

Municipality of the District of Lunenburg Minutes of a Meeting of the Finance Committee

Held in Council Chamber, 10 Allée Champlain Drive, Cookville, NS

Tuesday, September 5, 2023 – 9:00 a.m.

Attendance

Councillor Cathy Moore, District 5, Chair
Councillor Chasidy Veinotte, District 10, Vice Chair
Deputy Mayor Pam Hubley, District 4
Councillor Leitha Haysom, District 1
Councillor Martin Bell, District 2
Councillor Wendy Oickle, District 3
Councillor Sandra Statton, District 6
Councillor Michelle Greek, District 7
Councillor Kacy DeLong, District 8
Councillor Reid Whynot, District 9

Regrets Mayor Carolyn Bolivar-Getson

Staff

Tom MacEwan, Chief Administrative Officer
Alex Dumaresq, Deputy CAO
Elana Wentzell, Director of Finance
April Whynot-Lohnes, Municipal Clerk
Joanne Powers, Executive Assistant

1. Call to Order

Councillor Moore called the meeting to order at 9:00 a.m. and began by acknowledging that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. Announcements/Acknowledgements/Recognition - Nil

3. Public Input - Nil

4. Changes/Approval of Agenda

Moved by Councillor Haysom, seconded by Councillor Oickle that the Agenda be approved as circulated. Carried unanimously.

5. Approval of Minutes – July 4, 2023

Moved by Councillor Veinotte, seconded by Councillor DeLong that the Minutes of the July 4, 2023, Finance Committee meeting be approved as circulated. Carried unanimously.

6. Business Arising from Minutes - Nil

- 7. Presentations/Scheduled Times - Nil**
- 8. Consideration of Correspondence - Nil**
- 9. Recommendations from Council - Nil**
- 10. Staff Reports**
 - 10.1 Finance Department**

10.1.1 Operating Variance Report 1st Quarter (to June 30, 2023)

Elana Wentzell, Director of Finance, reviewed the report entitled, “Operating Variance Report 1st Quarter (to June 30, 2023)” (included in the agenda package). Ms. Wentzell reported that in the first quarter, an Operating surplus of \$34,100 represented a \$6,400 (0.02%) budget variance.

The revenue variance showed \$6,600 in additional revenue from co-op student grants received in excess of the amount budgeted. The expenditure variance showed \$200 more than budgeted that was for additional costs incurred for repairs to the 2016 Ford Escape which was traded-in on a new Ford F-150 Lightning in June.

10.1.2 Capital Status & CCBF Investment Report 1st Quarter (to June 30, 2023)

Elana Wentzell, Director of Finance, reviewed the report entitled, “Capital Status & Canada Community Building Fund (CCBF) Investment Report 1st Quarter (to June 30, 2023)” (included in the agenda package).

Of the \$9.4M approved budget, project costs in the amount of \$712,055 have been paid to date with a forecast of \$9.6M to be completed by year end.

10.2 Planning & Development Department

10.2.1 What We Heard from Public Survey re Food Insecurity

Aidan MacEwan, Climate Change Intern, reviewed the presentation entitled, “From Farm to Table – Enhancing Local Food Security” (included in the agenda package). Topics covered in the presentation included:

- What We Did
- Summary of Engagement
- Research Methodology
- Findings
- Jurisdictional Scan
- Recommendations

Mr. MacEwan reported that the baseline assessment took place from July 18, 2023 to August 8, 2023. Besides holding three community pop-ups, there were 559 visits to the EngageMODL webpage and 267 contributions, for an engagement rate of 42.1%.

After some discussion regarding items touched on in the presentation, Abhi Jain, Climate Change & Sustainability Manager, explained that Phase 1 of the project focused on what the demand was, and Phase 2 would look closer at who is producing and what their challenges were.

Committee recessed at 9:44 a.m. and resumed at 9:54 a.m.

Councillor Greek left the meeting at 9:45 a.m.

11. Added Items - Nil

12. In Camera

At 9:54 a.m. it was moved by Councillor Whynot, seconded by Councillor Hubley that Municipal Council go In Camera to discuss the following items:

- 12.1 Contract Negotiations re MOU with Lunenburg County Wheels under Section 22(2)(e) of the MGA**
- 12.2 Contract Negotiations re Reserve Account with LaHave River Trail Association under Section 22(2)(e) of the MGA**

Carried.

Municipal Council In Camera in session.

At 10:18 a.m., it was moved by Councillor Whynot, seconded by Councillor Oickle that Municipal Council come out of In Camera and return to open session. Carried.

Municipal Council in session.

13. Adjournment

There being no further business, the meeting adjourned at 10:19 a.m.