FRAP, price advantage goes to Provident. The Insurance Subcommittee met with the Broker in January 2020 and reviewed options and recommended Provident as the provider.

The new group plan offers fair and consistent insurance across all fire departments and significantly improves coverage for many departments, nearly doubling their levels. When combined with WCB coverage, this results in far better protection for our volunteer service.

Main Insurance benefits

“Lump Sum Benefit”:

- an amount paid out if a firefighter dies while volunteering.
- Proposed group insurance benefit \$250,000
- Average current benefit: \$132,500

“weekly indemnity”:

- an amount paid per week to replace lost wages if they are injured while volunteering
 - Only replaces a % of **actual wages lost**
 - Private insurance “tops up” after other coverage (ie WCB) is paid
- Proposed group insurance benefit \$750/week
- Average current benefit: \$381/week

The Insurance Sub-Committee agreed on a lump-sum benefit of \$250,000 and a weekly indemnity benefit of \$750. In all but one cases, the level of coverage is the same or substantially better than current department’s coverage. The new proposal now expands coverage to all volunteers, whether they are fighting fires, Juniors, or auxiliary members and meets what the Insurance subcommittee was trying to accomplish.

Cost

The total of individual departments current on-duty premiums is \$52,000. The estimated group premium of the proposed insurance package comes in at \$38,500, representing an estimated \$24,300 in savings to Fire Departments. Due to the differing number of members and the level of current insurance premiums, these savings are spread across the fire service in different ways; three departments are showing a small increase in cost, however no department sees more than a \$500 increase. MODL is committed to the project and in order to help see this project implemented, the municipality is proposing covering the WCB premium cost for volunteer firefighters (approximately \$29,000) and providing a further \$10,900 towards the group personnel insurance to further reduce per-member premiums to \$44.66 per member. (See Appendix B)

Proposed project approval steps

- A Special meeting of Fire Departments is scheduled directly following the February 20, 2020 LRFES meeting. The purpose of the meeting is to review the proposal and provide an opportunity to ask questions on the insurance package before voting on whether to recommending adoption. There will be representation from both WCB and the Insurance Broker at this meeting.
- Should LRFES vote in favour, the FESC will discuss and make recommendation to Council on the proposal
- Pending Council approval, the Fire Services Coordinator would work on implementation beginning in April of 2020

Sincerely

Members of the Fire & Emergency Services Insurance Sub Committee

APPENDIX "A"

COST ANALYSIS OF BIDS

	Provident	VFIS
Total Premium (on duty)	\$38,542.42	35,040.00
Cost for off duty (member)	\$115	\$135
Cost for off duty + Family	\$185	\$265
EAP	No additional cost	\$24/member (~\$14,800)
Estimated total premium*	\$41,542	\$53,872

