

Finance Committee Meeting Agenda

Tuesday, May 3, 2022 – 9:00 a.m.

**MODL Council Chambers, 10 Allee Champlain Drive, Cookville, NS
And Via Video/Audio Teleconferencing**

- 1. Call to Order**
 - 1.1. Mi'kma'ki Territorial Acknowledgement
- 2. Announcements, Acknowledgements, Recognitions**
 - 2.1. Proclamation – No Mow May
- 3. Approval of Agenda** (as circulated)
- 4. Approval of Minutes – April 5, 2022**
- 5. Business Arising from Minutes**
- 6. Presentations/Scheduled Times - Nil**
- 7. Consideration of Correspondence**
 - 7.1. Region 6 Operating Grant Budget Amendment 1-3
- 8. Recommendations from Committees & Boards - Nil**
- 9. Staff Reports**
 - 9.1. Finance Department**
 - 9.1.1. 2022/2023 Draft Capital & Operating Budget Update 4-11
 - 9.1.2. 2022/2023 Budget Highlights 12-15
 - 9.2. Recreation Department**
 - 9.2.1. Sponsorship Ad Grant: First Responders Wellness Symposium..... 16-17
 - 9.2.2. Sponsorship Ad Grant: South Shore Lightning Basketball Assoc..... 18-19
 - 9.2.3. Canada Day Grants..... 20-22
- 10. Mayor's/Deputy Mayor's/Councillors' Matters**
- 11. Added Items**
- 12. In Camera**
 - 12.1 Contract Negotiations re Sale of Land under Section 22(2)(e) of the MGA
- 13. Adjournment**

Finance Committee
May 3, 2022
Item: 7.1
Authorization: E. Wentzell



Municipality of the District of Lunenburg

Request for Decision

Report to: Finance Committee
Submitted by: Elana Wentzell, CPA, CMA
Director of Finance
Date: May 3, 2021
Re: Region 6 Operating Grant Budget Amendment

Recommendation

It is recommended that Municipal Council approve the revised allocation of the Region 6 2022/2023 Budget with the Municipality of the District of Lunenburg's share of the budget being \$36,028.07.

Executive summary

On February 8, 2022, Municipal Council made the following motion:

"that Municipal Council accept the recommendation of the Finance Committee and approve the Region 6 2022/2023 Budget with the Municipality of the District of Lunenburg's share of the budget being \$35,779.08".

Staff have been advised that the above amount has changed based on the 2021 Census population data and the amount in the above motion has been revised to \$36,028.07.

Region 6 has advised that *"This revision was necessary as the 2021 Census statistics became available after the budget was approved. The budget was prepared using 2016 population as they were the most recent available in November 2021.*

As per the Inter-Municipal Agreement section 32, "The net cost is to be paid, by way of one-fourth quarterly installments, by each of the Parties in respective shares proportional to population figures taken from the most recent available Census of Canada statistics."

The revised population figures will be used going forward for both payments made to Region 6, as well as funds distribution to the municipal units."

A Council motion is required to amend the amount passed by Council on February 8, 2022.

Budget implications

The 2022/23 draft budget for Region 6 is set at \$35,800. Staff do not recommend revising this for a \$248 differential. Budgets are estimates – there will be variances in many account throughout the year.

Alternatives

Council can decide not to amend the original motion, leaving an unpaid amount to Region 6 at year end of \$248.99.

Conclusion

Staff recommend that the original motion be amended changing the amount to be paid to Region 6 to \$36,028.07.

Department:

Report Prepared By: Elana Wentzell

Date: 2022-04-27

Report Approved By:

Date:

Reviewed By CAO:

Date:

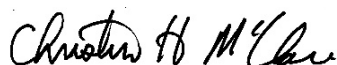
2022-23 REVISED R6 Municipal Billing based on 2021 population

Cheque payable to:	Pop'n	of Region	Total	Quarterly
Municipality of Lunenburg	25,545	27.68%	\$36,028.07	\$9,007.02
Municipality of West Hants	19,509	21.14%	\$27,515.04	\$6,878.76
Municipality of Chester	10,804	11.71%	\$15,237.71	\$3,809.43
Region of Queens Municipality	10,486	11.36%	\$14,789.21	\$3,697.30
Town of Bridgewater	8,790	9.52%	\$12,397.21	\$3,099.30
Municipality of Barrington	6,523	7.07%	\$9,199.89	\$2,299.97
Shelburne Shared Services	6,456	6.99%	\$9,105.39	\$2,276.35
Town of Lunenburg	2,396	2.60%	\$3,379.26	\$844.82
Town of Mahone Bay	1,064	1.15%	\$1,500.64	\$375.16
Town of Clark's Harbour	725	0.79%	\$1,022.52	\$255.63
Total	92,298	100.00%	\$ 130,174.95	\$32,543.74

