

Municipality of the District of Lunenburg

Minutes of a Meeting of the Finance Committee

Held at Council Chambers, 10 Allée Champlain Drive, Cookville NS

In Person and Via Audio and Video Conference

Tuesday, October 4, 2022 – 9:00 a.m.

Attendance

Councillor Michelle Greek, District 7, Chair

Councillor Wendy Oickle, District 3, Vice Chair (via TEAMS)

Mayor Carolyn Bolivar-Getson (via TEAMS)

Councillor Leitha Haysom, District 1

Councillor Martin Bell, District 2

Councillor Pam Hubley, District 4

Cathy Moore, District 5 (via TEAMS)

Councillor Sandra Statton, District 6 (via TEAMS)

Councillor Kacy DeLong, District 8

Councillor Chasidy Veinotte, District 10

Regrets

Councillor Reid Whynot, District 9

Staff

Tom MacEwan, Chief Administrative Officer

Alex Dumaresq, Deputy CAO

Elana Wentzell, Director of Finance

Dave Waters, Director of Economic Development (via TEAMS)

Stephen Pace, Director of Engineering and Public Works

Tissy Bolivar, Program Coordinator

Marta Selassie, Trails and Open Space Coordinator

Sarah Kucharski, Manager Corporate Services and Communications (via TEAMS)

Jeanette Renton, Casual Recording Secretary

Tina Robichaud-Bond, Executive Assistant to the CAO

1. Call to Order

Councillor Greek called the meeting to order at 9:00 a.m. and acknowledged that the meeting was held in Mi'kma'ki, the traditional territory of the Mi'kmaq people.

2. Announcements, Acknowledgements, Recognitions - Nil

3. Public Input - Nil

4. Approval of Agenda (as circulated)

Moved by Councillor Hubley, seconded by Councillor DeLong that the Agenda be approved as circulated. Carried unanimously.

5. Approval of Minutes – September 6, 2022

Moved by Councillor DeLong, seconded by Councillor Veinotte that the Minutes of the September 6, 2022 Finance Committee meeting be approved as circulated. Carried unanimously.

6. Business Arising from Minutes – Nil

7. Awarding of Tenders/RFPs - Nil

8. Presentations/Schedule Times - Nil

9. Consideration of Correspondence - Nil

10. Recommendations from Committees & Boards - Nil

11. Staff Reports

11.1 Finance Department

11.1.1 Tax Relief - Damaged Property AA # 00073903

Ms. Wentzell reviewed the “Tax Relief - Damaged Property 2462 Highway 332” report, circulated with the agenda.

Moved by Councillor Veinotte, seconded by Councillor Bell that the Finance Committee recommend to Council that Municipal Council approve tax relief in the amount of \$973.91 as per the submitted application for the property located at 2462 Hwy 332 (AA #00073903) and as per MODL Policy 012 Tax Exemption/Reduction”. Carried unanimously.

11.1.2 Tax Relief - Damaged Property AA # 05856868

Ms. Wentzell reviewed the “Tax Relief Damaged Property 10 School Street” report, circulated with the agenda.

Moved by Deputy Mayor Moore, seconded by Councillor DeLong that the Finance Committee recommend to Council that Municipal Council approve tax relief in the amount of \$882.09 as per the submitted application for the property located at 10 School Street (AA #05856868) and as per MODL Policy 012 Tax Exemption/Reduction”. Carried unanimously.

11.1.3 Tax Relief - Damaged Property AA # 00943975

Ms. Wentzell reviewed the “Tax Relief - Damaged Property 958 Upper Branch Rd” report, circulated with the agenda.

Moved by Councillor Hubley, seconded by Councillor Haysom that the Finance Committee recommend to Council that Municipal Council approve tax relief in the amount of \$643.76 as per the submitted application for the property located at 958 Upper Branch Road (AA #00943975) and as per MODL Policy 012 Tax Exemption/Reduction”. Carried unanimously.

It was noted that all three properties were fire-damaged and the recommended tax relief amounts were in excess of the Treasurer’s approval limit.

11.1.4 2022/23 Capital & CCBF Status Report

Ms. Wentzell reviewed the “Capital Status & CCBF Investment Report as of September 28, 2022”, circulated with the Agenda.

It was noted that \$400,000 of the Municipal Services Building Final Costs represented the cost of the HVAC retrofit which would be reimbursed by the contractor’s insurance company once the work was completed.

11.2 Recreation Department

11.2.1 Sponsorship Ad Grant – Lunenburg Curling Club

Ms. Bolivar-reviewed the “Sponsorship Ad Grant: Lunenburg Curling Club” report, circulated with the Agenda.

It was noted that the Lunenburg Region logo used on the signage was mandated by a former Council. Ms. Bolivar suggested that the signage be changed to include both the MODL logo and the ProKids logo.

Ms. Bolivar was directed to provide to Council a photo of the sponsorship ad sign posted at the Lunenburg Curling Club.

Moved by Councillor Bell, seconded by Councillor Hubley that the Finance Committee recommend that Municipal Council approve the Sponsorship Ad request of the Lunenburg Curling Club for \$250. \$200 for their 2022-2023 annual promotional campaign plus \$50 to create a new ad panel. Carried unanimously.

11.2.2 Sponsorship Ad Grant – Remembrance Day Grants

Moved by Councillor DeLong, seconded by Councillor Veinotte that the Finance Committee recommend to Council that Municipal Council award \$750 from the Remembrance Day Grant to support community Remembrance Day Events on November 11, 2022, as follows:

Royal Canadian Legion Branch #23 (Lunenburg) - \$250

Royal Canadian Legion Branch #49 (Mahone Bay) - \$250

Royal Canadian Legion Branch #102 (New Germany) - \$250”.

It was noted that, after awarding these grants, there were still funds available for further awards.

11.3 Administration Department

11.3.1 Fiona Relief

Moved by Councillor Bell, seconded by Councillor Hubley that the Finance Committee recommend that Municipal Council provide a donation to the Red Cross Hurricane Fiona in Canada Appeal in the amount of \$10,000 and that these funds be taken from the Council Contingency Fund. Carried unanimously.

12. Mayor’s/ Deputy Mayor’s/ Councillors’ Matters - Nil

13. Added Items - Nil

14. In Camera - Nil

15. Adjournment

There being no further business, at 9:35 a.m., it was moved by Deputy Mayor Moore, seconded by Councillor Haysom that the meeting adjourn. Carried unanimously.