*Assuming only 20 members (of approx. 619) elect to purchase off-duty coverage

DEPARTMENT	# of MEMBERS	CURRENT LUMP SUM BENEFIT	CURRENT WEEKLY IND. BENEFIT	CURRENT PREMIUM	ESTIMATED NEW PREMIUM	ASSIGNED COST (after modl funding)	change in personnel insurance cost	OFF-DUTY? (Y/N)
Big Tancook Island Emergency Response Association	18	\$ 100,000	\$ 100	\$ 1,230.00	\$ 1,120.77	\$ 803.81	\$ 426.19	N
Blockhouse & District Fire Department	35	\$ 100,000	\$ 400	\$ 2,012.00	\$ 2,179.27	\$ 1,562.96	\$ 449.04	N
Conquerall Bank Fire Department	22	\$ 150,000	\$ 400	\$ 1,583.00	\$ 1,369.83	\$ 982.43	\$ 600.57	N
Cornwall & District Fire Department	36	\$ 60,000	\$ 300	\$ 1,133.00	\$ 2,241.54	\$ 1,607.61	\$ (474.61)	N
Dayspring & District Fire Department	27	\$ 200,000	\$ 400	\$ 2,520.00	\$ 1,681.15	\$ 1,205.71	\$ 1,314.29	N
District 1 & 2 Fire Commission					\$ -	\$ -	\$ -	
Hebb's Cross Fire Department	32	\$ 100,000	\$ 350	\$ 1,707.00	\$ 1,992.48	\$ 1,428.99	\$ 278.01	N
Hebbville Fire Department	28	\$ 100,000	\$ 400	\$ 2,824.00	\$ 1,743.42	\$ 1,250.37	\$ 1,573.63	N
Hemford & District Fire Department	18	\$ 200,000	\$ 300	\$ 1,547.00	\$ 1,120.77	\$ 803.81	\$ 743.19	Y
Indian Point Fire Department	13	\$ 200,000	\$ 500	\$ 2,391.00	\$ 809.44	\$ 580.53	\$ 1,810.47	N
Italy Cross/Middlewood & District Fire Department	31	\$ 100,000	\$ 300	\$ 1,215.00	\$ 1,930.21	\$ 1,384.33	\$ (169.33)	N
Lahave Fire Department	24	\$ 60,000	\$ 300	\$ 1,339.00	\$ 1,494.36	\$ 1,071.74	\$ 267.26	N
Lapland & District Fire Department	13	\$ 50,000	\$ 250	\$ 948.00	\$ 809.44	\$ 580.53	\$ 367.47	N
Mader's Cover Fire Protection Commission					\$ -	\$ -	\$ -	
Martin's River Fire Department	27	\$ 150,000	\$ 400	\$ 1,702.00	\$ 1,681.15	\$ 1,205.71	\$ 496.29	Y
Midville & District Fire Department	28	\$ 60,000	\$ 300	\$ 1,186.00	\$ 1,743.42	\$ 1,250.37	\$ (64.37)	N
New Germany Volunteer Fire Department	38	\$ 140,000	\$ 700	\$ 3,103.00	\$ 2,366.07	\$ 1,696.92	\$ 1,406.08	N
Northfield and District Fire Department	42	\$ 500,000	\$ 1,000	\$ 7,210.00	\$ 2,615.13	\$ 1,875.55	\$ 5,334.45	N
Oakhill & District Fire Department	25	\$ 150,000	\$ 450	\$ 2,849.00	\$ 1,556.62	\$ 1,116.40	\$ 1,732.60	N
Petite Riviere Volunteer Fire Department	20	\$ 150,000	\$ 300	\$ 2,059.00	\$ 1,245.30	\$ 893.12	\$ 1,165.88	N
Pleasantville & District Fire Department	18	\$ 50,000	\$ 250	\$ 948.00	\$ 1,120.77	\$ 803.81	\$ 144.19	N
Riverport & District Fire Department	36	\$ 250,000	\$ 500	\$ 4,161.00	\$ 2,241.54	\$ 1,607.61	\$ 2,553.39	Y
Tri-District Fire/Rescue	30	\$ 100,000	\$ 400	\$ 3,816.00	\$ 1,867.95	\$ 1,339.68	\$ 2,476.32	Y
United Communities Fire Department	23	\$ 100,000	\$ 300	\$ 2,543.00	\$ 1,432.09	\$ 1,027.09	\$ 1,515.91	Y
Walden Fire Department	21	\$ 60,000	\$ 300	\$ 970.00	\$ 1,307.56	\$ 937.77	\$ 32.23	N
Wileville Fire Department	14	\$ 50,000	\$ 250	\$ 948.00	\$ 871.71	\$ 625.18	\$ 322.82	N
TOTAL	619			\$ 51,944.00	\$ 38,542.00	\$ 27,642.00	\$ 24,302.00	

Less MODL Personnel Insurance Contribution (\$10,900)

\$ 27,642.00

Net Cost per member

\$ 44.66

Municipality of the District of Lunenburg



**Presentation to Fire Departments
on Personnel Insurance
Feb 20, 2020**

Insurance Project: Issues

- Insurance for firefighters (in case of accident or death) currently a responsibility of FDs
- Amount of insurance provided varies wildly between departments:
 - We are valuing the lives of fire fighters at different levels, depending on the financial situation & decisions of their departments
- Some departments have very low coverage