2022-23 Municipal Billing as in budget based on 2016 population

Cheque payable to:	Pop'n	of Region	Total
Municipality of Lunenburg	24,863	27.49%	\$35,779.08
Municipality of West Hants	19,016	21.02%	\$27,364.96
Municipality of Chester	10,432	11.53%	\$15,012.16
Region of Queens Municipality	10,351	11.44%	\$14,895.60
Town of Bridgewater	8,532	9.43%	\$12,277.97
Municipality of Barrington	6,646	7.35%	\$9,563.92
Shelburne Shared Services	6,562	7.25%	\$9,443.04
Town of Lunenburg	2,263	2.50%	\$3,256.57
Town of Mahone Bay	1,036	1.15%	\$1,490.85
Town of Clark's Harbour	758	0.84%	\$1,090.80
Total	90,459	100.00%	\$ 130,174.95

April 26 2022



Region 6 Coordinator



Municipality of the District of Lunenburg

Report to Finance Committee

Report To: Finance Committee
Submitted By: Elana Wentzell, CPA, CMA
Director of Finance
Date: 2022-05-03
Re: 2022/23 BUDGET UPDATE

The Committee has previously considered and discussed both the draft 2022/23 Operating and Capital Budgets.

There are no changes to report in the Operating Budget that projects a surplus of \$11,700. Please see the attached summary.

Staff have requested one change to the Capital Budget: an addition of \$9,000 to the Sawpit Park Project (from \$20,000 to \$29,000) to complete an access trail that will offer access to the waterfront from the upper parking area where it currently does not exist.

The updated capital budget summary is also attached for your information.

The Committee may provide further direction for budget changes to Staff. Alternatively, if the Committee is satisfied with the enclosed budget summaries, the revised Capital and Operating budgets will be moved forward to the May 10 Council Meeting for approval.

Attachments: 2

2022/23 DRAFT OPERATING BUDGET SUMMARY

	2020/21 Actual	2021/22 Annual Budget	2021/22 Budget Forecast	2022/23 Adjusted Baseline	2022/23 Additions	2022/23 Proposed Budget
Expenditures						
General Government Services						
Council and Other Legislative	\$ 409,473	\$ 553,400	\$ 547,694	\$ 719,000	\$ -	\$ 719,000
Administrative and Finance	2,858,439	4,221,700	4,183,000	3,967,500	258,200	4,225,700
Grants to Organizations	378,479	448,900	609,400	501,500	71,100	572,600
Assessment Services	704,451	695,400	695,400	687,500	-	687,500
	4,350,843	5,919,400	6,035,494	5,875,500	329,300	6,204,800
Protective Services						
Police	3,374,921	3,563,800	3,565,600	3,958,400	-	3,958,400
Corrections and Other Law Enforcement	431,801	434,800	434,800	456,500	-	456,500
Water Supply and Hydrant Charges	62,978	64,700	64,700	64,700	-	64,700
Fire Protection Rate	3,437,239	3,538,500	3,538,500	3,846,300	-	3,846,300
Emergency Measures (REMO/EMO) & Fire Services	466,244	510,400	500,900	513,100	-	513,100
Inspection Services	407,721	530,200	531,000	553,600	178,500	732,100
Other Protective Services	52,077	59,000	59,000	69,900	-	69,900
	8,232,981	8,701,400	8,694,500	9,462,500	178,500	9,641,000
Transportation Services						
Engineering Services	452,212	713,600	713,600	764,900	-	764,900
Roads and Streets	2,440,354	1,600,100	1,220,800	1,648,900	8,600	1,657,500
Street Lighting	145,978	152,000	152,000	171,300	-	171,300
CES Facility	64,881	102,600	102,600	110,600	-	110,600
	3,103,425	2,568,300	2,189,000	2,695,700	8,600	2,704,300
Environmental Health Services						
Sewage Collections and Disposals	612,498	643,400	643,400	752,100	72,200	824,300
Garbage Collections	1,094,204	1,185,450	1,185,450	1,300,700	-	1,300,700
Waste Site	1,265,524	1,303,000	1,303,000	1,338,000	-	1,338,000
	2,972,226	3,131,850	3,131,850	3,390,800	72,200	3,463,000
Public Health						
Regional Housing	29,148	35,000	32,100	35,000	-	35,000
Environmental Planning and Zoning						
Planning and Zoning	589,356	777,400	772,700	847,500	534,300	1,381,800
Community and Economic Development	599,572	1,946,300	1,911,800	1,079,700	95,000	1,174,700
	1,188,928	2,723,700	2,684,500	1,927,200	629,300	2,556,500
Recreation, Culture & Tourism						
Recreation	937,238	1,300,350	1,287,350	1,318,000	77,500	1,395,500
Active Transportation	-	560,000	-	-	-	-
Tourism	83,085	109,500	101,500	226,200	-	226,200
Multi-Purpose Facility	916,562	866,600	866,600	663,800	-	663,800
Regional Libraries	158,314	158,400	158,400	199,700	-	199,700
	2,095,199	2,994,850	2,413,850	2,407,700	77,500	2,485,200
Education						
	8,401,602	8,597,300	8,597,300	8,802,600	-	8,802,600
Sub Total Expenditures						
	30,374,352	34,671,800	33,778,594	34,597,000	1,295,400	35,892,400
Debt, Financing and Transfers						
	3,759,670	(2,094,400)	(733,400)	62,200	(350,000)	(287,800)
Total Expenditures						
	34,134,022	32,577,400	33,045,194	34,659,200	945,400	35,604,600
Revenue						
Tax Revenue	31,283,855	31,121,600	32,466,900	33,645,200	9,000	33,654,200
Non Tax Revenue	2,850,168	1,488,600	1,763,625	1,613,600	348,500	1,962,100
Total Revenue						
	34,134,022	32,610,200	34,230,525	35,258,800	357,500	35,616,300
Surplus (Deficit)						
	\$ 0	\$ 32,800	\$ 1,185,331	\$ 599,600	\$ (587,900)	\$ 11,700

