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## **Finance Committee Meeting Agenda**

**Tuesday, February 3, 2026 – 9:00 a.m.**

**MODL Council Chambers – 10 Allée Champlain Drive, Cookville**

- 1. Call to Order**
  - 1.1 Mi'kma'ki Territorial Acknowledgement
- 2. Announcements, Acknowledgements, Recognition - Nil**
- 3. Public Input (15 Minutes)**
- 4. Changes/Approval of Agenda (as circulated)**
- 5. Approval of Minutes – December 2, 2025**
- 6. Business Arising from Minutes**
- 7. Presentations/Scheduled Times**
  - 7.1 Region 6 2026-2027 Budget Presentation..... 9:15 a.m. 1-12
- 8. Consideration of Correspondence – Nil**
- 9. Recommendations from Committees & Boards - Nil**
- 10. Staff Reports**
  - 10.1 Finance Department**
    - 10.1.1 Presentation - Operating Variance Report & Capital Status Update Q3..... 13-15
    - Operating Variance 3<sup>rd</sup> Quarter Report ..... 16-20
    - Capital Status & CCBF Investment 3<sup>rd</sup> Quarter Report ..... 21-26
    - 10.1.2 Streetlight & Hydrant Proposed Area Rates 2026-2027..... 27-29
  - 10.2 Administration Department**
    - 10.2.1 Bridgewater & Area Inter-Church Foodbank Request for Funding ..... 30-32
- 11. Added Items**
- 12. In Camera**
  - 12.1 Contract Negotiations under section 22(2)(e) of the MGA
- 13. Adjournment**



Tom MacEwan  
*Municipality of the District of Lunenburg*  
PO Box 200  
210 Aberdeen Rd.  
Bridgewater, NS B4V 2W8

December 2, 2025

**RE: Budget Approval 2026-27**

Dear Mr. MacEwan,

On Friday, November 28, 2025, the Region 6 Inter-Municipal Committee met regarding the budget for the upcoming fiscal April 1, 2026 – March 31, 2027.

The following motion was passed:

**MOTION:** to recommend approval of the 2026-27 Region 6 Inter-Municipal Committee Budget to member units, as circulated at \$147,885. **M/C**

Pursuant to FINANCES of the Region 6 Inter-Municipal Agreement; items 34 – 39

- “34. The proposed Committee budget shall be submitted to the Councils of each of the Parties prior to 4:30 p.m. on December 31<sup>st</sup> of each year.
35. The Councils of each of the Parties shall approve said budget, or refuse to do so, by 4:30 p.m. on March 14<sup>th</sup> of the year to which said budget applies.
36. Should the Council of any of the Parties fail to approve or refuse to approve the proposed Committee budget and so notify in writing the Committee by the stated deadline, then the said budget is deemed to have been approved by that Council.
37. The proposed Committee budget shall be binding on all of the Parties if approved by the Councils of 75% or more of the Parties, so long as the Parties whose Councils have approved represent a minimum of 50% of the total population represented by the Parties to this agreement – said figures to be taken from the most recent available Census of Canada statistics.
38. In the event that motions of refusal to approve result in a proposed Committee budget not receiving approval of the necessary majority of Councils, the Committee shall revise the proposed budget taking into account any comments that may have been provided and submit a revised budget to the Councils of the Parties.
39. Should the Council of any of the Parties fail to approve or refuse to approve a revised proposed Committee budget within 45 days after receipt of same then the said budget is deemed to have been approved by that Council.”



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PO Box 639 / 45 School St , Suite 304    Region 6 Solid Waste-Resource Management    Phone: 902-624-1339

Mahone Bay, NS    B0J 2E0

E-mail: [Christine.McClare@Region6SWM.ca](mailto:Christine.McClare@Region6SWM.ca)

Respecting the enclosed budget, please review with your council and respond to Region 6 before 4:30 pm, March 13, 2026 on your approval or refusal.

Should you have any questions on either document please feel free to contact myself at 902-624-1339 or Acting Chair, Scott McLean at 902 790 3100.

If you require my attendance at the council meeting when the budget is up for discussion, please feel free to contact me by phone or email.

Regards,

A handwritten signature in black ink that reads "Christine H. McClare". The signature is written in a cursive style.

Christine H. McClare BA Psych  
Regional Coordinator

*encl. Region 6 2026-27 Budget Report and R6 Coordinator Annual Report for 2025.*

# BUDGET REPORT 2026-27



Christine McClare, Regional Coordinator  
Region 6 Solid Waste Management  
November 28 2025  
[Christine.McClare@Region6SWM.ca](mailto:Christine.McClare@Region6SWM.ca)

## MUNICIPAL DETAILS:

Region 6 Solid Waste-Resource Management serves 12 municipalities.

- Town of Clark's Harbour
- Municipality of the District of Barrington
- Municipality of the District of Shelburne
- Town of Shelburne
- Town of Lockeport
- Region of Queens Municipality
- Municipality of the District of Lunenburg
- Town of Bridgewater
- Town of Mahone Bay
- Town of Lunenburg
- Municipality of the District of Chester
- West Hants Regional Municipality



## Facilities:

Within our jurisdiction, we have:

- 3 second generation municipal solid waste landfills
- 1 compost facility
- 1 material recovery facility (processes blue bags) **Queens Closing Dec 2025**
- 1 Construction and Demolition (Only) landfill
- 2 organics transfer stations
- 2 construction and demolition transfer stations **Shelburne possibly closing Dec 2025**
- 1 waste transfer station

Presented for information only as Region 6 has no responsibility in operations or administration of the facilities.

## ADMINISTRATION:

1. Distribute funds Regionally:
  - a. Diversion Credits
  - b. Dairy Stewardship
  - c. Enforcement
  - d. Hazardous Waste grant
  - e. Municipal Approved Program
2. Datacall – Assist with Municipal data input and output to Nova Scotia Environment/Divert NS
3. R6RECYCLES – Manage and maintain ReCollect waste app
4. @Region6SWM – Manage and maintain social media
5. Voice on provincial initiatives:
  - a. Divert Nova Scotia –
    - i. Municipal Approved Programs
    - ii. Enforcement
    - iii. Municipal Adoption Funding
    - iv. Municipal Efficiency Funding
  - b. Nova Scotia Environment –
    - i. Policy review, Act review, Regulations review
    - ii. Materials markets
    - iii. Stewardship liaison
    - iv. Packaging/Extended Producer Responsibility
    - v. 300 kg/capita goal

## EDUCATION:

1. Deliver the Divert Nova Scotia Contract (this is the funding source for our education programs)
 

Complete required focus area delivery to:

  - a. Institutions – Schools, hospitals and colleges
  - b. Offices
  - c. Food Services – Grocery stores, farm markets, restaurants
  - d. Specific initiatives (such as waste reduction campaign)
    - i. Other: Community Halls, business visits, compliance promotion, public spaces, information booths, council presentations, community group presentations
    - ii. Special Events – Waste Reduction Week, Compost Awareness Week, Environment Week
2. Maintain existing programs:
  - a. Schools – Compliance promotion (are they sorting properly? do they have bins/signs?), curriculum-based presentations, how to sort properly presentations, composting presentations, presentations at staff meetings
  - b. Public spaces – checking for types of containers in public spaces and the signage on the containers, working with municipal/provincial and federal parks,
  - c. Public Relations – Newspaper ads, Education/outreach, webinars, contests, media outreach
  - d. Ongoing support to Municipal outreach –assisting in the delivery of tailored education messages to whomever our stakeholders want