Benefits of Proposal

- Fair, consistent insurance across all departments
- Significant improvement in coverage for many departments, near doubling of average coverage
- Expands coverage to all volunteers, whether they are fighting fires, Jrs. Auxiliary etc.
- Insurance includes an EAP (volunteer and family assistance program)
- Combined with new WCB coverage, result is far better protection for our volunteer service.
- Net savings of over \$24,000 to the fire service



Project History

- FESC Subcommittee formed (2018) to examine current state of insurance
- Consultant hired to assist committee in navigating insurance industry (sept 2018)
- Broker secured to manage insurance for MODL fire service (Nov 2019)
- Province announced WCB coverage will be mandatory for volunteer firefighters (October 2019).
- Insurance subcommittee review procurement results and recommends insurance option (January 2020)



Personnel insurance 101

- FDs currently have shared general & liability insurance (for buildings, trucks etc).
- Personnel insurance is bought individually by departments, key coverages are:
 - **“Lump Sum Benefit”**: an amount paid out if a firefighter dies while volunteer
 - **“weekly indemnity”**: an amount paid per week to replace lost wages if they are injured while volunteering:
 - Only replaces a % of ***actual wages lost***
 - Private insurance only kicks in and “tops up” after other coverage(ie WCB) is paid.
 - **Off-Duty Coverage**: an optional service individual fire fighters can choose to purchase that provides them and their families with insurance in the event of death or accident while “off duty”.



Note on WCB

- Province mandating coverage for all volunteer firefighters. It is a form of personnel insurance, provided through a public body
- Provides coverage not available through private insurance (e.g. presumptive coverage for some types of cancer, and lost wages as a result of PTSD)
- Kicks in first before private coverage (therefore likely reduced the offered premiums from the bidders).



RFP Results

- Our Broker (Gallagher) issued request for proposals (RFP)
- 2 bids received (Provident & VFIS)
- broker advised subcommittee both bids offer:
 - Robust coverage
 - Strong service model
 - Good pricing
- One Bidder (Provident) also provides EAP service



Pricing

- Pricing: Slight advantage to VFIS for on-duty cost, however:
 - when factoring in Off Duty coverage, and EAP service, price advantage goes to Provident

	Provident	VFIS
Total Premium (on duty)	\$38,542.42	35,040.00
Cost for off duty (member)	\$115	\$135
Cost for off duty + Family	\$185	\$265
EAP	No additional cost	\$24/member (~\$14,800)
Estimated total premium*	\$41,542	\$53,872



Level of Coverage

- Lump sum benefit: \$250,000
 - Almost doubles current average benefit (\$132,500)
 - Represents increase for all departments but 1
- Weekly indemnity: \$750
 - Almost doubles current average benefit (\$381)
 - Represents increase for all but 1



Proposed cost model

- Current on-duty premiums paid by FDs: \$52,000
- Est. Cost of new premium: \$38,500
- Proposed MODL contribution: \$10,900
 - NOTE: MODL absorbing est. \$29,000 for WCB Premiums
- Net cost per firefighter for FDs: \$44.66
- Represents est. \$24,300 in savings to FDs
 - NOTE: 3 departments see small increase in costs, due to very low current coverage.
 - No dept sees increase of more than \$500 per year.



Summary

- Fair, consistent insurance across all departments
- near doubling of average insurance benefits
- Expands coverage to all volunteers
- Net savings of over \$24,000 to Fire Departments



Project approval steps

- Special meeting of MODL FDs to review proposed insurance package (Feb 2020)
- FESC Recommendation & Council approval (March 2020)
- Implementation (proposed: April 2020)



Mandatory Pump testing Standards & Compliance

FESC March 09, 2020

What is pump testing

- Pump testing is done to ensure the Apparatus components, all equipment involved with the pump and the pump itself perform to specifications.
- Pumps have a Ulc certification to meet parameters using, Engine RPM, Pump capacity at required pressure over a given time.
- Pump testing gives a history of performance capabilities and can indicate a possible issue with a pump if lower than normal results are attained.
- Pumps outside of the ULC date will still require testing to ensure they are capable of performing required fire flows
- Pump maintenance and the pump performance test are to be performed by a Emergency Vehicle Technician(EVT)

Timeline

- Decision was made at the September 19, 2019 LRFES and then approved by FESC and then Council
- *More than 1 full year to complete the test*
- *Registration package of June 2021 must have documentation showing pump testing*

If pump test results are not provided

- Fire Coordinator contact department
 - Determine what barrier was to having test done
 - Offer support in problem solving
- Establish plan and date for having test complete

This is a firefighter safety issue for knowing maintenance and testing are being regularly performed.