5 Year Capital Investment and Canada Community-Building Fund Plan		Current	Forecast	Year 1	Year 2	Year 3	Year 4	Year 5	Future Years	
	Project #	Budget 2021/22	Actual 2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027 +	Notes
Corporate Infrastructure & Accessibility Projects										
Facilities										
Accessibility Legislation Placeholder	2022-01	-		250,000	250,000	250,000	250,000	250,000		Provincial Regulations 2022- Placeholder for accessible upgrades to buildings, Municipal Services Building, MARC, Public Washrooms. Assume grant up to \$125,000
MARC Dugout Upgrades	2022-02	-		10,000	10,000					Structural Upgrades / additions to dugouts at two fields - one field per year
MARC Facility & Energy Assessment	2022-03	-	16,000	75,000						Assessment for energy upgrades and safety/accessibility options.
MARC Facility Renewal		-				50,000	800,000			Estimate for design from assessment and then significant upgrades or re-imagining MARC (Bldg. demo and re-use) Assume 50% grant
Municipal Services Building Final Costs	2021-01	150,000	140,000	500,000	-	-	-			Carry over for final costs of building construction including moving the radio tower, HVAC (3rd party warranty \$400,000), driveway widening
Water Craft Storage		-		-	20,000					Investigate rental units at high volume Mun beach access points
Vehicles										
Engineering Dept Vehicle (EV) -2021/22 Bldg	2021-02	80,000	-		80,000	-	-			Registered in 2021 on a wait list for electric 4WD w/ cargo box
Bldg Insp Vehicle Replacements (EV) (4)			155,100	-	100,000		100,000			Estimate for 2 replacements per budget year indicated (lease options or used hybrids to be considered - due to availability of electric vehicles)
Rec - Float Trailer	2021-03	15,000	5,400							To be used for floating tractor and equipment to offsite parks for repairs/maintenance.
Rec Vehicle Carry Over (2007 Mazda replacement) + Crew Truck	2021-04	40,000	42,000			80,000	80,000			Replace 2007 Mazda and add a crew truck for Recreation use - promotions and hauling small equipment. Used vehicles now to be replaced with EV's in the future
WWTP Van & Truck replacements (EV)				-	-	80,000	80,000			To replace aging vehicles (2014 purchase year)
Rec Tractor	2022-04			50,000						Purchase used tractor to be used for park and trail maintenance purposes (annual rental costs \$9,400 - 5 year payback)
Other										
Tax Bill Portal	2022-05			15,000						Purchase software for online access to Tax Bills (SNSMR funding rec'd) also includes employee pay stubs
Subtotal Corporate Infrastructure & Accessibility Projects		285,000	358,500	900,000	460,000	460,000	1,310,000	250,000	-	

5 Year Capital Investment and Canada Community-Building Fund Plan		Current	Forecast	Year 1	Year 2	Year 3	Year 4	Year 5	Future Years	
Project #	Budget 2021/22	Actual 2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027 +	Notes	
Climate Change Mitigation & Adaptation Projects										
Green/Climate Change Projects	2022-10			50,000	95,000	500,000	500,000	500,000		Council - Climate Change Emergency Declared Est \$500,000/year Max \$100,000 per project Year 1 - Solar panels & EV Chargers plus \$50,000 placeholder Year 2 Public Transit \$125K & \$280K Cookville WWTP. Sustainability Reserve to be created from unused budget monies.
Petite Riviere Watershed Flood Mitigation	2021-10	146,000	50,000	100,000	100,000	-	-			Detailed assessment of mitigation options - Current Year grant confirmed \$73,000. Est \$100,000 in Years 1 & 2 (assuming 50% grant funding)
Public Transit Projects					125,000	100,000	-			Purchase two used buses (no grant for used) to use first few years until route established and then electrify fleet & assume 50% grants(if new purchased) Gas Tax earmarked \$236,900
Solar Panels - Municipal Building	2021-11	280,000	-	400,000						Install 100KW array on south side roof to reduce energy use and GHG emissions - tender installation as soon as design is ready
Solar Panels - New Germany WWTP (incl PS's)					175,000					Installation of 100KW system
Solar Panels - Conquerall Bank WWTP					150,000					Installation of 40KW system
Solar Panels - Cookville WWTP (incl PS's)					300,000					Installation of 100KW system
Solar Panels - CES Building						150,000				Future installation
EV Chargers Study & Installation	2022-11			25,000						Study Outcome might not be owned infrastructure
Subtotal Climate Change Mitigation & Adaptation Projects		426,000	50,000	575,000	945,000	750,000	500,000	500,000	-	
Economic Development Projects										
Internet	2021-20	1,500,000	1,500,000	700,000	180,000	-	-			May be some carry over from 2020-21Per Council Internet Strategy
Osprey Village Community Hub Complex	2021-21	150,000	93,000	50,000					6,000,000	Year one study and design. Carry over for finalized design.
Osprey Village Extension of Champlain - to Lot 9 (new 21-1)	2021-22	100,000	100,000	-		700,000				Road extension to facilitate development.
Beautification - Osprey Village					50,000					Beautification project for Osprey Village Grant Est \$25,000
Wayfinding (Directional/Visual Signage to MODL Assets)	2021-23	145,000	46,000	225,000	125,000	125,000	125,000	-		District wide Wayfinding Strategy and implementation. Year one includes the development of the strategy, design, location and priorities. Years 2 - 5 are implementation. \$125,000/year x 5 years plus \$20,000 c/o from 2020/21. Max \$25,000 grant per year
Subtotal Economic Development Projects		1,895,000	1,739,000	975,000	355,000	825,000	125,000	-		