## FINANCES

Region 6 has several goals outlined in the Inter-Municipal Agreement (Sept 2018). Two of these goals:

*"To strive for an optimum balance between maximizing the long-term benefits achievable by diversion from disposal and minimizing Costs, both operating and capital, associated with implementation of the SWRM system;"*

AND

*"To conduct its operations equitably and in a fiscally responsible manner."*

### Revenues

Coordinator Funds	<p><b>ABOUT</b> Each region is provided a stipend in exchange for contract services that support the role of a liaison on behalf of the Region and partners; Nova Scotia Environment, Divert Nova Scotia, Stewards and other regions and municipalities.</p> <p><b>FROM</b>    Divert Nova Scotia</p> <p><b>HOW IS IT CALCULATED</b> An equal amount per year. Currently at \$43,286. This money offsets some of the costs associated with employing a coordinator, the office, travel and overhead expenses.</p> <p><b>WHEN AND HOW OFTEN</b> A one-year extension (2025-26) to the last 3-year contract (2022-2025) has been signed. Quarterly deposits are made to the Region 6 account. New 3 year contract expected in 2026-27</p>
Education Funds	<p><b>ABOUT</b> Each region must deliver a set amount of program deliverable hours to residents, businesses and schools on proper waste management and promoting its environmental benefits. A portion of the contract is reserved for provincial strategic areas and a stipend was assigned. Started in F2022, the stipend was an extra \$20,000.</p> <p><b>FROM</b>    Divert Nova Scotia</p> <p><b>HOW IS IT CALCULATED</b> Deliverables to specific target areas, which are revised annually, are required to be completed. An approved work plan includes an allowance for Region specific goals. Total NS funding is \$770,000 distributed as a Stipend of \$25,000 per region and remainder distributed on % of population. Currently, \$79,090.</p> <p><b>WHEN AND HOW OFTEN</b> A plan is submitted in April for approval. The contract is drafted and issued with a 15% advance in May each year. The remainder is released based on meeting contract obligations for deliverables; 50% mid-year and 35% at year end.</p>

<p>Municipal Approved Programs (MAP)</p>	<p><b>ABOUT</b> Solid Waste-Resource Regulations Section 8(1) (b) <i>paying out of the Fund money to provide financial assistance and incentives under an approved program.</i></p> <p><b>FROM</b> Divert Nova Scotia</p> <p><b>HOW IS IT CALCULATED</b> Distributed based on the % of tonnes of solid waste diverted in the province and eligible only towards program costs that keep waste from going to landfill. This money is not permitted to be used to offset any costs associated with the disposal of waste. The estimated revenue issued to member units is approximately \$0.69 per person.</p> <p><b>WHEN AND HOW OFTEN</b> An amount is advanced to Region 6 following the AGM for Divert Nova Scotia and is distributed after the final contribution is made in February/March.</p>
<p>Diversion Credits</p>	<p><b>ABOUT</b> Solid Waste-Resource Regulations Section 8(1) (a) <i>paying a minimum of 50% of the net revenues in the Fund to provide financial support, to be divided between or among municipalities or regions based on the solid waste diverted by the municipality or region;</i></p> <p><b>FROM</b> Divert Nova Scotia</p> <p><b>HOW IS IT CALCULATED</b> Based on the solid waste diverted by the member municipal units. Some areas share services; in these cases, the total is paid to the service area, i.e. Municipal Joint Services and Shelburne Shared Services. Three-year average = \$20.25 per tonne diverted</p> <p><b>WHEN AND HOW OFTEN</b> Diversion payments are made to each area following final confirmation of the datacall numbers to Nova Scotia Environment. Typically, after January.</p>
<p>Dairy</p>	<p><b>ABOUT</b> A voluntary stewardship agreement that was developed in 2001 and has been renegotiated between the Atlantic Dairy Council and the Municipalities (Chairman of Regional Chairs) every year since. Agreement to end with EPR for PPP Dec 1, 2025.</p> <p><b>FROM</b> Atlantic Dairy Council</p> <p><b>HOW IS IT CALCUALTED</b> Based on the total tonnes of fluid milk containers<sup>1</sup> sent to market each year. Three-year average = \$755 per tonne</p> <p><b>WHEN AND HOW OFTEN</b> The amount is negotiated each June (based on previous year data) and a cheque issued in August or early September</p>

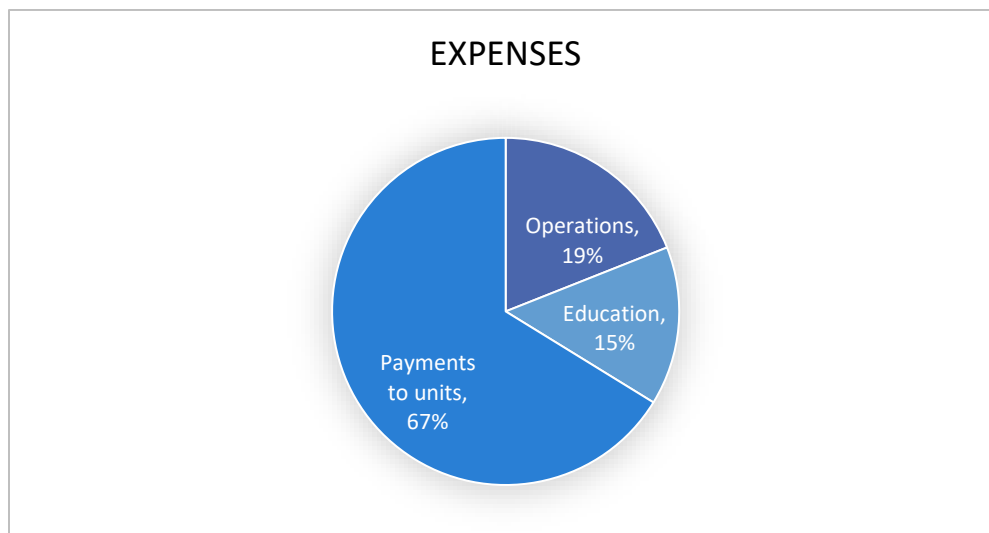
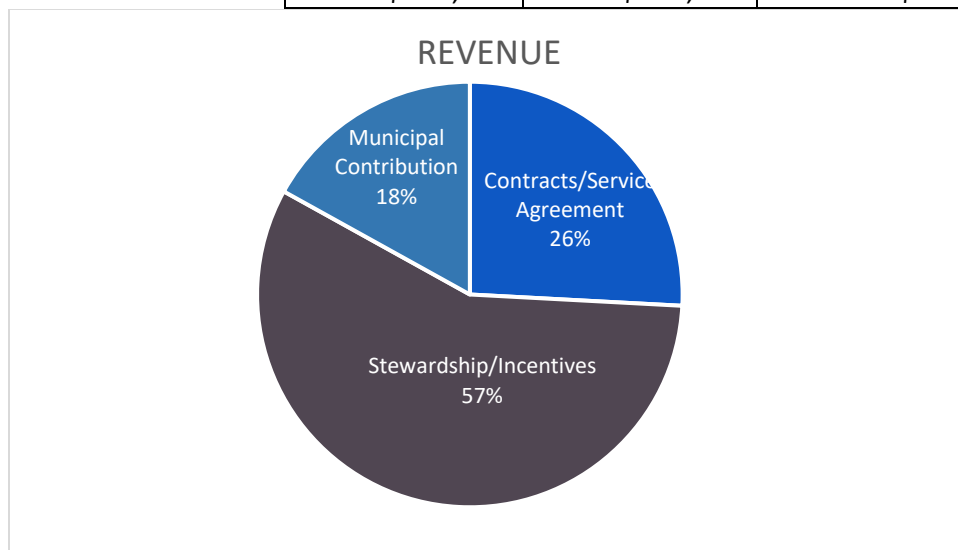
<sup>1</sup> Fluid milk – yogurt, ice cream, butter and other similar containers are not part of the program. Likewise, soy, almond and milk replacement products are also not part of the program.