Tools to achieve compliance

At discretion of Council, & on advice from fire services coordinator
MODL may

- Withhold Municipal funding
- Suspend registration
- Revoke registration

*Cooperative approach to ensure safety of fire
fighters*



Municipality of the District of Lunenburg Fire & Emergency Services

MEMORANDUM

Date: Mach, 09, 2020

To: Chair and Members of the Fire and Emergency Services Committee

From: Chris Kennedy, Fire & Emergency Services Coordinator

Subject: FESC Workshop February 10, 2020

Background :

The Fire and Emergency Services Committee(FESC) held a workshop back in June of 2019 where several topics of discussion were had on areas of priority for the Fire Service Coordinator and the FESC Insurance Subcommittee to concentrate their efforts. The areas of importance highlighted by the group was for a Recruitment and Retention strategy and support (*completed & ongoing*), this was been approved by the Municipal Council and since the information has been flowing into the community in the form of pamphlets, postcards and radio adds also on social media to the general public on volunteer fire services and how to join.

A group personnel insurance policy to bring equality of insurance coverages to MODL firefighters. Especially around the lump sum payment in case of a firefighter fatality and a weekly indemnity in case os wage loss due to an injury. A FESC Insurance Subcommittee was struck back in 2018 and has been working on insurance for about a year and a half. Please see the attached Memo to the LRFES group on the recommendation by the FESC Insurance Subcommittee to move forward.

Another request from the workshop was to have pump testing as an annual mandatory requirement for registration of fire departments. At their September 19, 2019, Lunenburg Fire and Emergency Services(LRFES) regular meeting LRFES there was a vote to support mandatory pump testing there were 15 departments were present with 13 for and 2 against, the motion carried. This will now be part of the annual registration package completed by registered fire departments within MODL. Policy MODL-36 is being amended to account for these new changes.

Currently:

A follow-up workshop was held on February 13, 2020, for the FESC, the first part of the workshop was a presentation to update them on the group personnel plan and its status. The FESC Insurance Subcommittee had unanimously voted at an earlier meeting to recommend the Group Personnel Insurance as presented with Provident being a recommended provider. The recommendation was to take this to the February 20, 2020, LRFES meeting for a presentation to fire services. Directly after the LRFES meeting, a special meeting of the FESC to all fire departments was held. A motion was made and unanimously carried to go with Provident as the insurance provider as presented by FESC Chair, Brian Keizer and Deputy CAO, Alex

Dumaresq. This will be recommended for council approval at the next FESC regular meeting to be held March 09, 2020. (see attached Information)

The second part of this workshop was for discussion on the remaining items on the list, and to prioritize them in order of preference. The list was made and the committee graded them on order of importance (see attachment "A") This will give the Fire Service Coordinator direction on the areas to work at first. The first of the list has a broad area of coverage and will need some direction from the FESC to the fire service coordinator on what specifically to work on in a given area.

Moving Forward:

Maintenance and training areas were discussed and covered a wide scope of work,

1. Maintenance and Standards

Safety should always be encouraged and we understand that the volunteer fire service is doing its own due diligence to ensure the health and safety of volunteer firefighters by implementing a number of initiatives and existing programs such as:

- NPFA 1500, Standard on Fire Department Occupational Safety, Health, and Wellness Program. ar and replacement of these when required, Helmets, Footwear, Gloves with their own NFPA standards that can be reviewed and possibly implement to a greater degree.
- SCBA testing and replacement,(NFPA 1981) and fit testing
- Hose testing and replacement

2. Training:

- Training standards for support personnel, firefighters and officers can be reviewed for best practices,

Link to below-Listed Standards from the Fire Service Association of Nova Scotia (FSANS) FSANS gives some ideas on the types of training required for each of the listed roles.

