

**AGENDA
FIRE & EMERGENCY SERVICES COMMITTEE**

Monday, March 12, 2018 at 7:00pm

Page

1. Call to Order
2. Approval of Agenda – ADDED ITEMS
3. Approval of Minutes of January 22, 2018 (as circulated)
4. Business Arising from Minutes & Unfinished Business
 - 4.1 Annual Grant Increases..... 1
 - 4.2 Update on Insurance Subcommittee
 - 4.3 Review of Recruitment & Retention Workshop of February 26, 2018
5. New Business
 - 5.1 AGM Annual Meeting – April 11, 2018, Hebbville Fire Dept
 - 5.2 Upcoming meetings - May and July 2
 - 5.3 Policy MDL-36 Approval 3
 - 5.4 Recruitment & Retention Workshop March 26, 2018
 - 5.5 Volunteer Firefighters Identification Tags.....4-5
6. Added Items
7. In Camera
8. Next Meeting – TBA
9. Adjournment

Item	Meeting Date	Action	Status
Fire Tax Rates-Property Coding	Mar 13/17	FSC	Ongoing
Group Personnel Insurance	Mar 13/17	FSC	Ongoing
MGA – amendment	July 2017	FSC	Follow up with Mayor
Mun Review of Fire Services Report of April 2017	Sep 2017		Ongoing
Options for Fire Services Training	Nov 20, 2017	FSC	Ongoing
Options for Security Services	Nov 20, 2017	FSC	Ongoing
Priorities List	Nov 20, 2017	FSC	Ongoing



Municipality of the District of Lunenburg

210 Aberdeen Road Bridgewater Nova Scotia Canada B4V 4G8
Phone: 902-543-8181 / Fax: 902-543-7123 / Web Site: www.modl.ca

MEMORANDUM

TO: Fire & Emergency Services Committee

CC: Elana Wentzell, Director of Financial Services
Angela Veinot, Assistant Treasurer
Alex Dumaresq, Deputy CAO
Chris Kennedy, Fire Services Coordinator/Administrator

FROM: Kevin Malloy, Chief Administrative Officer

DATE: February 21, 2018

RE: Fire Services Request for Annual Grant Increase

Please be advised that Municipal Council, in session on Tuesday, February 13, 2018, made the following motion:

“that Municipal Council accept the recommendation of the Fire & Emergency Services Committee and approve an increase of 2% or \$3,223.12 in grants paid to the Fire and Emergency Service Providers for a one-year term as follows:

Matching Grant	\$40,596.00
Municipal Grant	\$61,359.12
Insurance Grant	\$52,020.00
Training Grant	\$10,404.00.”

Regards

Kevin Malloy, CPA CA
Chief Administrative Officer

/re



Municipality of the District of Lunenburg Fire & Emergency Services

MEMORANDUM

Date: July 10, 2017

To: Chair and Members of the Fire & Emergency Services Committee

From: Chris Kennedy, Fire & Emergency Services Coordinator/Administrator

Subject: Upcoming Meeting Dates

The Fire & Services Committee meets regularly on the 2nd Monday of every 2nd month (*see exceptions) at 7:00pm in Council Chambers at the Municipal Office located at 210 Aberdeen Road, Bridgewater.

The scheduled meetings for the next 12 months are as follows:

September 11, 2017	September 10, 2018
*November 20, 2017 (Nov 13 is a holiday)	*November 19, 2018 (Nov 12 is a holiday)
January 22, 2018	January 14, 2019
March 12, 2018	March 11, 2019
*April 11, 2018 - AGM	*April 10, 2019 - AGM
*July 16, 2018 (July 9 is Fire Chief Convention)	*July 15, 2019 (July 10 is Fire Chief Convention)

NOTE: The January 8 meeting has been moved to January 22, 2018 as per the agreement of the Committee at the November 20, 2017 meeting of the FSC.

Chris Kennedy
CK



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MEMORANDUM

TO: Chris Kennedy, Fire Services Coordinator/Administrator
CC: Sherry Conrad, Municipal Clerk
FROM: Kevin Malloy, Chief Administrative Officer
DATE: March 1, 2018
RE: Proposed Amendments to Policy MDL-36 "Fire & Emergency Services"

Please be advised that Municipal Council, in session on Tuesday, February 27, 2018, made the following motion:

"that Municipal Council approve the proposed amendments to Policy MDL-36 "Fire and Emergency Services" as presented."

Please ensure the appropriate action is taken.

Regards

Kevin Malloy, CPA CA
Chief Administrative Officer

/re



Municipality of the District of Lunenburg Fire & Emergency Services

MEMORANDUM

Date: March 5, 2018
To: Chair and Members of the Fire & Emergency Services Committee
From: Chris Kennedy, Fire & Emergency Services Coordinator/Administrator
Subject: Request from LFRES for I.D. Tags Firefighters

Please see the attached email from the Lunenburg Regional Fire & Emergency Services (LFRES) Chair, Michael Nauss, following a request made at their February 15, 2018 meeting.

This request being brought forth to the FES Committee is to authorize responsibility to the Fire Services Coordinator of preparing and printing ID cards for all LRFES firefighter personnel.

This request comes in response to a situation where a volunteer firefighter did not have appropriate identification at a scene of a motor vehicle collision where was providing first aid assistance. Apparently, the firefighter was travelling outside of Lunenburg County. He identified himself to the attending RCMP officer as a volunteer firefighter. The RCMP officer asked him for identification showing he was a volunteer firefighter which he was unable to produce.

Staff time used for this project is estimated to be 21 hours; 600 firefighters at 10 minutes per card. If prep time is needed, this estimated timeframe would be increased. The estimated hours would be spread out over several days due to other work requirements. The LFRES has a card printer that could be utilized for this purpose.

If the FES Committee is in agreement with this request, the following motion is in order:

“That the Fire & Emergency Services Committee agree to allow the Fire Service Coordinator/Administrator the required time to fulfill the request made by the LRFS group; that is, preparing and printing ID cards for all Firefighters within that group, acknowledging the possibility that some of his duties may not be met in a timely fashion as a result.”

Chris Kennedy
Fire Service Co-ordinator/Administrator
ck

Tina Robichaud-Bond

Subject: FW: ID cards

From: michael nauss [mailto:nauss_michael@hotmail.com]

Sent: Monday, March 5, 2018 11:28 AM

To: Chris Kennedy <Chris.Kennedy@modl.ca>

Subject: ID cards

Good Morning Chris

Can you forward this request to the appropriate committee.

Lunenburg Regional Fire & Emergency services are wondering if we could have the municipal Fire Administer focus some his time to make up ID membership cards for our Fire department members. LRF&ES have the equipment required to do the ID tags up. Any Inquires forward to Chris Kennedy Or Michael Nauss.

Thanks

Michael Nauss

LRF&ES President