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Enforcement Fund</p>	<p><b>ABOUT</b>                  This program began in 2009 in response to the increasing demand for support to help fund compliance outreach as more enforcement was required to supplement the education programs. Several employees within Region 6 are partially paid using this fund.</p> <p><b>FROM</b> Divert Nova Scotia.</p> <p><b>HOW IS IT CALCULATED</b>                  The region receives between \$88-\$89,000 based on a stipend (base funding plus a % for our portion of provincial population plus a percent for our portion of the land area). Within the region, it is distributed based on regional population. Each unit must demonstrate meeting the contract eligibility requirements to release the funds both from Divert Nova Scotia and within the region. Deliverables of how many complaints were followed up on and warnings or tickets issued as well as proof of expenditures for staff and equipment to complete the contract deliverables.</p> <p><b>WHEN AND HOW OFTEN</b>                  A progress report must be submitted mid-year and a final report at year-end after which funds are released to area participants based on eligible expenses.</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Inter-Municipal Fund</p>	<p><b>ABOUT</b>                  This account was generated on the inception of Region 6 with \$100,000 grant from the province. That money was used to pay for a study and support the formation of the region. Since that time, a few grants had been earned (based on surplus at the RRFB at the time) and added to the account. This is a reserve fund and can be accessed based on motion of the Inter-Municipal Committee.</p> <p><b>FROM</b> Region 6 - Reserves</p> <p><b>WHEN AND HOW OFTEN</b>                  On an as needed basis and only on motion of the Inter-Municipal Committee. Past uses: Public Bins Program, Compost transport and Processing study, R6RECYCLES waste app</p>

## BUDGET (Summary)

REVENUE SUMMARY	2025-26 Projection	2025-26 Budget	2026-27 Proposed Budget	% of Revenue
Contracts/Service Agreement	\$213,103	\$213,103	\$210,998	26%
Stewardship/Incentives	\$483,000	\$483,000	\$467,000	57%
Municipal Contribution	\$149,942	\$129,858	\$147,885	18%

EXPENSE SUMMARY	2025-26 Projection	2025-26 Budget	2026-27 Proposed Budget	% of Expenses
Operations	\$154,090	\$154,090	\$156,659	19%
Education	\$119,530	\$119,530	\$121,967	15%
Payments to units	\$572,425	\$572,425	\$555,622	67%



<b>REVENUE</b>	<b>2025-26 Projection</b>	<b>2025-26 Budget</b>	<b>2026-27 Proposed Budget</b>
<b>Contracts/Service Agreements</b>			
Education Contract	80,392	80,392	79,090
Coordinator Agreement	43,286	43,286	43,286
Enforcement Contract	89,425	89,425	88,622
Sub-total	\$ 213,103	\$ 213,103	\$ 210,998
<b>Stewardship/Incentives</b>			
Dairy Stewardship	53,000	53,000	37,000
Diversion <sup>1</sup>	350,000	350,000	350,000
Municipal Approved Programs	80,000	80,000	80,000
Interest	0	0	0
Sub-total	\$ 483,000	\$ 483,000	\$ 467,000
<b>Municipal Contribution</b>			
Municipal Billing <sup>2</sup>	149,942	129,858	147,885
Sub-total	\$ 149,942	\$ 129,858	\$ 147,885
<b>TOTAL</b>	<b>\$ 846,045</b>	<b>\$ 825,961</b>	<b>\$ 825,883</b>

<b>EXPENSES</b>	<b>2025-26 Projection</b>	<b>2025-26 Budget</b>	<b>2026-27 Proposed Budget</b>
<b>OPERATING EXPENSE</b>			
Admin Salaries and Benefits	108,025	108,025	109,969
Administration (host)	9,390	9,390	9,390
Travel	2,500	2,500	2,500
Training and conference	2,000	2,000	2,000
Office Rental	9,500	9,500	9,500
Office supplies/computer	8,300	8,300	8,300
Insurance	4,050	4,050	4,500
Legal & Auditor	10,325	10,325	10,500
Sub-total	\$ 154,090	\$ 154,090	\$ 156,659
<b>EDUCATION</b>			
Education salaries and benefits	87,030	87,030	88,597
Education travel	14,000	14,000	14,000
Program materials <sup>4</sup>	4,000	4,000	3,500
Advertising	1,000	1,000	1,000
R6 Recycles	13,500	13,500	14,870
Inter-Municipal program expenses <sup>3</sup>	0	0	0
Sub-total	\$ 119,530	\$ 119,530	\$ 121,967

**PAYMENTS TO UNITS**

Enforcement Contract	89,425	89,425	88,622
Dairy Agreement	53,000	53,000	37,000
Diversion <sup>1</sup>	350,000	350,000	350,000
Municipal Approved Program	80,000	80,000	80,000
Sub-total	\$ 572,425	\$ 572,425	\$ 555,622
<b>TOTAL</b>	<b>\$ 846,045</b>	<b>\$ 846,045</b>	<b>\$ 834,248</b>

<b>Revenue/Expenditure</b>	\$	-	-\$	20,084	-\$	8,365
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Notes to **BUDGET**:

1. Dairy Credits - Dairy containers marketed is down from 71 tonnes to 49 tonnes. Queens material has been stockpiled.
2. Diversion Credits - Expected decrease provincially from \$6.6 million available last year. Projections not available yet.
3. Municipal Billing - this now includes two lines, the first line pays for the operations that are not covered through grant and contracted services. The second line, shows the surplus for 2024-25 which is subtracted from the first line resulting in the subtotal, showing the required Municipal Billing (see Table 1 for details).

<i>Municipal Area Serviced:</i>	<i>2021 Population</i>	<i>% of Region</i>	<i>2026-27</i>
Shelburne Shared Services	6,456	6.99%	\$ 10,344.16
Town of Bridgewater	8,790	9.52%	\$ 14,083.83
Town of Mahone Bay	1,064	1.15%	\$ 1,704.80
Municipality of Lunenburg	25,545	27.68%	\$ 40,929.62
Municipality of Barrington	6,523	7.07%	\$ 10,451.51
Town of Clark's Harbour	725	0.79%	\$ 1,161.64
Municipality of Chester	10,804	11.71%	\$ 17,310.77
Town of Lunenburg	2,396	2.60%	\$ 3,839.00
Region of Queens Municipality	10,486	11.36%	\$ 16,801.25
West Hants Regional Municipality	19,509	21.14%	\$ 31,258.41
<b>Total</b>	<b>92,298</b>	<b>100.00%</b>	<b>\$ 147,885.00</b>



## Region 6 Activities Summary 2025-26

Region 6 staff are responsible to delivery Solid Waste Education and Administration throughout our 12 member municipalities. In addition to representing and liaising for the region at the provincial level and accomplishing the required activities under the Education and Regional Coordinator contracts with Divert NS, some focus areas included:

### Education

- Outreach and presentations for contract work through Divert NS continues in schools, businesses, apartments, community groups and events.
- Collaboration continues with various partners on litter reduction in Parks, at schools, public event spaces, along roads, on beaches and coastlines.
- Use of social media posts and videos (What Goes Where, Let's Be Clear Litter Doesn't Belong Here and many more) aim to reduce litter, improve sorting and educate on proper waste management. New contests and themed weeks are used to continue to engage residents.