<https://www.fsans.ns.ca/documents-forms/standards>

- REF# 07-01 Officer Qualification
- REF# 08-02 Training - Orientation Level
- REF# 08-03 Personal Protective Equipment (PPE) NFPA 1971
- REF# 17-01 Exterior Firefighter
- REF# 17-02 Interior Firefighter

3. Mental Health :

after

- Critical Incident Stress Management (CISM) pre-education sessions, along with peer-led defusing and debriefings following traumatic events.
Road to Mental Readiness(R2MR) training for additional tools to deal with traumatic events.
- Training, supports and techniques to give firefighters tools and supports to understand and deal with stress, anxiety and traumatic events.
- Resiliency training techniques, tools to aid self-managing of stress and anxiety
- Friest Responders Assistance Program (FRAP)

Next Steps:

For the FESC to give direction to the Fire Services Coordinator regarding the next tasks and areas to work on then create some of these standards as requested. These will then be reviewed by the FESC and fire services.

Items further down the list will be revisited once the new priority list from FESC has been dealt with to their satisfaction.

“Appendix “A”

Topic	TOTAL	RANK
Maintenance & Testing Standards	17	1
Training	35	2
Mental Health	38	3
Bulk Purchasing	40	4
Coordination with REMO	43	5
Financial Capacity	52	6
Governance	64	7
Assessment Coding	71	8

Chris Kennedy
Fire Services Coordinator



Municipality of the District of Lunenburg Fire & Emergency Services

MEMORANDUM

Date: March 9, 2020

To: Chair and Members of the Fire and Emergency Services Committee

From: Chris Kennedy, Fire & Emergency Services Coordinator

Subject: Request for Annual Registration Ammendents

Please see the attached Registration Package for some amendments. The following are areas where amendments have been requested.

Grey shading was removed throughout for ease of reading.

- Page 1 Line 18, removed the ground Search and Rescue replaced with information gathering.
- Page 2 Signature line added
- Page 3 Mandatory Pump Testing test data requirement reminder.
- Page 4 Replaced Organization with Equipment, SCBA Annually or Not Done checkbox
- Page 5 replaced Organization with Information
- Page 6, Added OR middle of the page

Chris Kennedy
Fire Service Coordinator

**MUNICIPALITY OF THE DISTRICT OF LUNENBURG
ANNUAL FIRE AND EMERGENCY SERVICES PROVIDER UPDATE**

Fire Department Official Name: **Fire Department X**

Act of Incorporation: **Society or Commission**

If information noted above is incorrect, please make changes below:

Fire Department Official Name:

Act of Incorporation:

Number of
Firefighters
Trained for
Services
Checked

Please mark the **service** to which you will be providing for **Current Fiscal Year of Registration**

1. Attach Annual Report from Scotia Business or similar for call number & response type

2. Fire and Fire Related Emergencies N/A Structural Defensive

Structural - activities of rescue, fire suppression, and property conservation in buildings, enclosed structures, vehicles or vessels

Defensive- actions intended to control a fire by limiting its spread to a defined area, exterior or exposures.

3. Medical Emergencies N/A Medical First Response Medical Assistance

MFR - registered through EHS Program MA - responders who have standard or emergency first aid

4. Vehicle Extractions N/A Awareness Operational Technician

5. Water Rescue Awareness Operational Technician

6. Ice Rescue Awareness Operational Technician

7. Structural/Excavation Collapse Awareness Operational Technician

8. High Angle Rescue Awareness Operational Technician

9. Low Angle Rescue Awareness Operational Technician

10. MVC Awareness Operational Technician

11. Rapid Intervention Team (RIT) Awareness Operational Technician

12. Hazardous Materials Awareness Operational Technician

13. Rehab Awareness Operational Technician

14. Lifelight Training Awareness Operational Technician

15 Awareness Operational Technician

16 Awareness Operational Technician

17 Awareness Operational Technician

Information to Assist Towards Health and Safety Standards NEW

Hose testing NO Annually Last tested Unkown

Bunker Gear Cleaning and Inspection YES NO Annually Last tested Unkown

Replacement Schedule YES NO Are suits over ten years old YES NO

Facepiece Fit Testing : Anually Other Timeline: NO

**MUNICIPALITY OF THE DISTRICT OF LUNENBURG
ANNUAL FIRE AND EMERGENCY SERVICES PROVIDER UPDATE**

24. Are there limits on the level of service that will be provided in respect to any of the services checked on Page 1? If so, please indicate.