5 Year Capital Investment and Canada Community-Building Fund Plan		Current	Forecast	Year 1	Year 2	Year 3	Year 4	Year 5	Future Years	
	Project #	Budget 2021/22	Actual 2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027 +	Notes
Trail Development Projects										
Annual contribution to Trail Groups	2021-30	59,900	59,900	59,900	59,900	65,900	65,900	65,900		Annual budgeted grant to local Trail associations (\$482/km increase to \$531/km in year 3) for ongoing trail maintenance
Art on the Trail	2021-31	11,000	3,000	15,000	18,000	20,000	22,000	24,000		Continuation of art installations on MODL trails in consultation with Aboriginal/Indigenous group (50% grant)
Osprey Village AT Connection	2021-32	-	7,300	169,000	9,566,900					Trunk 10 AT Project cost \$9.7 M (73.3% grant funding estimate) - pedestrian bridge over highway 103
Indian Falls Trail upgrade & extension	2021-33	50,000	35,000	90,000	60,000					Upgrade and repair the existing footpath from the look-off to the steps down to the river; add an additional 1 km route as per the original route plan (50% Rec grant)
MARC existing Trail Upgrade	2021-34	25,000	3,300	21,700	-					Capital upgrades to existing trail
MARC Trail Connect	2021-35	20,000	200	19,800	-					Completion of 800m trail connection
NG Trail Bridge carry over	2021-36	55,500	259,800	-	-					Carry over 2020/21 funding (\$162,000 originally approved less payments made)
Osprey Village Trail Connector	2021-37	27,000	10,000	250,000						TIR application to use roads. Most likely no grant
Subtotal Trail Development Projects		248,400	378,500	625,400	9,704,800	85,900	87,900	89,900	-	
Parks & Open Space Projects										
Future Land Purchases	2021-40	50,000	-	50,000	50,000	50,000	50,000	50,000		Open Space reserves availability
Accessibility Plan envelope	2022-40			100,000						Accessibility Plan additional funds Year 1
Accessibility Plan Improve Rec Assets, beaches etc	2022-41	-		150,000	175,000	175,000	175,000	75,000		Year 1 - application submitted for Accessibility grant. Priorities Mush-a-Mush, Miller, Hirtle's, Indian Falls, Sunset Park, River Ridge Common, and water access sites. Accessibility plan will determine priorities. In addition we will upgrade trash stations, tables, shelters, washrooms, bike stations. 1st priority is Mush-a-Mush for this fiscal. Funds from Land Sales Project will be re-invested in Parks. Improve accessibility for other Recreation assets based on accessibility plan to be completed in Year 1 Includes upgrades like mobi mat's, beach chairs (for swimming), covered shelters, etc
Oakland Beach Conservation Area	2021-41	90,000	46,400	15,000						Construction complete - carry over \$15,000 for any deficiencies after spring thaw
Park Roads - Hirtle's Beach	2021-42	22,000	15,800							Upgrades to existing road for easier future maintenance
- Indian Falls	2021-43	30,000	24,000							Upgrades to existing road for easier future maintenance
- Sand Dollar Park	2022-42			6,000						Upgrades to existing road for easier future maintenance
- Wile's Lake	2022-43			24,000						Upgrades to existing road for easier future maintenance
- Miller Point						70,000				Upgrades to existing road for easier future maintenance
Regional Recreation	2021-44	15,000								Software for regional services registration process
River Ridge Phase 5	2021-45	276,000	148,100	100,000						2022-23: Phase 5 Construct parking lot & security fence
Riverport Community Project		-				40,000				Estimate for new playground equipment - to be determined. Assume 50% grant
Sawpit Park (\$20K to \$29K)	2021-46	15,000	6,400	29,000						Work with Advisory Committee to develop a community plan. Funding application has been submitted.