### Enforcement

Many By-Laws have been updated to reflect new sorting requirements (2 bag recycling). Other areas touched on are privacy bags, bag limits and preparations for EPR for PPP. We assisted, collaborated and reviewed on amended by-laws for Shelburne Shared Service, Region of Queens and West Hants Regional Municipality.

Facilitated Enforcement Officer training for MJSB and Shelburne Shared Services. This training is an important step to have staff appointed for by-law enforcement.

Private road collection and misuse of the collection locations has presented issues for Queens, Chester and West Hants. Region 6 staff have provided support and recommendations to address the issues. This is an ongoing issue throughout the province.

### Administration

Work continues to implement EPR for PPP with every municipality registering for the program. Most municipalities decided to Opt-In or continue collecting curbside recyclables. Region of Queens (and 3 other municipalities in NS) chose to Opt-Out whereby Circular Materials will take over the recyclables program and assume the associated costs.

Other aspects of the EPR for PPP program include service for apartments, campgrounds, schools and optional small ICI collection. Much collaboration has taken place with Circular Materials and all levels of government to ensure a smooth transition.

The Queens recycling facility has closed as a suitable agreement could not be arranged for the continued operation under the new EPR for PPP program. The Shelburne C&D transfer station (Regional MRF) has also met with challenges to meet changes in site regulations. The required site upgrades seem to be beyond what is a reasonable cost to the residents in the Shelburne Shared Service. The site is expected to close before the end of 2025-26.

Work continues on other EPR programs (batteries, lights, electronics, paint, tires) and litter abatement. The Recollect Waste App provides a valuable method to help residents to seek sorting information, get reminders of collection and service interruptions and get updates of

Christine H McClare, Regional Coordinator - Dec 2, 2025

# Operating Variance Report & Capital Status Update Q3 to December 31, 2025

Finance Committee Meeting  
 February 3, 2026



## Operating Variance 3<sup>rd</sup> Quarter Summary

Operating Fund Variance Report - 3rd Quarter  
 December 31, 2025

	Annual Budget	Forecast	Variance	% Variance to Budget	Variance Cost Driver
Revenue	40,570,100	42,013,419	1,443,319	3.6%	Deed Transfer Tax \$1.2M; unbudgeted interest and grant recoveries
Less:					
Expenditures	(39,977,600)	(39,755,875)	221,725	-0.6%	Variances forecasted in all Departments. New: Waste Collection cost reduction due to EPR \$104K
Net Area Rates	(471,900)	(415,950)	55,950		
<b>Surplus (deficit)</b>	<b>120,600</b>	<b>1,841,594</b>	<b>1,720,994</b>	<b>3.69%</b>	



## Project Update Metrics – Projects not proceeding

Project
Community Solar Garden - Site Selection, design, construction & land acquisition
J Class Roads (NSPW paving Partnership)
Summer Road Upgrades



## Project Update Metrics – Projects that are delayed

Project	Project
Public Transit	Hillside Cemetery Monument
Centre School Bldg. Demo & Soil Remediation	Art on the Trail/in the Parks
Annual Manhole Cover Repair/Replacement Program	Land Purchases - Open Space (from Open Space reserve)
Land Purchases - Conservation (from Sustainability reserve)	Pickleball Courts
MARC Facility Re-imagining	
Wiles Lake Park Re-imagining	
Internal Park Wayfinding Strategy & installation	



## Project Update Metrics – Completed projects

Project
Municipal Services Building Warranty Repairs
Nathan Cirillo Pumpstation Backup Power
Green Compost Carts - annual purchase
Wile's Lake Park - Barn Demolition and Removal
WWTP - Annual Large Pump Rebuilding/Replacement Program
WWTP NG pH and Dissolved Oxygen (DO) Probe
MARC Ballfield
Recreation Truck - Tourism & Events



## Project Update Metrics – Projects proceeding on time

Project	Project
Tax Bill Portal	E-permitting platform
Enhancement Plan for Osprey Village	Wayfinding (Directional/Visual Signage to MODL Assets)
Osprey Village Sidewalk Project – Design	Miller Point Peace Park
Osprey Village Water Tower - Year 1 of 3	Indian Falls Park Accessibility upgrades
Cookville Wastewater Plant Expansion	Annual contribution to Trail Groups
Wastewater Treatment Options - Study	Sawpit Park
Land Conservation Strategy	E Bike Purchase for Equipment Loan Program





## The Municipality of the District of Lunenburg Information Report

**Report To:** Finance Committee  
**Submitted By:** Elana Wentzell, Director of Finance  
**Date:** February 3, 2026  
**Re:** Operating Variance Report 3<sup>rd</sup> Quarter (to December 31, 2026)

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The enclosed Operating Fund Variance Report gives Council details of operating budget accounts where variances to budget have occurred. Staff have commented on all variances over \$1,000.

In this third quarter report, staff are projecting an Operating surplus of \$1.8M which represents a \$1.7M (3.69%) budget variance.

The revenue variance shows \$1.4M in additional revenue expected to be received compared to budget. Deed transfer tax, grants and interest on deposits account for most of this budget variance.

The expenditure variance shows \$221,725 less in forecasted costs than budgeted.

Additional details are provided in the enclosed report. Please note that changes from the September quarterly report are highlighted in yellow.

Report Preparation	
Department	Finance
Report Prepared by	Elana Wentzell
Report Approved by	
Date Reviewed by C.A.O.	

**Municipality of the District of Lunenburg  
Operating Fund Variance Report - 3rd Quarter  
December 31, 2025**

	Comments on Forecast Variance to Budget	Actual to Date December 31, 2025	Annual Budget	Forecast	Actual Variance (% Budget left)	Forecast Variance to Budget
<b>REVENUE</b>						
Tax Revenue	Forecast based on actual taxes billed and estimated cost of outstanding appeals	\$ 34,197,146	\$ 34,188,000	\$ 34,186,300	0.0%	\$ (1,700)
Business Property	Actual HST Offset less than budgeted	169,913	176,200	169,700	4%	(6,500)
Deed Transfer Tax	Forecast based on actual received to date	2,588,068	1,800,000	3,000,000	-44%	1,200,000
Other Taxes	Change of use tax adjustment	82,288	89,000	82,300	8%	(6,700)
Grants in Lieu of Taxes	Federal Government GIL less than expected	43,033	269,600	265,100	84%	(4,500)
REMO & Economic Development recovery from Other Units	Recovery of Economic Development Plan & Recreation Volunteer Summit from other participating units (unbudgeted - expenditure increase below). REMO also has received an unbudgeted grant that will offset costs (amount yet to be determined).	154,511	204,200	238,200	24%	34,000
Sale of Services						
Recreation Services	Increase for program fees (unpaid at prior year not accrued)	43,847	59,000	66,427	26%	7,427
Regional Building Inspection Services	Based on actual cost of the shared service	280,300	285,000	280,300	2%	(4,700)
Other Revenue - Fines, Permits, Rentals & Interest	Recovery from CES for increased building insurance costs, increased permit revenue, increased interest for invested funds and overdue taxes. Includes wind farm revenue to administer community grant program and fees collected from credit cards.	2,271,760	2,801,700	2,941,150	19%	139,450
Farm Acreage Grant	Based on actual grant received	59,541	102,500	103,600	42%	1,100
Provincial Grants	Grants received for Project Volunteer & Age Friendly, Provincial Water coupon recovery, and Regional Economic Development study (unbudgeted) \$165K total offset by reduction in ASK Coordinator Program	625,729	594,900	680,342	-5%	85,442
<b>TOTAL REVENUE</b>		<b>\$ 40,516,135</b>	<b>\$ 40,570,100</b>	<b>\$ 42,013,419</b>	<b>0%</b>	<b>\$ 1,443,319</b>

