

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
FIRE AND EMERGENCY SERVICES COMMITTEE
Held in Council Chambers, 210 Aberdeen Road, Bridgewater, NS
Monday, July 9, 2018 – 7:00 p.m.

ATTENDANCE

Chief Steve Patterson, Cornwall Fire Department, Vice Chair
Councillor Martin Bell
Councillor John Veinot
Councillor Reid Whynot
Councillor Claudette Garland
Chief Tom Lockwood, Indian Point Fire Department
Deputy Chief Dean Schmeisser, Dayspring & District Volunteer Fire Department

Regrets: Brian Keizer, District 1 & 2 Fire Commission, Chair
David Fancy, Member-At-Large
Herbert Seymour, Member-At-Large

Staff: Chris Kennedy, Fire Services Coordinator/Administrator
Trudy Payne, Acting Deputy Chief Administrative Officer
Tina Robichaud-Bond, Administrative Assistant

1. CALL TO ORDER

Deputy Mayor Bell called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

6.1 Fire services members appointed to assist REMO

Moved by Chief Lockwood, seconded by Councillor Whynot that the agenda be approved as amended. Motion Carried.

3. APPROVAL OF MINUTES

Moved by Chief Lockwood, seconded by Chief Patterson that the Minutes of the Fire and Emergency Committee meeting of May 14, 2018 be approved as circulated. Motion Carried.

4. Business Arising from Minutes and Unfinished Business

4.1 REMO Coordinator Presentation – Planned for September

Deputy Mayor Bell reported that Heather MacKenzie-Carey would be available to attend the September meeting of the Fire & Emergency Services Committee.

4.2 Consultant re Brokerage Services

Mr. Kennedy reviewed his report, “Insurance Update and Motion for Repeal” (circulated with Agenda) which outlined the two options recommended by the insurance/risk analysis expert:

Option #1 - Negotiate directly with the various insurance companies

Option #2 - Hire a consultant to develop a Request for Proposal

Concerns were raised on the costs of hiring a consultant. Questions were raised as to the necessity of a consultant. Discussions followed regarding the advantages and disadvantages of negotiating directly with the insurance companies. It was noted that the consultant would know the industry and have a better knowledge base to work from to determine the best policy overall.

It was suggested that Chief Patterson contact his friend to determine if he would be interested in working with the Committee with respect to this matter. Chief Patterson agreed to do so.

Discussions followed regarding the necessity of rescinding the motion of May 14, 2018 wherein the committee moved to request financial help from Council to hire a consultant to develop a Request for Proposal. It was determined that the motion to Council could stand as it is for the time being until further investigations could be done.

4.3 Draft Amendments to Terms of Reference

Mr. Kennedy reviewed the proposed changes to the draft Terms of Reference (circulated with Agenda) with respect to “Membership” on the FES committee. Sections 5 and 6 outlines the proposed new policy for membership to the Committee, and the procedure to be followed at the Annual General Meeting for nominations and appointments to the Committee.

It was recommended that sub-sections 6.1 and 6.2 be combined, and 6.5 be re-worded to reflect only one name being drawn.

Moved by Chief Patterson, seconded by Councillor Reid that the draft Terms of References be edited to combine sub-sections 6.1 and 6.2, and to change the wording in sub-section 6.5 to reflect only one name drawn to break the tie. Carried Unanimously.

It was noted that the word “out” be added after the word “carried” in sub-section 7.2.

Chief Lockwood inquired as to the procedure for record keeping of In-Camera minutes. Ms. Payne advised that she would check on the procedure and advise at the next meeting.

4.4 ID Cards – Update

Mr. Kennedy reported that the ID card machine has been repaired. He advised that he is still looking at options of what the ID card should look like and will email the various departments for feedback.

5. NEW BUSINESS - Nil

6. ADDED ITEMS

6.1 Fire services members appointed to assist REMO

Chief Lockwood reported that subsequent to the last FES meeting, he and Heather MacKenzie-Carey discussed having Lunenburg Regional make a motion to appoint a representative as a point of contact for REMO if attendance is required at planning meetings.

Lunenburg Regional appointed the President and/or Vice President as contacts. A letter from the President, Corey Zinck, was circulated at the meeting (attached to Minutes) confirming the motion.

7. IN CAMERA - Nil

8. NEXT MEETING – September 10, 2018

9. ADJOURNMENT

There being no further business at 8:05 p.m., it was moved by Deputy Chief Schmeisser, seconded by Chief Lockwood that the meeting adjourn. Motion Carried.



Brian Keizer
Chair – Fire & Emergency Services Committee
Municipality of the District of Lunenburg

June 29, 2018

Mr. Keizer

I wanted to inform you that at the monthly meeting of the Lunenburg Regional Fire & Emergency Services held on May 24, 2018 at the Dayspring & District Fire Station the membership of the Association successful passed the following motion unanimously:

Our representative to REMO will be our President, and in their absence the VP will attend.

Furthermore, at this time I wish to notify you that the following people hold the two positions as mentioned in the above motion:

President – Corey Zinck, Fire Chief - Oakhill & District
Vice President – Tom Lockwood, Fire Chief - Indian Point

Please pass this information on to whomever it is deemed necessary.

Regards

Corey Zinck
President, LRFES