5 Year Capital Investment and Canada Community-Building Fund Plan		Current	Forecast	Year 1	Year 2	Year 3	Year 4	Year 5	Future Years	
	Project #	Budget 2021/22	Actual 2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027 +	Notes
Sherbrooke Lake Park		-					500,000	600,000		Assume 50% grant, reserves available \$200,000
Wharf Upgrades - Rose Bay		-					175,000			Wharf upgrades to be determined
- Sawpit		-					175,000			Wharf upgrades to be determined
Wile's Lake Park	2021-47	20,000	5,000							Demolition of outbuildings, upgrades to main building
Masons/Oxners Beach										Signage ordered for Mason's Beach in 2021-22. Other options to be determined by Council.
Firebrook Falls - Trails				-		40,000	50,000			Funding for 1 trail project per year
Active Living Park	2022-44			500,000	100,000	100,000	100,000	100,000		Design and construct Active living Park in several phases. Phase 1 outdoor pickleball courts. Other amenities will be determined through community consultation. Year 1 - 3rd party contribution estimate total \$110,000 (estimate \$150,000 CCH,\$10,000 Pickleball Club)
Subtotal Parks & Open Space Projects		518,000	245,700	974,000	325,000	475,000	1,225,000	825,000	-	
Paving Projects - Roads & Shoulders										
AT Paved Shoulders	2021-50	560,000	-	-		300,000	150,000	150,000		\$150K per year except year 3 carry over unspent funds (estimated cost per km \$175,000)
AT Plan - Osprey Village	2022-50			50,000						Develop AT Plan for Osprey Village - 100% funded up to \$50,000
J Class Roads (NSTIR paving Partnership) - carry over unused 2021-22	2021-51	528,000	148,700	500,000	250,000	250,000	250,000	250,000		NSTAT partnership to pave non-owned MODL roads. Orphan's Home Rd (0.42 km) confirmed \$285,000 (MODL Share \$145,000). 2022-23 Request:
										2022-23 Ask The Point Rd (0.79 km), Lester Getson Rd (0.56km), Forest View Dr (0.29 km), Darby's Head Rd (0.45 km), St. Augustine Rd (0.13km), Riverside(0.1 km), Freeman(0.37 km), Riverview (0.18 km) & Church(0.25 km) Total 3.12km
Municipal Roads Paving										
Billie Lane Upgrades	2021-52	320,000	-							Municipal Road paving project as per Roads Strategy
Harold Whynot Craig Chandler	2021-53	900,000	750,200	25,000						Paving of Municipal Road per Roads Strategy. Carry over Drainage easement and road reserve completion.
Homestead Estates Paving									1,044,000	Next priority at Roads Workshop after Billie Lane
Jessie Lane Upgrade									750,000	Next priority at Roads Workshop after Homestead Estates
Speed Radar Signs - post mounted	2021-54	10,000	7,100	20,000						Council Motion Feb 9/21 to determine cost for fixed speed radar signs. Two (2) signs to be purchased Council Motion Nov 9/21 - purchase four (4) signs
Curbs & Sidewalks										
Nathan Cirillo/Pinegrove						40,000	800,000			Curbing and sidewalks in Osprey Village Commercial Centre Area (80% grant)
Subtotal Paving Projects - Roads & Shoulders		2,318,000	906,000	595,000	250,000	590,000	1,200,000	400,000	1,794,000	

5 Year Capital Investment and Canada Community-Building Fund Plan		Current	Forecast	Year 1	Year 2	Year 3	Year 4	Year 5	Future Years	
	Project #	Budget 2021/22	Actual 2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027 +	Notes
Water, Wastewater & Environmental Protection Projects										
Centre School Assessments, Bldg Demo & Soil Remediation							100,000	2,000,000		ESA Assessment, Implementation of remediation & demolition of building. 73% grant funding estimate
Centre Jail Site				-						Direction from Environment Dec 2021 - March 2022 deadline for a plan to address site issues - clearance from Dept of Environment Received March 2022.
Garden Lots Sewer/Water Solution	2021-60	15,000	2,400	-			-			TOL negotiation water/sewer. Consulting fees
Green Compost Carts	2021-61	35,000	35,000	60,000	50,000	50,000	50,000	50,000		Annual purchase of Green Compost Carts
LaHave River Straight Pipe	2021-62	2,575,300	2,051,800	2,183,000	-	-	-			Customers replenish reserves through loan payments. Year 5 budget includes \$1.533M installation, \$450K Riverview Enhanced Living, \$100K Project Management, \$150K Other (design, inspections, legal work, plumbing, electrical and staff wage allocation)
Osprey Village Water Tower	2021-63	150,000	20,000	150,000	3,700,000					Water Tower - funding 73% of \$2.9M, TOB MODL share 50% Total \$3.84M for tower and connections, design included
Riverport School	2021-64	50,000	95,600	50,000						Continue to monitor and remediate to achieve Tier 1 approval
WWTP Conquerall Bank Scada	2021-67	26,000	28,800							Installation of SCADA software to allow for remote operating and monitoring of waste water treatment facility
WWTP Cookville Membrane Replacement							350,000			Membrane Replacement
WWTP Cookville Equipment Replacement	2022-60			50,000	100,000					Replace aged equipment at WWTP
WWTP Cookville Plant Expansion	2022-61			500,000	9,000,000					ICIP Grant Estimate 73.3% grant for design and construction
WWTP Cookville Press	2022-62			1,000,000						Estimate 50% PCAP Grant for Press refurbishment
WWTP Cookville I&I	2022-63		6,100	45,000						Investigate inflow and infiltration in the Cookville waste water system
WWTP Cookville Inlet Filter	2022-64		-	20,000						Inlet Filter Replacement
WWTP Cookville Scada	2021-68	17,600	17,500							Installation of SCADA software to allow for remote operating and monitoring of waste water pump station at Nathan Cirillo
WWTP Hebbville Pump Stns - Assess & Design	2021-65	20,000	2,600	40,000		-	1,400,000			Assessment of 20 year old pump station to determine replacement options
WWTP NG Automatic Wasting Valves	2022-65			25,000						Wasting valve replacements for NG plant
WWTP NG Equipment Replacement	2021-66	105,000	60,000	50,100						Replacement of aerators and grinder- partial carry over April 2022 delivery
WWTP NG Inflow & Infiltration Mitigation		-	-		800,000					Phase 2 - identify all ppty's (247 homes) and eliminate sources of inflow and infiltration. Budget estimate increased to include project management services PCAP funding 50%
WWTP NG Plant Upgrades							125,000	2,000,000		Estimate for design and refurbishment of NG Treatment Plant
WWTP NG Pump Stn 6 Electrical Upgrade	2022-66			60,000						Upgrades to Pump Stn 6
Water Resiliency/Dry Wells	2022-67			20,000	50,000					Capital Project to address Dry wells - Year 1 design/Year 2 implementation
Subtotal Water, Wastewater, Environmental Protection Projects		2,993,900	2,319,800	4,253,100	13,700,000	50,000	2,025,000	4,050,000	-	