25. Does the Department have the equipment to perform the services checked on the previous page?
We have extrication equipment,floatationsuits,ropes for water rescue,medical bags,etc

26. Does the Department have the training or experience necessary to perform this services checked on Page 1?

19. Number of Active Firefighters	
20. Number of Auxiliary Members	
21. Number of Junior Fire Fighters	
22. Number of Honourary Members	10+

23. Firefighter Personnell Accident Insurance - Please attach proof of Insurance

LIABILITY INSURANCE

Based on the *Municipal Government Act* , the Municipality of the District of Lunenburg must ensure that every Fire Department carries Liability Insurance.

Vehicle Facility Firefighters

Registration with the Municipality of the District of Lunenburg, when approved by the Municipality of the District of Lunenburg, continues in force until withdrawn by the Municipality of the District of Lunenburg for cause or the emergency services provider requests that the registration be revoked.

This registration does not make an emergency services provider an agent of the Municipality of the District of Lunenburg. A registered emergency services provider is not a municipal enterprise pursuant to the *Municipal Finance Corporation Act* .

I/we hereby certify that the above mentioned organization will provide the fire and/or emergency service indicated above and this service is being provided to the Municipality of the District of Lunenburg on a not-for-profit basis. It is also understood that the Municipality or any other organization will not provide the same service for the same area.

ADDED Signature :

Name of Individual Completing Form:	
Telephone Number (above individual):	
Authorization Given by:	
Telephone Number (of signer)	
Date:	
Preferred Email Address:	

Fire Department ~~Organization~~ **Equipment**

Equipment

Generators	Yes/No	Watts	Thermal Imager Type and number	Portable Pump	GPM	Other Information	
Bunker Gear	# of Units	Annual Inspection	NOTES:				
Wildland Equipment			Additional Forestry equipment info: 5 lengths forestry hose (supplied by DNR) 1 Wajax pump				
Nomex Coveralls							
SCBA Circle one or write in type.	# of Units	Date of Flow Test*	Date of Manufacture	*Attach copy of the latest SCBA flow test results <input type="checkbox"/>			
Type: Scott, MSA, Other:				Anually <input type="checkbox"/>	Not Done <input type="checkbox"/>		
Cylinder size circle one 2216 psi/ 4500 psi				Other Comments:			
Hose	Feet of 1 ½"	Feet of 1¾"	Feet of 2½"	Feet of 3"	Feet of 4"	Feet of 5"	

F.D. Fire Department ~~Organization~~ Information

Dry Hydrants, Dispatch, FF Complements, Communications Equipment, Station Information

Location	
Location	
Location	

COMMUNICATION EQUIPMENT

Number of Pagers						
Dispatch Provider, Method (Exp)	Scotia Business Centre, Valley, text page I am responding. IAR					
Other	Roof Siren					
Radio Equipment	TMR2 Portables	TMR2 Mobiles	VHF Portables	VHF Mobiles	Other	
Quantity						

FIREFIGHTER COMPLEMENT

Number of Fire Fighters	Number of Fire Fighters with Level 1 Training	Number of Officers	Number of Officers with Officer Training
27		7	7 currently ongoing in house training

FIRE STATION INFORMATION

(this is the location where your equipment is stored)

Community Name		Non-Emergency Number	
Civic Number		Road name	
Number of Bays	4		
Other			

Fire Department

**FIRE TAX RATE/MONEY REQUEST FORM
FOR THE PERIOD APRIL 1, year TO MARCH 31, year (current fiscal year)**

**Please return completed form by June 15, year (current year)
Please note that only Section A or B is to be completed, not both**

SECTION A

Rate approved by the Fire Department and/or Rate Payers per \$100.00 of assessment

[Redacted]

OR (Added)

SECTION B

Amount of money approved by the Fire Department and/or Rate Payers

[Redacted]

As an Officer of the Fire Department, I hereby certify that the above information is correct.