**Municipality of the District of Lunenburg  
Operating Fund Variance Report - 3rd Quarter  
December 31, 2025**

Comments on Forecast Variance to Budget		Actual to Date December 31, 2025	Annual Budget	Forecast	Actual Variance (% Budget left)	Forecast Variance to Budget
<b>EXPENDITURES</b>						
Mayor & Council	Estimate reduction in Council Chamber equipment budget	\$ 530,034	\$ 826,400	\$ 816,400	36%	\$ (10,000)
Bank Interest & Charges	Forecast increase due to credit card charges (recovered in revenue section)	6,889	5,400	10,900	-28%	5,500
Administration		987,854	1,429,800	1,429,800	31%	-
Finance		630,019	876,300	876,300	28%	-
Tax Exemptions & Property Tax rebate	Decrease based on actual property tax rebate applications received and estimate for the balance of the fiscal year	686,622	868,700	708,300	21%	(160,400)
Legal & Advisory Services		218,558	528,600	528,600	59%	-
Administration Building, Supplies, Advertising and Data Processing	Estimate variance for actual costs for office supplies	678,928	1,132,600	1,130,000	40%	(2,600)
Allowance for Uncollectible taxes		-	143,200	143,200	100%	-
Tax Sale Expenses		45,708	70,000	70,000	35%	-
Government Relations, Communications & Municipal Celebrations	Based on actual cost of Municipal Celebrations	160,184	237,600	236,600	33%	(1,000)
Insurance	Based on actual insurance allocations for year	153,584	149,300	153,700	-3%	4,400
Grants to Organizations	Council Motions: provide up to \$20,000 in additional funding to the Community Recreation Capital Grant Program for the 2025-2026 fiscal year; and up to \$20,000 for ProKids (from reserve transfers below). Wind Farm Grants to be paid from \$15,342 funds received (in revenue section). Offset by a \$147,000 reduction in estimate for Public Transit (not required this fiscal year).	798,440	1,388,100	1,283,900	42%	(104,200)
Election Costs		-	-	-	0%	-
Assessment Services	Estimate based on actual	544,391	725,300	725,900	25%	600
Police Protection	Estimate based on actual contract cost	3,508,319	4,553,900	4,677,800	23%	123,900
Correction Services & Prosecutions		42,702	75,700	75,700	44%	-
Fire Protection Municipal Costs	Estimate based on actual cost estimates	527,671	500,800	493,400	-5%	(7,400)

**Municipality of the District of Lunenburg  
Operating Fund Variance Report - 3rd Quarter  
December 31, 2025**

	Comments on Forecast Variance to Budget	Actual to Date December 31, 2025	Annual Budget	Forecast	Actual Variance (% Budget left)	Forecast Variance to Budget
Emergency Measures	Estimate based on actual cost of water coupon program (Provincial recovery in revenue section)	438,791	976,700	1,025,800	55%	49,100
Protective Inspection Services	Maintenance costs for aging vehicles	663,867	915,100	921,100	27%	6,000
Dog Control		33,185	44,900	44,900	26%	-
Common Services (Engineering)		519,119	754,800	754,800	31%	-
Provincial Roads & NSTIR Paving Partnerships	Municipal Road list for NSPW paving partnership not going forward \$350K (in/out: funded by CCBF)	387,282	866,200	516,200	55%	(350,000)
Municipal Road Maintenance		117,280	365,500	366,000	68%	500
Lahave Sewer Maintenance	Based on estimated increased cost to replace system malfunctions (\$60,000). Budget includes \$65,000 that is 100% recoverable from residents in the maintenance program (included in budgeted tax revenue above).	97,964	105,000	165,000	7%	60,000
Garbage & Waste Collection	Decrease based on recycling contract for extended producer responsibility (EPR)	2,492,306	3,286,500	3,182,400	24%	(104,100)
Planning & Zoning	Estimate reduced cost requirements for MODL 2040 & flood line mapping project	1,149,342	1,640,000	1,592,100	30%	(47,900)
Economic Development, Schools, CES Bldg & Tourism	Increased cost for insurance premiums for CES building (\$8K). This is recovered in the contract with CES. Tourism estimated savings in special projects & VIC (\$8K) Regional Economic Development study (\$77K) from grant and participating municipal units.	662,134	2,884,100	2,961,800	77%	77,700
Recreation Staffing, Facilities and Programming	May 13/25 Council Motion provide \$20,000 to support a feasibility and options study regarding climate risk mitigation to the Friends of Crescent Beach (FOCB), with the funds coming from the Open Space and sustainability operating reserves (see corresponding reserve transfers below). Savings projected in staff travel, cell phones & supplies (\$10K) parks maintenance (\$37K), e-bike program reflected in capital (\$12K)	1,369,539	2,081,500	2,029,575	34%	(51,925)
Libraries		149,775	199,700	199,700	25%	-
LCLC		719,063	1,062,000	1,062,000	32%	-

**Municipality of the District of Lunenburg  
Operating Fund Variance Report - 3rd Quarter  
December 31, 2025**

Comments on Forecast Variance to Budget		Actual to Date December 31, 2025	Annual Budget	Forecast	Actual Variance (% Budget left)	Forecast Variance to Budget
Education		8,695,901	11,594,400	11,594,500	25%	100
Financing & Transfers	Per Council motions \$20,000 operating reserve transfer for Community recreation Capital Grants; \$20,000 from Open Space & Sustainability reserves for Friends of Crescent Beach request & up to \$20,000 for ProKids. Offset by CCBF Transfer not required for NSPW paving.	-	(310,500)	(20,500)	100%	290,000
<b>TOTAL EXPENDITURES</b>		<b>\$ 27,015,450</b>	<b>\$ 39,977,600</b>	<b>\$ 39,755,875</b>	<b>32%</b>	<b>\$ (221,725)</b>
<b>Area Rates</b>						-
Fire Protection Revenue		5,099,468	5,028,000	5,028,000	-1%	-
Fire Protection Expenditures		(5,063,744)	(5,028,000)	(5,028,000)	-1%	-
Sewage Collection & Disposal Revenue	Revenue based on actual billing, expenditure savings based on forecasted costs of operations	594,540	674,800	675,300	12%	500
Sewage Collection & Disposal Expenditures		(716,693)	(1,159,300)	(1,103,850)	38%	55,450
Private Road Maintenance Revenue		387,396	387,500	387,500	0%	-
Private Road Maintenance Expenditures		(368,949)	(369,100)	(369,100)	0%	-
Street Lighting Revenue		152,872	153,400	153,400	0%	-
Street Lighting Expenditures		(80,294)	(159,200)	(159,200)	50%	-
<b>NET AREA RATES</b>		<b>\$ 4,596</b>	<b>\$ (471,900)</b>	<b>\$ (415,950)</b>		<b>\$ 55,950</b>
<b>SURPLUS (DEFICIT)**</b>		<b>\$ 13,505,280</b>	<b>\$ 120,600</b>	<b>\$ 1,841,594</b>		<b>\$ 1,720,994</b>
<b>% Annual Budget</b>			<b>0.26%</b>	<b>3.97%</b>		<b>3.69%</b>



## Municipality of the District of Lunenburg

### Report to Council

**Report To:** Finance Committee  
**Submitted By:** Elana Wentzell, CPA, CMA, Director of Financial Services  
**Date:** February 3, 2026  
**Re:** Capital Status & CCBF Investment Report 3<sup>rd</sup> Quarter  
(to December 31, 2025)

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The Capital Budget Status & Canada Community Building Fund (CCBF) Report is enclosed to give Council information on the status of the projects approved in this fiscal year.