5 Year Capital Investment and Canada Community-Building Fund Plan		Current	Forecast	Year 1	Year 2	Year 3	Year 4	Year 5	Future Years	
	Project #	Budget 2021/22	Actual 2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027 +	Notes
TOTAL PROJECT COST		\$ 8,684,300	\$ 5,997,500	\$ 8,897,500	\$ 25,739,800	\$ 3,235,900	\$ 6,472,900	\$ 6,114,900	\$ 7,794,000	
Funding		2021/22	Forecast	2022/23	2023/24	2024/25	2025/26	2026/27	2027 +	
Canada Community-Building Fund (CCBF)		3,595,900		1,749,400	732,400	1,665,900	1,015,900	965,900		
Depreciation		1,028,433		1,013,517	230,000	335,000	785,000	675,000		
General Operating Reserve		1,679,499		2,282,407	4,378,832	740,000	897,667	1,920,340		
Borrow from depreciation reserve and pay back with sewer rates		-		-	1,400,300	-	700,000	-		
Sewer Reserve		183,600		107,600	1,400,000	-	475,000	500,000		
Open Space Reserve		140,000		175,000	50,000	120,000	50,000	50,000		
Sherbrooke		-		-	-	-	200,000	-		
Subtotal Municipal Cost of Projects		6,627,432		5,327,924	8,191,532	2,860,900	4,123,567	4,111,240		
Grants		1,956,868		3,069,576	17,054,929	375,000	2,349,333	2,003,660		
Other - 3rd party contributions		100,000		500,000	493,340	-	-	-		
Total Funding		\$ 8,684,300		\$ 8,897,500	\$ 25,739,800	\$ 3,235,900	\$ 6,472,900	\$ 6,114,900		



Protecting the Environment

Water, Wastewater & Environmental Protection Projects

- The Municipality has replaced 292 straight pipes in the Wastewater Management District, with a further 67 to be removed this year. Our goal is to make the lower LaHave River straight pipe free by 2023.
- \$1.6 million for upgrades and replacement work at the Cookville Wastewater treatment plant and \$135,100 for improvements require at the New Germany Wastewater treatment plant.

Flood Mitigation and Planning

- MODL2040, our municipal-wide land-use planning project, is underway including a \$170,000 municipal floodline mapping project.

Climate Change Emergency

- We are investing \$962,500 into Climate Change projects, including \$400,000 for a 100KW solar array for the municipal services building to reduce greenhouse gas emissions, \$100,000 for the Petite Riviere Watershed Flood Mitigation project, \$25,000 for an electric vehicle charger strategy, \$437,500 for other green projects.
- MODL has replaced two aging gasoline vehicles from its municipal fleet with electric vehicles. MODL expects to save approximately \$4,200 annually on fuel costs by switching two vehicles from gas to electric. The Municipality expects to slowly replace gas powered municipal vehicles with electric vehicles over the next few years. These vehicles are predominately used by staff for park and trail maintenance, as well as fire and building inspections.
- MODL is participating in No Mow May at select facilities. Learn more at engage.modl.ca/NoMowMay



Making Life Affordable

Maintain Tax Rate

- Residential and commercial tax rates remain constant in this budget. The residential tax rate has not increased in 13 years, while the commercial rate has remained constant for 10 years.

Debt Free in 2021

- The Municipality became debt-free in 2021. We are only the second municipality in the province to be debt-free.

Property Tax Rebate for Low Income Households

- We have expanded the Property Tax Rebate program. The new policy permits a rebate of up to \$530 for those households with incomes of less than \$38,000. The number of categories has also been reduced from five to three, ensuring the majority of low-income homeowners now qualify for the highest rebate category. An application must be completed to qualify for the rebate. Please call (902) 541-1348 or visit modl.ca to obtain the application. The application deadline is August 1, 2022.