Date [Redacted]

Authorized Signature [Redacted]

Position [Redacted]

Your current assessment is \$ ***subject to Section 84 and Appeals*** . All categories of assessment are still under the Municipal Government Act -- there is no change from last year.

An advance of 50% of the previous year for tax revenue will be paid to you in the month following the due date of the interim tax bill, and the balance will be paid in the month following the final tax bill.

Fire Department

OFFICER INFORMATION FORM

FOR THE PERIOD APRIL 1, year TO MARCH 31, year (current fiscal year)

Please return completed form by June 15,(current year)

Please send all correspondence from the Municipal Office to:

Name: _____
Address: _____
Postal Code: _____
Email Address: _____

FIRE DEPARTMENT

Chief Name: _____
Telephone Number: _____

Deputy Chief Name: _____
Telephone Number: _____

Secretary Name: _____
Telephone Number: _____

Treasurer Name: _____
Telephone Number: _____

COMMISSION

Chairman Name: _____
Telephone Number: _____

Secretary Name: _____
Telephone Number: _____

Treasurer Name: _____
Telephone Number: _____

Fire Department

MATCHING GRANT FORM

FOR THE PERIOD APRIL 1, year TO MARCH 31, year (previous fiscal year)

Please return completed form along with your financial statement by June 15, (current year)

RECEIPTS

Funds raised from Community*:

Card and garden parties	
Suppers	
Dances	
Bottle drives	
Raffles	
Walk-a-thon	
Bingo	
Yard Sales	
Ladies Auxiliary	
Other (specify) Donations	

Total \$ -
Municipality of Lunenburg:

Matching Grant	
Municipal Grant	
Municipal Insurance Grant	
Fire Tax Levies	
Other	

Total \$ -

*The Matching Grant will be the total of funds raised by the Community to a **maximum of \$**
The Matching Grant will be paid to you each year in the month following the due date of the final tax bill.



MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Application for Firefighter Recognition

The Municipality will provide a onetime framed print to all ACTIVE firefighters who have for 20 years of firefighting service. Please submit names of firefighters who have served 20 years or greater, **who have not yet received the Firefighter Recognition**. By way of this completed application fire chiefs are providing names of all eligible firefighters. This form must be completed and returned to the Municipal Office by **June 15, Current Year**

Firefighters names that have been submitted, will receive an invitation to attend the awards presentation.

Firefighter Name:	
Years of Service:	
Mailing Address:	
Phone Number:	
<hr/>	
Firefighter Name:	
Years of Service:	
Mailing Address:	
Phone Number:	
<hr/>	
Firefighter Name:	
Years of Service:	
Mailing Address:	
Phone Number:	
<hr/>	
Fire Chief:	
Fire Department:	
Date:	
Signature:	

Fire Chiefs are required to sign this form.



Fire Department

MUNICIPALITY OF THE DISTRICT OF LUNENBURG Application for Department Recognition Plaque and Helmets

The Municipality will provide an Inaugural Plaque to any fire department having a special event celebrating their years of dedication and volunteer service to the community. The Inaugural Plaque will be presented to a fire department celebrating a minimum of 15 years of service. The Plaque has been designed to allow placement of helmets in recognition of a fire department celebrating a minimum of five years additional service. The Councillor of the District will present the Inaugural Plaque and helmets.

Fire Department Name: Fire Department

Date of Anniversary Celebration: _____

Established Date: _____

Year of Service for Anniversary: _____

Requested by: _____

Date: _____

Contact Phone #: _____

Plaques shall be requested no less than 6 weeks prior to the celebration by either the Councillor of the District or a member of the fire department.

Request for Agenda Items

TO: Lead Staff Person
FROM: Steve Patterson
DATE: March 2

1. Agenda Topic

CDFD open letter regarding recent outages of power and telecommunication services

2. Do you have written material to circulate with the agenda? Yes No

If you do, please attach it to this form. If you do not, please explain the matter.

3. What is its relevance to the committee?

Rectifying the increasingly frequent lack of essential service for effective Emergency Response and insuring utmost safety and security of all M.O.D.L. residents.