Projects are moving forward as indicated in the attached status report. Included in the report are columns for the approved project budget, actual costs incurred to date, cost variance actual to budget, forecast to March 31, 2026.

Projects are colour coded to indicate progress: Green = project is on time; Yellow = project is delayed; and Red = project will not proceed.

Of the \$18.37M approved budget, project costs in the amount of \$10,241,878 have been paid at the end of the third quarter with a forecast of \$16.1 M to be completed by year end.

Report Preparation	
Department	Finance
Report Prepared by	Elana Wentzell
Report Approved by	
Date Reviewed by C.A.O.	

5 Year Capital Investment and Canada Community-Building Fund Plan	Project Description	Status	Approved Budget 2025/26	Actual Cost 31-Dec-25	Actual Cost Variance to Budget %	Forecast Cost 31-Mar-26
		Green - on time				
		Yellow - delayed				
		Red - will not proceed				
<b>Administration Department</b>						
Community Solar Garden - Site Selection & design & Construction	Construction of 7 MW Solar Garden managed by AREA (energy savings equal to 700 homes or 150,000 trees). Municipal partnership with MODL. An IMSA will be formed to Construct & Manage. Interest during Construction \$1,491,346 (MODL Share 56.14%). The spend is conditional on application approval and successfully negotiating a PPA and that the amount is fully repaid to MODL from the IMSA Corp from long term borrowing.	Power Purchase Agreement not accepted - project will not move forward.	840,000	-	-	840,000
Community Solar Garden - Land Acquisition	The purchase of the land for the solar garden with same conditions as above and fully repaid - cost is \$650,000		650,000	-	-	650,000
<i>Administration Department Subtotal</i>			<i>1,490,000</i>	<i>-</i>		<i>1,490,000</i>
<b>Finance Department</b>						
Tax Bill Portal	Purchase software for online access to Tax Bills (Provincial funding rec'd) also includes employee pay stubs. 70% paid on contract start. 30% due in 2025/26. Total \$34,500 + HST	Portal settings in place, working on implementation (testing phase).	10,800	-	-	10,800
<i>Finance Department Subtotal</i>			<i>10,800</i>	<i>-</i>		<i>10,800</i>
<b>Economic Development Department</b>						
Enhancement Plan	Plan to inform where beautification should occur based on existing and expected development in Osprey Village. Where to place streetlights, benches, landscaping. Carry over project completion	The plan is in process and at the draft planning stage with internal staff review.	15,000	28,106	187.4%	15,000
<i>Economic Development Department Subtotal</i>			<i>15,000</i>	<i>28,106</i>		<i>15,000</i>

5 Year Capital Investment and Canada Community-Building Fund Plan	Project Description	Status	Approved Budget 2025/26	Actual Cost 31-Dec-25	Actual Cost Variance to Budget %	Forecast Cost 31-Mar-26
		Green - on time				
		Yellow - delayed				
		Red - will not proceed				
<b>Engineering, Public Works, Water &amp; Wastewater</b>						
WWTP Van & Truck replacements	To replace aging vehicles (2014 purchase year)	Completed	85,000	57,546	0.68	58,000
Osprey Village Sidewalk Project - Design	Sidewalks, Curb and Gutter, Water Course Crossing, Stormwater Infrastructure, Traffic Signal Lights & Pedestrian Crossing, Lighting & Seating along Nathan Cirillo and Pine Grove Roads. External Funding: ICIP (\$1,814,204), MCGP (\$1,136,973), and AT Fund (\$504,000). Municipal Funding: (\$1,044,823)	Design work awarded to Design Point Engineering & Surveying on May 27, 2025. 50% design Submission completed; now working on the 90% Submission.	250,000	46,516	18.6%	125,000
Osprey Village Water Tower - Year 1 of 3 (Site Selection, Design & Site Prep)	Water Tower - funding 73% of \$2.9M, TOB MODL share 50% Total \$3.84M for tower and connections, design included	Completed joint water capacity study by Design Point Engineering.	500,000	74,626	14.9%	500,000
WWTP Cookville Plant Expansion - Year 2 of 3 (construction)	Grants received: ICIP \$6.67M; Reallocated ICIP (\$5.3M), MCGP (\$4.1M) Balance will be debt financing. Anticipated Expenditures 2024/25 \$1M, 2025/26 \$6.5M, 2026/27 \$17M for Total \$24.5M	Construction of Cookville WWTP upgrades well underway. Pomerleau as General Contractor and exp Services Ltd. as lead designers. Commissioning planned for October 2026.	6,500,000	8,709,161	134.0%	12,000,000
Nathan Cirillo Pumpstation Backup Power - Year 2 of 2 (completion)	Provide on-site generator to supply back-up power during power outages, design in Year 1, and construct in Year 2.	Completed	140,000	80,273	57.3%	140,000
Municipal Services Building Warranty Repairs	HVAC (3rd party warranty \$400,000), Miscellaneous upgrades balance carry forward until complete.	Completed the last of the HVAC deficiencies and filed insurance claim	50,000	41,528	83.1%	50,000
J Class Roads (NSPW paving Partnership)	NSPW partnership to pave non-owned MODL roads. Carry over 2024/25 Request: Darby's Head Rd (0.45 km), St. Augustine Rd (0.13km), Riverside(0.1 km), Freeman(0.37 km), Riverview (0.18 km) & Church(0.25 km) Total 3.12km.	No J-Class Road paving projects scheduled for this year	350,000	-	-	-
Summer Road	Upgrade storm drainage, widen cul-de-sac, grade and gravel.	Design work completed. Project not proceeding	65,000	5,193	8.0%	5,700
Centre School ESA Assessments	ESA Assessment, Implementation of remediation & demolition of building. 73% grant funding estimate. Project will not proceed without grant.	Completed Environmental Site Assessments Reports and Tender package; awaiting funding opportunities before proceeding with project	5,500,000	2,389	0.0%	10,000
Centre School Bldg. Demo & Soil Remediation						
Green Compost Carts - annual purchase	Annual purchase of Green Compost Carts.	Completed	60,000	54,743	0.91	60,000

5 Year Capital Investment and Canada Community-Building Fund Plan	Project Description	Status	Approved Budget 2025/26	Actual Cost 31-Dec-25	Actual Cost Variance to Budget %	Forecast Cost 31-Mar-26
		Green - on time				
		Yellow - delayed				
		Red - will not proceed				
Wile's Lake Park - Barn Demolition and Removal	Demolish vacant barn	Completed	35,000	8,828	25.2%	10,000
WWTP - Annual Large Pump Rebuilding/Replacement Program	Annual Large Pump Rebuilding/Replacement Program (\$15-25k/YEAR) 2025/26 NC PS and NG PS#1,2, or 5; 2026/27 HB PS#20 Pump 1; 2027/28 HB PS#20 Pump 2; 2028/29 HB PS#19 Pump 1 ;2029/30 HB PS#19 Pump 2; 2030/31 HB PS#18 Pump 1; 2031/32 HB PS#18 Pump 2. HB would only be done if we don't upgrade the stations as part of the larger capital project for \$6M.	Completed	25,000	19,521	78.1%	20,000
Wastewater Treatment Options - Study - Conquerall Bank and New Germany	Study wastewater treatment options to the current treatment plants in Conquerall Bank and New Germany	Study awarded to exp Services Inc.; Final Report expected in February 2026	125,000	16,091	0.13	100,000
Annual Manhole Cover Repair/Replacement Program	Annual program to uncover and adjust to grade, repair/replace manhole covers to allow access for maintenance and monitoring of sewers.	Work not completed due to other priorities. Work will resume in 2026-2027.	20,000	-	-	-
WWTP NG pH and Dissolved Oxygen (DO) Probe	Supply and install new pH probe and DO sensor to monitor and adjust treatment process to ensure regulatory compliance.	Completed	18,000	19,657	109.2%	18,000
<i>Engineering, Public Works, Water &amp; Wastewater Subtotal</i>			13,723,000	9,136,071		13,096,700
<b>Planning &amp; Development Services</b>						
Land Conservation Strategy	This project will identify and map all Environmentally Significant Areas (ESAs) in MODL, providing a strategic framework to protect valuable natural areas. It will also help procure land and attract external stakeholders and matching funding to meet the municipality's 20% protection target by 2030.	2025-06-22 Council awarded RFP to CBCL Ltd for \$89,167.50 plus HST; Additional amount from the Sustainability Reserve \$39,167.50 plus HST.	50,000	31,759	63.5%	92,600
Public Transit	Transit costs for route in Osprey Village. Gas Tax (CCBF) earmarked \$236,900 (2023/24) Carry over 2023/24 to 2025/26.	Potential partnership with Bridgewater Transit. Will not proceed this fiscal year	150,000	-	-	-
E-permitting platform	Replace software permitting platform to facilitate e-permitting for expected growth in MODL. Carry-over of MIP grant \$91,250 (capital portion)	RFP Awarded to Clariti for \$71,900; Additional cost to use Moneris as a payment provider \$11,000 (USD) approx. \$15,400 (CAD). Other migration costs may be incurred.	150,000	82,900	55.3%	150,000

5 Year Capital Investment and Canada Community-Building Fund Plan	Project Description	Status	Approved Budget 2025/26	Actual Cost 31-Dec-25	Actual Cost Variance to Budget %	Forecast Cost 31-Mar-26
		Green - on time				
		Yellow - delayed				
		Red - will not proceed				
Land Purchases - Conservation (from Sustainability reserve)	Sustainability reserves availability.	Amount to be reviewed after the Land Conservation Strategy has been completed	50,000	-	-	50,000
<i>Planning &amp; Development Services Subtotal</i>			400,000	114,659		292,600
<b>Recreation, Parks &amp; Tourism</b>						
MARC Facility Re-imagining	Public consultation, concept designs and Class D budgets to reimagine the MARC	RFP awarded in October 2025, likely not to be completed until Spring 2026.	80,000	10,944	0.14	12,000
Wiles Lake Park Re-imagining	Public consultation, concept designs and Class D budgets to reimagine Wiles Lake Park	RFP awarded in October 2025, likely not to be completed until Spring 2026.	50,000	-	-	\$3,000
MARC Ballfield	Extend fencing on ballfields and reposition four dugouts	Completed	150,000	127,911	85.3%	130,000
Wayfinding (Directional/Visual Signage to MODL Assets) * Multi-year project to install signage at municipal parks & trails	RFP awarded to install vehicle direction and park signs in various parks.	Almost complete. Some deficiencies need to be addressed	340,000	270,697	79.6%	340,000
Internal Park Wayfinding Strategy & installation	To develop an internal park wayfinding strategy that aligns with the current Wayfinding Strategy and Design.	Carried over to 2026-2027 capital budget	25,000	-	-	-
Hillside Cemetery Monument	To install a monument so family can choose to install a family member(s) name to the monument. Engagement in Year 1. Year 2 cost based on engagement.	Carried over to 2026-2027 capital budget	150,000	-	-	\$0
Miller Point Peace Park	\$150,000 Provincial grant received for Miller Park accessible trails, pending \$20,000 accessibility funding for accessible canoe/kayak boat launch	Accessible kayak boat launch completed. Design work completed by Design Point Engineering for accessible trails. Council awarded construction to Gerhardt's Property Improvement on October 14 2025; Trail construction to be carried over to 2026/2027	478,000	120,987	25.3%	155,000
Indian Falls Park Accessibility upgrades	Grassy area and look off (as you enter the park) to be made accessible by creating accessible pathways (\$50,000), a trail upgrade to be fully accessible (\$50,000) and accessible vault toilets (\$250,000).	Completed trail / culvert work; construction underway on picnic area and vault washroom installation; look-off upgrades to be carried over to 2026/2027.	350,000	130,070	37.2%	215,000
Recreation Truck - Tourism & Events	Purchase a Truck to provide mobile VIC Services and other recreation services.	Completed	85,000	58,907	0.69	60,000

5 Year Capital Investment and Canada Community-Building Fund Plan	Project Description	Status	Approved Budget 2025/26	Actual Cost 31-Dec-25	Actual Cost Variance to Budget %	Forecast Cost 31-Mar-26
		Green - on time				
		Yellow - delayed				
		Red - will not proceed				
Annual contribution to Trail Groups	Annual budgeted grant to local Trail associations (\$584/km in 2024/25 then 10% annual increase thereafter ) for ongoing trail capital requirements. Central Nova has been added as they now look after 4 kms.	Funds have been released to trail groups and Central Nova ATV Club	82,300	75,756	92.0%	82,300
Art on the Trail/in the Parks	Continuation of art installations on MODL trails/parks in consultation with stakeholders. The amount budgeted includes carrying over \$30,000 from the 2024-2025 budget.	RFP awarded should be completed by end of March depending on weather may not get installed until Spring 2026.	50,000	13,585	0.27	40,000
Land Purchases - Open Space (from Open Space reserve)	Open Space reserves availability.	Open Space reserves availability	50,000	-	-	50,000
Sawpit Park	Implementation of the Sawpit Wharf Park Concept Plan. The next phase is to complete engineered designs.	Design awarded to exp Services Ltd.; survey, geotechnical & wharf assessment completed; 30% design submission completed; Met with Community Committee; Design on hold while Issuing RFP for Design Build for wharf demolition and construction, along with other water features . Remaining design work to be carried over to 2026/27	200,000	74,539	37.3%	100,000
Pickleball Courts	Construction of outdoor pickleball courts in collaboration with the Pickleball Club. An \$800,000 Operating reserve was created as a placeholder.	A motion was made to financially support the South Shore Pickleball Club in constructing six pickleball courts at the MARC and enter into a lease agreement. Majority of funds will need to be carried over as prep worked planned for this fiscal with construction in Spring of 2026.	600,000	60,922	10.2%	60,922
E Bike Purchase for Equipment Loan Program	Expand the current MODL equipment loan program to include bicycles & e-bikes. Cost includes bikes, helmets, bike rack & storage containers. Connect 2 & rebates 75% funding \$31,000.	All seven bikes received. Completing storage shed at LCLC. Bikes can be borrowed.	41,000	18,723	45.7%	41,000
<i>Recreation, Parks &amp; Tourism Subtotal</i>			2,731,300	963,041		1,289,222
<b>TOTAL PROJECT COST</b>			<b>\$ 18,370,100</b>	<b>\$ 10,241,878</b>	<b>55.8%</b>	<b>\$ 16,194,322</b>



## Municipality of the District of Lunenburg

### Request for Decision

**Report to:** Finance Committee  
**Submitted by:** Angela Veinot, Accounting Manager  
**Date:** February 3, 2026  
**Re:** 2026-27 Proposed Area Rates: Streetlights and Hydrants

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#### Recommendation

It is recommended that the Finance Committee recommend Municipal Council approve:

- The 2026/27 Fire hydrant rate at \$0.0898/\$100 of assessment
- The 2026/27 Streetlight rates as presented

#### Executive summary

Enclosed are the proposed budgets for streetlights and fire hydrants for the fiscal year 2026/27.

The streetlight and hydrant rates are calculated based on the prior years' revenues collected minus the actual costs. The current year's property assessment and any estimated overage and shortage in the accounts are included in the calculation.

#### Discussion

As part of the budget process, area rates are required to be approved by Council. Streetlight and hydrant rates can be easily forecasted based on the nature of the revenues and expenditures. Revenues have been billed for the year and most expenditures have been recorded. The revenues and expenditures for these rates are analyzed and a running total of the account balance is kept. Any surpluses or deficits from prior years are rolled into the next year to be recovered through the area rates.

The street light rates are detailed on the attached schedule. These rates vary slightly from year to year.

The hydrant rates have decreased based on the 2026-27 increase in commercial assessment.

**Budget implications**

Once Council approves the rates, they will be used to calculate the revenue budgets for 2026/2027.

**Conclusion**

Staff recommend Council approve the rates as presented.

<b>Report Preparation</b>	
<b>Department</b>	
<b>Report Prepared by</b>	Angela Veinot
<b>Report Approved by</b>	Elana Wentzell
<b>Date Reviewed by C.A.O.</b>	

**Municipality of the District of Lunenburg  
Area Rates 2026/27 Budget**

<b>STREET LIGHT RATES</b>	Approved 2025-26	<b>Proposed 2026-27</b>	Rate Budget Notes
<b>Rates per \$100 of assessment</b>			
Riverport	\$ 0.016	\$ <b>0.017</b>	Based on increased costs
Dayspring	\$ 0.067	\$ <b>0.046</b>	Based on increased assessment
New Germany	\$ 0.035	\$ <b>0.033</b>	Based on increased assessment
Catidian Place	\$ 0.013	\$ <b>0.010</b>	Based on increased assessment
Pine Haven Subdivision	\$ 0.043	\$ <b>0.029</b>	Based on increased assessment
<b>Flat Rates Per Property</b>			
Barss Corner	\$ 56.55	\$ <b>50.38</b>	Costs shared 64 properties
Vogler's Cove, Broad Cove & Cherry Hill	\$ 53.55	\$ <b>52.30</b>	Costs shared 374 properties
Chelsea	\$ 100.11	\$ <b>100.93</b>	Costs shared 212 properties
Pine Grove	\$ 69.63	\$ <b>53.85</b>	Costs shared 25 properties
Oakhill acres	\$ 34.40	\$ <b>40.30</b>	Costs shared 40 properties
Little Tancook	\$ 36.85	\$ <b>36.51</b>	Costs shared 38 properties
Whitley & Jenny	\$ 35.02	\$ <b>34.80</b>	Costs shared 16 properties
Westside Drive	\$ 140.08	\$ <b>139.01</b>	Costs shared 10 properties
<hr/>			
<b>FIRE HYDRANT RATES</b>	Approved 2025-26	<b>Proposed 2026-27</b>	
Rate per \$100 of assessment	0.127	<b>0.0898</b>	Based on increased assessment



## The Municipality of the District of Lunenburg Request for Decision

**Report to:** Finance Committee  
**Submitted by:** Alex Dumaresq, Deputy CAO  
**Date:** February 3, 2026  
**Re:** Funding request for Bridgewater Foodbank

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### Recommendation

Move that the Finance Committee direct staff to develop option \_\_\_\_ for the 2026/27 fiscal year.

### Background

On Tuesday January 13, 2026 the Bridgewater and Area Inter-Church Food Bank made a presentation to Municipal Council. The group noted they are entirely volunteer-run, and their 45 volunteers provide food to households in need. They noted that they will exceed 12,000 visits this year and 37% of their users are from the Municipality. Through a decline in donations and an increase in costs they are projecting a deficit for 2025. This will be covered using reserve money that was intended for a planned building expansion. As a result, they have requested \$20,000 in operating funding for 2026.

Council has supported the foodbank in the past; the group was awarded:

- \$10,000 major recreation capital grant in 2018;
- \$5,500 in emergency support as a result of COVID public health measures in 2019;
- \$1,000 annually in donations since 2023 from funding for emergency and overnight shelter support.

Emergency support and annual donations were also made to the food banks serving New Germany, Mahone Bay and the Town of Lunenburg.

## **Discussion and Options**

There are several options available to Council to respond to the request from the foodbank.

### **Option 1: Annual Operating Grant**

Foodbanks are eligible to apply for Municipal grants. The annual operating grant provides funding of up to \$5,000 towards operating costs. This approach would treat the food banks consistently with other community groups. It would not match the funding request from the foodbank and the grant is annually oversubscribed.

### **Option 2: Respond to the funding request**

Council could direct staff to include all or a portion of the foodbank's request in the 2026/27 operating budget. This would alleviate some or all of the organization's budget pressure for the upcoming year. There may be similar requests in future years from the food bank and from other food banks serving municipal residents.

### **Option 3: Foodbanks Grant**

Council could determine that the service is sufficiently important, and that stable annual operating funding should be made available to foodbanks serving municipal residents. A simple formula-based approach could be adopted to provide proportionate funding based on the number of municipal households served. This would alleviate some or all of the organization's budget, while also considering the foodbanks supporting other areas of the Municipality. This approach would marginally increase municipal operating budget (e.g. \$10,000 is currently allocated, we could increase to \$20,000).

## **Strategic Focus**

The report was initiated by a presentation to Council by the community group.

## **Budget/Financial Implications**

Staff have provisionally included the \$20,000 requested in the administration department's budget for 2026/27 and are seeking Council's direction at this time.

The 2025/26 budget included \$10,000 for overnight shelter and foodbank support. SSODA has indicated they are no longer seeking operating support for their overnight shelter now that operating processes and funding have stabilized, and the organization turns its attention towards longer term housing solutions.

## **Climate Change/Sustainability**

No direct application to climate change.

### **Inclusion, Diversity, Equity and Accessibility (IDEA@MODL)**

Food insecurity disproportionately impacts lower-income households and equity deserving groups that have historically been marginalized. Additional support for food banks would help these volunteer-run organizations serve those most impacted by food insecurity.

The nature of the housing crisis means that lower income citizens are disproportionately impacted. Actions that the Municipality takes to reduce the affordability gap and increase supply will have a positive effect on core equity indicators such as income inequality.

### **Strategic Communications**

N/A

### **Work plan**

All options outlined above can be accommodated within staff workplans.

### **Alternatives**

See options; above.

### **Conclusion**

The Bridgewater and Area Food Bank provides a critical service for vulnerable households in our community. They have historically not received consistent financial support from the Municipality and are facing significant challenges due to rising demand and costs.

<b>Report Preparation</b>	
<b>Department</b>	Administration
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<b>Report Approved by</b>	
<b>Date Reviewed by C.A.O.</b>	