Removing financial barriers for children and youth

- Continue to contribute to Positive Recreation Opportunities for Kids (PRO Kids). This program strives to remove financial barriers to ensure every child and youth has an opportunity to participate in sport, recreation and cultural activities in the Municipality.

Clean Energy Financing Program

- The Municipality will invest \$200,000 and expand their program that offers financing for energy efficiency and cleaner energy retrofits. The program is designed to ensure residents save as much or more in energy and heating expenses than the cost of a low interest rate retrofit loan, which can be paid back over a 15-year period. For more information visit www.CleanEnergyFinancing.ca.



Investing in our Community

Anti-Racism and Inclusion

- This budget includes \$30,000 for anti-racism and inclusion work in the Municipality.

Open Space Strategic Plan

- Council continues to aggressively pursue expansions to the network of public parks and trails. The proposed 2022/23 budget of \$1.65 million for Trail Development and Parks & Open Spaces includes \$169,000 for the first phase in the Osprey Village Active Transportation Connection, \$685,400 for trail and park improvements, \$500,000 for the first phase of an Active Living Park in Osprey Village including a pickleball court and \$100,000 for the final phase of River Ridge Common, plus \$100,000 to increase parking options at River Ridge Common.

Fire Services Recruitment and Retention

- Council has included \$45,000 in funding for recruitment and retention initiatives.

Accessibility

- \$500,000 has been earmarked for accessible upgrades to buildings, facilities, trails, park washrooms, and more.

Community Grants

- The Municipality offers various grants to individuals, and non-profit and charitable organizations. This includes \$146,000 annual operating & recreation capital grants, 60,000 supporting community-led trail organizations, \$55,000 to community groups maintaining public spaces, \$50,000 to the Town of Lunenburg Arena & \$10,000 to the Mahone Bay Centre.



Building the Local Economy

Internet

- Council is pursuing multiple avenues for expanding internet service. Over the next two years, we will have over 99% of households connected to reliable, high-speed internet. This year will see \$700,000 invested by the Municipality.

Rural Roads

- A total of \$1.4M will be spent on the maintenance, operation, and improvement of roads in our Municipality.
- The proposed 2022/23 budget includes \$500,000 in funding for paving of cost-shared provincial roads, should provincial approval be granted and \$426,000 for municipally owned road maintenance, and \$462,000 contribution to the province to maintain Municipal J Class Roads.

Osprey Village

- The budget includes \$150,000 for design work and \$3.7 million in 2023/24 for the construction of a water storage tank to enhance the water pressure in the Town of Bridgewater-owned Public Service Commission (PSC) water utility. This infrastructure addresses water pressure issues as well as opening up adjacent lands for serviced development, including expansion of Osprey Village.

Economic Development

- The Municipality is investing \$225,000 this year in the promotion and awareness of the Municipality's tourism sector through the implementation of a comprehensive wayfinding strategy.
- \$150,000 is being committed to complete a feasibility study to identify the possible construction of a community hub, and how such facility will be funded and operated long term.



Municipality of the District of Lunenburg

Report to Council

Report To: Finance Committee
Submitted By: Tissy Bolivar, Program Coordinator
Date: May 3, 2022
Re: Sponsorship Ad Grant: First Responders' Wellness Symposium

Recommendation

That the Finance Committee recommend to Council that Municipal Council approve the Sponsorship Ad request for the **First Responders' Wellness Symposium** as a Gold Level Sponsor for **\$500**, taking place **September 24, 2022, at the NSCC Lunenburg Campus**.

Executive Summary

Organized by a non-profit society, the First Responders' Wellness Symposium is committed to the health and wellbeing of first responders and veterans. The event will take place on Saturday, September 24 from 8:00am-5:00pm at the NSCC Lunenburg Campus in Bridgewater.

Background

The First Responders' Wellness Symposium's theme is "Keeping Strong People Strong" and our first responders and front-line workers are essential, and through their work and along with the global pandemic, this has brought about undue stress to many of them. They have been feeling the brunt of this pandemic due to mandatory overtime, working short staffed, and public outrage. In many of those workplaces, morale is low, burnout is happening, and people are leaving jobs they used to love.

This symposium is an opportunity for all to join to learn about complete mind, body, financial, and spiritual wellness. The Symposium will focus on wellness and resilience, not just the occupational injuries that so many have although topics such as PTSD and other OSI's will indeed be talked about.

As a Gold Level Sponsor, we would receive:

- Social Media Mentions
- Name on their brochure and website
- Opportunity for MODL to have space on site at the event to promote our services

We have not sponsored this event in the past.

Budget Implication

The Sponsorship Ad Grant budget is \$6,000. To date, \$0 has been awarded.

Alternatives

1. Not to award a Sponsorship Ad Grant for the First Responders’ Wellness Symposium
2. Award a different amount than recommended

Conclusion

The application put forward by the First Responders’ Wellness Symposium meets required criteria for the Sponsorship Ad Grant and it is recommended by staff to approve their request in the amount of \$500.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: April 27, 2022

Report Approved By: Bill Schurman

Date: April 27, 2022

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

Report to Council

Report To: Finance Committee
Submitted By: Tissy Bolivar, Program Coordinator
Date: May 3, 2022
Re: Sponsorship Ad Grant: South Shore Lightning Basketball Association

Recommendation

That the Finance Committee recommend to Council that Municipal Council approve the Sponsorship Ad request for the **South Shore Lightning Basketball Association** as a Bronze Level Sponsor for **\$200**.