Our FESC mandate

4. What outcome(s) are you seeking?

A letter of support from FESC through M.O.D.L Council

Committee Member Signature

March 2, 2020

Date

Approval for agenda: Yes No

Reviewer Comments:

Lead Staff Person or Chair of Committee

Date

From:
To:
Cc:

Subject: NSP Failure To Provide Essential Service
Date: February 28, 2020 10:54:54 AM

Good Morning Suzanne, Members of Municipal and Federal Government, Firefighters,

I understand that the Province has no direct affiliation with NS Power and they are free to conduct business as a for profit venture. I do understand however that the Nova Scotia Utility And Review Board has the ability and power to interject if the need arises. The residents of the Province Of Nova Scotia have a right to essential services and Electrical Service is no exception. I raise this point as it would appear that NS Power has no obligation or requirement under Provincial Legislation to maintain or service the electrical grid on an ongoing basis to ensure we have a constant supply of electricity. We have had NO "SIGNIFIGANT STORMS" in the past few years that I can recall, and yet It seems every time there is a bit of wind, rain or any other type of weather our community and many others are without power for days.

We find ourselves in situations more times than not out in our community hooking up generators, opening comfort stations, checking in on our residents with no backup power. We respond to emergency calls for power related issues like trees on power lines, downed power lines, flooded basements and other "Power" related issues that are not "Accidents", or "Acts of God" but the result of neglect. These increasingly more frequent and longer outages have a huge impact on everything that our residents rely on. Essential Telecommunications Services are lost after several hours of an outage for service providers

without adequate backup systems causing our residents to lose Phone, Internet, and Television services. Emergency Service Providers have critical Paging and Communication systems that can go off line with power interruptions and during long outages. You may not be aware but our Provinces Emergency Trunk Radio system was taken off line for almost a day as a result of one of these recent long term outages. All these services are allowed to fail on a regular basis because this huge corporation puts its bottom line above the safety and well-being of its customers. I am reaching out to you our elected officials for direction and answers as to what our Government plans to do to alleviate this growing problem and what measures will be taken to provide safety and security for our communities.

Michael R. Wilson
Chief
Cornwall & District Fire Department



**Municipality of the District of Lunenburg
Fire & Emergency Services**

MEMORANDUM

Date: March 09, 2020
To: Chair and Members of the Fire and Emergency Services Committee
From: Chris Kennedy, Fire & Emergency Services Coordinator
Subject: Special Meeting of Fire Departments Regarding Recommendation on Proposed Group Personnel Policy

Recommendation:

The Fire and Emergency Services Committee (FESC) at a special meeting on February 20, 2020, made the following recommendation to Council.

“That Municipal Council approve the request from the FESC to approve the new Group Insurance Policy as presented and passed at the February 20, 2020, FESC special meeting.”

Background:

A special meeting of the Fire and Emergency Services Committee was held on February 20, 2020, following the regular Lunenburg Fire and Emergency Services meeting at which time presentation on a group personnel policy recommendation was given by the Subcommittee Chair, Brian Keizer, and Deputy CAO, Alex Dumaresq to the 19 fire departments who were in attendance (noted 18 voted as one dept. left early). A good discussion followed the presentation and both the Insurance Broker and WCB representatives were able to clarify questions and concerns raised by those departments present. The Insurance broker took away a few questions for clarification and agreed to get back to the Fire Services Coordinator who would forward the answers to the fire and emergency services.

The majority of fire departments see a decrease in premiums while there are three departments with an increase in premiums between \$100.00 and almost \$500.00. These three departments were consulted privately prior to the information package being release to fire departments on the new policy and premiums.

The following motion was made and unanimously passed by those departments present representing seventy percent of the County’s fire and emergency services.

“Moved that the representatives of the Fire Departments of the Municipality of the District of Lunenburg accept the recommendation of the Fire & Emergency Services Insurance Sub- Committee to proceed with the Provident proposal for the Group Personnel Insurance including \$250,000 lump-sum benefit and \$750.00 weekly indemnity coverage, and further to accept cost distribution as presented.”

Chris Kennedy
Fire services Coordinator