Executive Summary

South Shore Lightning Basketball Association is a not-for-profit organization that believes in and promotes, a healthy safe playing environment for our youth, and celebrates diversity, inclusion, and community.

MODL has provided funding for the South Shore Lightning Basketball Association in 2021-2022 for a Community Recreation Capital Grant. They have applied for an Annual Operating Grant for 2022-2023. We have not funded a Sponsorship Ad grant to this organization.

Background

South Shore Lightning Basketball Association is a registered not-for-profit founded in October 2021 to meet a need to provide high quality basketball programs on the South Shore. South Shore Lightning Basketball Association sought the need to improve basketball programs and offerings by taking a more grass roots approach to the development and management of program offerings.

The mission of the organization is to provide a balanced and safe learning environment for aspiring basketball players, that will help develop athletic skills, character, sportsmanship, and player development at both recreational and competitive levels.

Since the pandemic, this will be the first season they will be able to run a full program. They will have 4 club teams this Spring/Summer from across the South Shore.

By becoming a sponsor, it helps to subsidize the cost of tournament registration fees, accommodations, uniforms, gym rentals and referee costs. Their average club fee per player will range between \$300-\$400 player which helps covers the above fees.

As a Bronze Level Sponsor, we would receive:

- Team Photos – signed by the players
- One (1) lightning t-shirt
- Social Media blast of our support
- Recognition of our support in the Progress Bulletin/Lighthouse Now

We have provided South Shore Lightning Basketball Association with a Community Recreation Capital Grant in 2021-2022 for \$1,000. They have also applied for an Annual Operating Grant for 2022-2023. We have not funded a Sponsorship Ad grant to this organization.

Budget Implication

The Sponsorship Ad Grant budget is \$6,000. To date, \$0 has been awarded.

Alternatives

1. Not to award a Sponsorship Ad Grant for the South Shore Lightning Basketball Association
2. Award a different amount than recommended

Conclusion

The application put forward by the South Shore Lightning Basketball Association meets required criteria for the Sponsorship Ad Grant and it is recommended by staff to approve their request in the amount of \$200 as a Bronze Level Sponsor.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: April 27, 2022

Report Approved By: Bill Schurman

Date: April 27, 2022

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

Report to Council

Report To: Finance Committee
Submitted By: Tissy Bolivar, Program Coordinator
Date: May 3, 2022
Re: Canada Day Grants

Recommendation

That the Finance Committee recommend to Council that Municipal Council award **\$1,875** in **Canada Day Grants** to support community **Canada Day Events on July 1, 2022**, as follows:

New Germany Canada Day Committee – \$1,200

Tancook Island Recreational Centre Association – \$675

Executive Summary

The Canada Day Grant is available to assist community organizations in the delivery of Canada Day celebrations. Over the past 2 years, organizations have not been able to run their events as normal due to COVID-19 restrictions. This will be the first year since 2019 they have hosted in-person events.

Background

By our grant deadline of March 1, we received these 2 applications for Canada Day funding. No other applications have come in for Canada Day events.

We have funded these applicants in previous years. In 2020, no events were funded based on the public health restrictions limited event opportunities.

The New Germany Canada Day Event is an all-day event, starting with breakfast at the Anglican Church Hall, followed by a children's parade and a street parade. They have garden party games at the Legion grounds, musical entertainment, and fireworks. Other events are also planned throughout the day such as a guided canoe paddle and ox pull. The estimate 1,000 people to participate during the day.

The Tancook Island Recreation Centre Association hosts a celebration on the island that they expect to see 80-100 people attend. They host a treasure hunt, tug of war, pie and ice cream eating contests and other fun activities for the whole family. They offer a BBQ and cake to finish it off. They supply all children who participate with a treat bag.

The Canada Day Grant funds up to 75% of total event costs, up to a maximum of \$1,200. Below is a summary of previous funding allocations.

Organization	2018	2019	2020	2021	2022
New Germany Canada Day Committee	\$1000	\$1,100	0	0	\$1,200
Riverport & District Fire Dept.	\$1000	\$1,000	0	\$1,000	0
Canada Day on the LaHave (Town of Bridgewater)	\$1000	\$1,200	0	\$1,000	0
Petite Riviere Fire Department	\$700	0	0	\$1,000	0
Tancook Island Recreational Centre Association	\$500	\$600	0	0	\$675
Lunenburg Yacht Club	\$500	\$500	0	0	0
Riverport & District Community Centre	0	\$300	0	0	0
Total Budget	\$4700	\$4,700	0	\$3,000	\$1,875

Budget Implication

The budget for Canada Day Grants is \$5,000. To date, no funding has been awarded.

Alternatives

1. Not award Canada Day Grants.
2. Award a different amount than recommended.

Conclusion

Based on the applications received by the extended deadline, they all meet the necessary grant criteria and will benefit our communities and residents.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: April 27, 2022

Report Approved By: Bill Schurman

Date: April 27, 2022

Reviewed By CAO:

Date: