

AGENDA
SPECIAL FINANCE COMMITTEE

Via Tele and Video Conference

Tuesday, September 1, 2020
9:00 a.m.

Time & Page

1. CALL TO ORDER
2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION:
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES: March 3, 2020, June 2, 2020 and July 7, 2020
5. BUSINESS ARISING FROM MINUTES:
6. AWARDING OF TENDERS/RFPs: (Nil)
7. CONSIDERATION OF CORRESPONDENCE: (Nil)
8. RECOMMENDATIONS FROM COMMITTEES & BOARDS:
 - 8.1 Community Facility Emergency Assistance Fund – South Shore Ex & HB Studios ... 1-13
9. STAFF REPORTS:
 - 9.1 Recreation Department
 - 9.1.1 Sponsorship Ad Grant – Walk YOUR Way for Autism NS 14-15
 - 9.1.2 Sponsorship Ad Grant – Annual Oregon’s Subaru Riverport Duathlon 16-17
 - 9.1.3 Annual Operating Grant – DesBrisay Museum..... 18-19
 - 9.1.4 Canada Climate Change Project – AT Corridor – Osprey Village..... 20-24
 - 9.2 Finance Department
 - 9.2.1 Property Tax Rebate Applications 25-26
10. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS: (Nil)
11. IN CAMERA:
 - 11.1 Land Negotiations re Oakland under Section 22(2)(a) of the *Municipal Government Act*
12. ADJOURNMENT

Finance Committee
September 1, 2020
Item: 8.1
Approval: E. Wentzell



MEMORANDUM

TO: Elana Wentzell, Director of Finance

cc: Angela Veinot, Accounting Manager
Rachel Hiltz, Financial Services Officer

FROM: Tom MacEwan, Chief Administrative Officer

DATE: July 28, 2020

RE: Emergency Assistance Fund for Community Facilities

Please be advised that, Municipal Council, in session on Tuesday, July 28, 2020, made the following motion:

‘that the requests from the South Shore Exhibition and HB Studio Sport Centre be referred to the Finance Committee for further discussion.

Please ensure the appropriate action is taken.

A handwritten signature in blue ink, consisting of a large, stylized 'T' and 'M' that loops together.

Tom MacEwan
Chief Administrative Officer

/trb



Municipality of the District of Lunenburg

Request for Decision

REPORT TO: Council
SUBMITTED BY: Sarah Kucharski, Communications Officer
DATE: July 27, 2020
RE: Emergency Assistance Fund for Community Facilities

RECOMMENDATION

That Council award the Emergency Assistance Fund for Community Facilities to the organizations listed in the Eligible Organizations table, for a total amount of **\$77,658**.

That the requests from the South Shore Exhibition and HB Studio Sport Centre be referred to the Finance Committee for further discussion.

That Council award the Emergency Assistance Fund for Community Facilities to the organizations listed in the Late Applications table, for a total amount of **\$6,000**.

EXECUTIVE SUMMARY

The Municipality established an Emergency Assistance Fund for Community Facilities to assist local groups and organizations in addressing the financial hardship caused by the inability to host planned fundraising events and activities during the Covid-19 crisis.

Applications closed on Friday, July 17, 2020.

Applicants could apply for emergency assistance for fundraising events and activities that were scheduled to take place during the Application Period of March 15 to September 30, 2020, but had to be cancelled because of the Covid-19 restrictions.

Local groups and organizations that receive emergency assistance through this program are still eligible to apply for regular municipal grants in the 2020-2021 Fiscal Year.

To be eligible for the Emergency Assistance Fund for Community Facilities, the Applicant was required to demonstrate the following:

- The Applicant must be a non-profit (or not-for-profit) community, charitable, fraternal, educational, recreational, religious, cultural or sporting organization.
- The Applicant must own or operate a community facility or community hall that is used for hosting funding events and activities that are open to the general public and the community facility or community hall must be located within MODL with the exception of Royal Canadian Legion Branches which are located outside MODL.
- Royal Canadian Legion Branches which are not located in MODL may be eligible for funding provided that the Branch can demonstrate (1) that it has members who are residents in MODL or (2) that it serves residents of MODL.
- The Applicant must demonstrate that it has experienced a negative financial impact resulting from its inability to raise funds through planned fundraising events and activities that had to be canceled due to Covid-19 restrictions.

DISCUSSION

Forty-one organizations and three Legions have applied for funding. The revenue losses from COVID-19 cancellations for these 44 entities is approximately \$845,000.

- Applicants who own or operate a community facility or community hall located in the Municipality are eligible to receive up to the Maximum Monthly Funding amount (\$500) to the Maximum Total Funding amount (\$2,500).
- Royal Canadian Legion Branches that are not located within the Municipality of Lunenburg are eligible to receive up to 60% of the Maximum Monthly Funding amount (\$300) to 60% of the Maximum Total Funding amount (\$1,500).

Based on the criteria outlined in the bullet points above, the grants total is **\$83,658**.

Two organizations with facilities in the Town of Bridgewater applied, the South Shore Exhibition and HB Studios Sports Centre. It is recommended that these applications be discussed by Finance Committee.

Applications Received by July 17, 2020

Organization	Amount
Association du centre communautaire de la rive-sud	\$2,000
Barss Corner Community Hall Association	\$2,150
Branch LaHave Community Hall	\$2,500
Broad Cove Community Association	\$2,500
Conquerall Mills Community Hall	\$1,000
Epworth United Church	\$2,500
Fort Point Museum	\$2,500
Hemford Fire Dept Ladies Aux	\$2,500
Hillcrest Masonic Lodge	\$500

Hinchinbrook Farm Society	\$1,550
Lake Centre and New Cumberland Community Hall	\$1,850
Lunenburg County North River Rec Com Soc	\$2,500
Lunenburg Legion	\$900
Mahone Bay Legion	\$1,500
Middlewood United Church	\$1,700
New Germany and Area Lions Club	\$1,500
New Germany Legion	\$2,500
New Germany Medical Centre	\$2,500
Parkdale Maplewood Hall	\$2,500
Pine Grove Outdoor Play Association	\$1,300
Pinehurst Community Hall	\$2,000
Riverport and District Community Centre	\$1,700
Riverport Community Centre Ladies Aux	\$2,225
Rosedale New Horizon Seniors Club	\$2,500
Simpsons Corner Community Hall Society	\$2,500
South Shore Bluegrass Music Association	\$2,500
South Shore in Motion	\$2,500
St. Andrews Anglican West Northfield	\$1,000
St. John's Anglican Church Hall	\$2,500
St. John's in the Wilderness Anglican Church	\$1,000
St. Luke's Ladies Aid Community Hall	\$1,090
St. Paul's United Church Hall	\$2,500
Tancook Island Rec Hall	\$2,306
Trinity United Church Hall	\$1,500
Union Square Community Hall Association	\$1,575
Upper Cornwall Community Hall	\$1,962
Upper Northfield Community Hall	\$500
Voglers Cove Community Hall	\$2,500
Wesley United Church	\$2,450
West Northfield Community Centre	\$500
Westside United Church	\$1,900
TOTAL	\$77,658

Late Applications

Organization	Amount
Baker Settlement District Community Hall	\$2,500
Parkdale-Maplewood Community Museum	\$2,000
Bridgewater Legion	\$1,500
Total	\$6,000

Department: Administration

Report Prepared By: Sarah Kucharski

Date: July 24, 2020

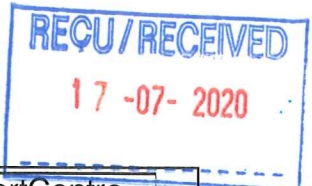
Report Approved By: Tom MacEwan

Date: July 24, 2020

Reviewed By CAO: Tom MacEwan

Date: July 24, 2020

Emergency Assistance Fund for Community Facilities



Name of Organization / Facility:	South Shore Fieldhouse Society, HB Studios Sport Centre		
Contact Person:	[REDACTED]		
Mailing Address:	[REDACTED]		
Email:	[REDACTED]	Phone:	[REDACTED]
Date:	July 10, 2020		

1. Please provide a brief description of the events and activities that have been cancelled at your facility as a direct result of the coronavirus closure. For example, community breakfasts, facility rentals, dances, etc.

As a result of the Covid 19 closure we had to cancel our programs; The Healthy Living fair, the co ed soccer league and the U5/U7 soccer program; these three programs had a revenue source of \$5475.00. On top of these cancellations we had all our bookings cancelled. Organizations like the South Shore Ukuleles, Bluenose Athletics, Parent and tot program, Special Olympics, Bridgewater, Judo, the walk the walk for Autism, all school track and field, football, Rugby and Baseball, Multisport (MODL initiative), Fly casting, RC Flyers, South Shore Soccer Association, Bridgewater garden Club, Bridgewater Area Chambers of Commerce meeting room bookings, Soccer groups and Rugby groups, birthday parties and corporate team building events, South Shore United Soccer Club, Some Drop in Rugby and Drop in soccer programs, Be Amazing; Girls Realizing their Unlimited Potential program, South Shore Labour Council, West Nova Fuels Soccer Club, Canadian Sport Atlantic, NDP Lunenburg West meeting Beyond Obedience, Department of Lands and Forest, Blessed Hope Church. These bookings equate to \$44,539.92 in lost revenue.

2. Please provide an overview of the financial loss that your organization has suffered as a result of the recent closure:

Date	Event / Activity / Facility Rentals Cancelled	Financial Loss
March 28, 2020	Healthy Living Fair	\$1475.00
April 4, 2020	U5/U7 Soccer	\$2000.00
April 6, 2020	Coed Soccer league	\$2000.00
March to July	Dad Ball	\$2990.00
March- May	Bridgewater Baseball	\$4160.00
March- June	Friday night soccer	\$6240.00
TOTAL		\$ see attached

3. Based on information provided above, what is the total amount of emergency funding requested?

\$

4. Is your emergency funding request time sensitive? Yes No

Please Explain: (For example, some facilities may have cash flow constraints by a specific date)

5. Any additional comments about your application?

The impact of all this revenue loss has substantially impacted our facility and we need financial support.

Our physical building is in the Town of Bridgewater but 70% of all our users are residents of the municipality of Lunenburg; including the vulnerable populations; seniors and those dealing with illness, who need to walk in our facility to support their well-being and for rehabilitation. There are community groups who have participants from outside the town of Bridgewater who come to train and play in our facility. We also provide services to organizations like Special Olympics and our playgroup families. There is a high number of participants from MODL in both these activities who enjoy our accessible and inclusive facility.

(Please attach a separate page if insufficient space to respond to questions)

If funding is approved, who should the cheque be made payable to:

(Cheque must be made payable to a group not an individual)

Please forward applications to the following: alex.dumaresq@modl.ca

Or

SUBMIT FORM

Or

Office of the Deputy C.A.O.
"Emergency Assistance Fund Request"
Municipality of the District of Lunenburg
210 Aberdeen Road
Bridgewater, NS B4V 4G8

Or

Municipal Office Drop-box
210 Aberdeen Road, Bridgewater

DATE	EVENT/ ACTIVITY/ FACILITY RENTALS CANCELLED	FINANCIAL LOSS
March	South Shore District Soccer Ass.	\$650.00
March ~ June	Rugby	\$1445.00
March ~ June	SSRCE- connect centre/ international program/walk the walk for autism	\$695.00
March ~ June	School Track and Field - Hebbsville, PVEC, BJHS, Bayview	\$1589.96
March	South Shore United Soccer	\$780.00
March ~ June	Co Ed Rugby	\$1820.00
March ~ June	RC Flyers	\$720.00
March ~ June	South Shore Ukuleles	\$924.00
March ~ June	Bluenose Athletics	\$1080.00
March ~ April	Fly casters	\$520.00
March ~ June	Drop in Golf	\$160.00
March ~ June	Drop in Walkers	\$2600.00
March ~ June	Bridgewater Garden Club	\$200.00
March ~ June	South Shore Labour Council	\$80.00
April ~ May	Bridgewater Area Chamber of commerce	\$1600.00
April	Referee Association	\$20.00
March ~ June	Bridgewater Judo Club	\$2968.48
March ~ June	Birthday Parties	\$1720.00
April, May	MODL ~ Multi Sport	\$1170.00
April ~ May	Flag Football	\$1170.00
May	West Nova Fuels Soccer	\$779.98
May	902 Athletics	\$130.00
March	Blessed Hope Church	\$450.00
March	Dept of Lands and Forest	\$270.00
April	Beyond Obedience	\$120.00
March	Canadian Centre Atlantic	\$30.00
March	NDP Lunenburg West	\$60.00
May	Petite Rivere School	\$112.50
March ~ June	Healthy Living Fair	\$1475.00
April	U5/ U7 Soccer Program	\$2000.00
April	Co Ed soccer League	\$2000.00
March ~ June	Dad Ball	\$1600.00
March ~ June	Friday evening soccer	\$6240.00
March ~ May	Bridgewater Baseball	\$4160.00

March ~ May	Walking Track pass membership	\$3200
	TOTAL:	\$44, 539.92

Emergency Assistance Fund for Community Facilities



Name of Organization / Facility:	South Shore Exhibition		
Contact Person:	[REDACTED]		
Mailing Address:	[REDACTED]		
Email:	[REDACTED]	Phone:	[REDACTED]
Date:	June 24, 2020		

1. Please provide a brief description of the events and activities that have been cancelled at your facility as a direct result of the coronavirus closure. For example, community breakfasts, facility rentals, dances, etc.

Grounds Rental Cancellations, e.g. Horse Clinics, SHAID yard sale, Relay for Life, Truck Pull, Musical Ride, South Shore in Motion, Coastal Cruisers Car Show, Our Annual Exhibition,

2. Please provide an overview of the financial loss that your organization has suffered as a result of the recent closure:

Date	Event / Activity / Facility Rentals Cancelled	Financial Loss
May 30, 2020	SHAID yard sale	\$ 3,000.00
June 20, 2020	Truck Pull	\$ 4,700.00
June 21, 2020	Coastal Cruiser	\$ 800.00
July 22-25	RCMP Musical Ride	\$ 12,000
July 28-Aug 2	S.S. Exhibition	\$ 420,000
Various dates	Horse Clinics	\$ 14,000
TOTAL		\$ 454,500.00

3. Based on information provided above, what is the total amount of emergency funding requested?

\$ 2500.00

4. Is your emergency funding request time sensitive? Yes No

Please Explain: (For example, some facilities may have cash flow constraints by a specific date)

We are a non for profit & with no rental exhibition Revenue we are working on a limited amount of funds. These funds would help with the phone/power bills that continue to come in.

5. Any additional comments about your application?

Although we are located in town, the loss of the 2020 Exhibition has a huge loss to the municipality. We bring in thousands of people annually and unfortunately this will not be happening in 2020.

(Please attach a separate page if insufficient space to respond to questions)

If funding is approved, who should the cheque be made payable to:

South Shore Exhibition

(Cheque must be made payable to a group not an individual)

Please forward applications to the following: alex.dumaresq@modl.ca

Or

Office of the Deputy C.A.O
"Emergency Assistance Fund Request"
Municipality of the District of Lunenburg
210 Aberdeen Road
Bridgewater, NS B4V 4G8

Or

Municipal Office Drop-box
210 Aberdeen Road, Bridgewater

MUNICIPALITY OF THE DISTRICT OF LUNENBURG

GRANT APPLICATION

EMERGENCY ASSISTANCE FUND FOR COMMUNITY ORGANIZATIONS

Background

The Municipality of District of Lunenburg (“MODL”) recognizes that, due to the Covid-19 restrictions, local groups and community organizations have not been able to host planned fundraising events and activities and that the inability to hold these fundraising events and activities has resulted in significant financial hardship.

The Municipality has established this Emergency Assistance Fund to assist local groups and organizations in addressing the financial hardship caused by the inability to host planned fundraising events and activities during the Covid-19 crisis

Application Guidelines

An Applicant must complete and submit the attached Application Form.

The Application Deadline is 4:30 pm on Friday, July 17, 2020. All applications must be received at the Municipal Office before the Application Deadline. Late Applications will not be considered.

The Application Period extends from March 15th to September 30th, 2020. Applicants can apply for emergency assistance for fundraising events and activities that were scheduled to take place during the Application Period but had to be cancelled because of the Covid-19 restrictions.

Local groups and organizations that receive emergency assistance through this program are still eligible to apply for regular municipal grants in the 2020-2021 Fiscal Year.

Eligibility Criteria

To be eligible for the Emergency Assistance Fund for Community Facilities, the Applicant must demonstrate the following:

- The Applicant must be a non-profit (or not-for-profit) community, charitable, fraternal, educational, recreational, religious, cultural or sporting organization.
- The Applicant must own or operate a community facility or community hall that is used for hosting funding events and activities that are open to the general public and the community facility or community hall must be located within MODL with the exception of Royal Canadian Legion Branches which are located outside MODL.

- Royal Canadian Legion Branches which are not located in MODL may be eligible for funding provided that the Branch can demonstrate (1) that it has members who are residents in MODL or (2) that it serves residents of MODL.
- The Applicant must demonstrate that it has experienced a negative financial impact resulting from its inability to raise funds through planned fundraising events and activities that had to be canceled due to Covid-19 restrictions.
- In circumstances where more than one organization is involved in the fundraising event (i.e. one organization holds the event and the other organization provides the community facility or local hall), the hosting organizations is eligible to apply for the lost fundraising revenue notwithstanding the fact that it does not own or operate the community facility or community hall.

Restrictions

Businesses are not eligible to apply for this emergency funding.

Fire Departments are not eligible for this emergency assistance. A separate process is being developed for Fire Departments to apply for emergency funding.

An Applicant shall not request funding in excess of the estimated funds lost as a direct result of the cancellation of the planned funding raising event or activity that had to be cancelled because of covid-19 restrictions.

The decision on eligibility and the amount of funding awarded, if any, rests solely with the Council of the Municipality of the District of Lunenburg. In addition, Council reserves the right to modify or reject any application and to approve funding amounts lower than the amount requested by the Applicant.

Funding Amounts

The Maximum Monthly Funding available to an Applicant is \$500 per month.

The Maximum Total Funding available to an Applicant is \$2,500.

Applicants who own or operate a community facility or community hall located in the Municipality are eligible to receive up to the Maximum Monthly Funding amount (\$500) to the Maximum Total Funding amount (\$2500).

Royal Canadian Legion Branches that are not located within the Municipality of Lunenburg are eligible to receive up to 60% of the Maximum Monthly Funding amount (\$300) to 60% of the Maximum Total Funding amount (\$1500).



Municipality of the District of Lunenburg

Report to Council

Report To: The Finance Committee
Submitted By: Tissy Bolivar, Program Coordinator
Date: September 1, 2020
Re: Sponsorship Ad Grant: Walk YOUR Way for Autism NS –
September 26, 2020

Recommendation

That *the Finance Committee* recommend to Council, that Municipal Council approve the sponsorship ad request of **Autism Nova Scotia** for **\$500**, for the “Leader” level sponsorship for the **Walk YOUR Way annual event on September 26, 2020**.

Executive Summary

The Walk is an annual event to raise awareness and funds for much-needed autism programs and services in communities around Nova Scotia.

The Municipality has never supported this event in the past and the local event in Bridgewater will support our immediate communities.

Background

As an organization, Autism Nova Scotia is committed to creating a world where all people on the autism spectrum can live their lives fully.

Walk YOUR Way is an opportunity for autistic families and caregivers to gather as a community and support the 14,000+ individuals on the autism spectrum in Nova Scotia. Funds raised through Walk YOUR Way empowers Autism Nova Scotia to help individuals find gainful employment, learn crucial life skills, build support networks, and so much more.

Because of social distancing recommendations for this year, their walk has been changed to a virtual event. Walk, run, skip, ride your bike – do it YOUR way!

With nine Walk YOUR Way events taking place across Nova Scotia, all funds raised stay in the community in which they are raised. This means our sponsorship makes a meaningful difference to our local communities.

As a **Leader Sponsor at \$500**, you will receive:

1. Inclusion in all social media and other announcements
2. Name placement on Walk YOUR Way website
3. Recognition in post event "Thank You" material
4. A solo Sponsorship Spotlight on Facebook
5. Logo placement on Walk YOUR Way website and additional materials
6. 1 complimentary registration/t-shirt

We have never sponsored this event in the past.

Budget Implication

The Sponsorship Ad Grant budget is \$6,000. There is one additional request from this budget for \$250. There are sufficient funds to cover this request.

Alternatives

Not to award a Sponsorship Ad Grant to Autism Nova Scotia Walk YOUR Way event.

Conclusion

Autism Nova Scotia meet the requirements under the Sponsorship Ad Grant for the Walk YOUR Way event being held in Bridgewater on September 26, 2020. This is the only regional walk in our area in which staff recommends providing sponsorship for.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: August 24, 2020

Report Approved By: Bill Schurman

Date: August 24, 2020

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

Report to Council

Report To: The Finance Committee
Submitted By: Tissy Bolivar, Program Coordinator
Date: September 1, 2020
Re: Sponsorship Ad Grant: The Annual Oregan's Subaru Riverport Duathlon: October 4, 2020

Recommendation

That *the Finance Committee* recommend to Council, that Municipal Council approve the sponsorship ad request of **The Annual Oregan's Subaru Riverport Duathlon** for **\$250**, for the "Classic" level sponsorship for their community fundraising event taking place **October 4, 2020**.

Executive Summary

Amid a year of unpredictability, the Bridgewater Triathlon Club has met required guidelines and approval to offer the only in-person multisport program in Nova Scotia this year. This is the 16th annual event which allows them to raise funds for local charities.

Background

This has been a vastly different year for everyone. Organizing a community-based sporting event under the cloud of a global pandemic and evolving public health orders has been as challenging for many local organizations. However, updated guidelines from their partners at Triathlon Canada, Triathlon Nova Scotia and with approval from the Health Authority, they are extremely pleased that plans are underway to host the 16th Annual *O'Regan's Subaru Riverport Duathlon Classic* on October 4th, 2020! Race participants, their supporters and spectators will converge on the streets of Riverport and the surrounding communities for this year's annual family friendly run/bike/run multisport event.

The Bridgewater Triathlon Club has as its principle objective to support and promote healthy lifestyles for all ages through recreational and competitive multisport. They partner with many Lunenburg and Queens County agencies, such as the Lunenburg County Lifestyle Centre, Bridgewater Parks and Recreation Department, Municipality of the District of Lunenburg, and various of the region's Rails to Trails community groups, to advance this objective. This year,

they are pleased to partner once again with the local kids Jumpstart Program. As a volunteer organization, the Bridgewater Triathlon Club is proud to donate a large portion of the after-expenses budget from the *O'Regan's Subaru Riverport Duathlon*. They hope to raise \$1,000 again 2020 for this important charity supporting kids' sports programs in our community.

2020 will once again include the *Do-a-Du* event for beginners and youth!

As a **Classic Sponsor at \$250**, you will be going the distance as:

1. A named Partner Sponsor of the event
2. Have your Logo and/or company name on event T-shirts
3. Hyperlink to your website from ours; Facebook and Twitter recognition
4. Banner space and signage at the start/finish line

We have sponsored this event the past 2 years for \$250.

Budget Implication

The Sponsorship Ad Grant budget is \$6,000. There is one additional request from this budget for \$500. There are sufficient funds to cover this request.

Alternatives

Not to award a Sponsorship Ad Grant to the Bridgewater Triathlon Club for The Annual Oregon's Subaru Riverport Duathlon.

Conclusion

The application put forward by the Bridgewater Triathlon Club meets required criteria for the Sponsorship Ad Grant and it is recommended by staff to approve the request of \$250 towards their Annual Oregon's Subaru Riverport Duathlon.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: August 24, 2020

Report Approved By: Bill Schurman

Date: August 24, 2020

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

Report to Council

Report To: Finance Committee
Submitted By: Tissy Bolivar, Program Coordinator
Date: September 1, 2020
Re: Annual Operating Grant: The DesBrisay Museum

Recommendation

*That the Finance Committee recommend to Council that Municipal Council approve the application for the **DesBrisay Museum** for an Annual Operating Grant in the amount of **\$1,000**.*

Executive Summary

The DesBrisay Museum applied for an Annual Operating Grant. Their application was identified as non-compliant with the grant criteria, however, upon further communication, they have shown they have a society with non-profit status which would allow them to fit within the confines of the grant criteria.

Background

Each year, the Municipality of the District of Lunenburg offers an Annual Operating and Major Recreation Capital Grant program to its non-profit groups to support the many volunteers and volunteer groups that make our communities better places to live, work and play.

When reviewing the original grant requests, Council denied funding to the DesBrisay Museum as their organization did not fall under non-profit status, as per the grant requirements. After staff discussions with the museum, it was identified that they do have a non-profit society, Friends of the DesBrisay Museum Society, in which they are permitted to apply for funding under. This information was not disclosed in their original grant application.

The Museum's original budget request was \$3,000. They were awarded \$3,500 in 2019-2020.

Budget Implication

Council has approved a combined budget of \$80,000 for 2020-2021 for these grant categories. There is currently \$1,000 remaining in this budget that was allocated for the Mahone Bay Pool but were unable to offer programming due to COVID-19.

Alternatives

Not to award the Annual Operating Grant to the DesBrisay Museum.

Conclusion

The DesBrisay Museum is eligible for the Annual Operating Grant under The Friends of the DesBrisay Museum Society. For that reason, staff recommend Council award them with a \$1,000 grant.

Department: Recreation

Report Prepared By: Tissy Bolivar

Date: August 24, 2020

Report Approved By: Bill Schurman

Date: August 24, 2020

Reviewed By CAO:

Date:



Municipality of the District of Lunenburg

REQUEST FOR DECISION

REPORT TO: Finance Committee

SUBMITTED BY: Amy Wamboldt, Grant Coordinator

DATE: August 25, 2020

RE: Climate Change Mitigation Sub Stream of the Investing in Canada Infrastructure Program – Priority Project

RECOMMENDATION

“That Municipal Council endorse the design and construction of an active transportation corridor from Bridgewater to Osprey Village along Trunk 10 as the funding priority for the Investing in Canada Infrastructure Program — Climate Change Mitigation Sub Stream.

EXECUTIVE SUMMARY

The provincial government is seeking applications for potential new infrastructure projects that reduce greenhouse emissions. Selected projects will be submitted to the Climate Change Mitigation Sub Stream of the Investing in Canada Infrastructure Program. The funding ratio for the program is 40% from the Federal government and 33.33% from the province of Nova Scotia.

Municipalities are invited to submit proposals for a new infrastructure project, or a grouping of projects, that reduces greenhouse gases. Projects should be mainly for public use and benefit.

Projects should have a total cost of \$1 million or more. They can be multi-year, with a completion date by October 2027. They can be ready to start in 2020 or later.

Applications will be accepted in these categories:

1. **Buildings**

Projects focused on net zero (or equivalent), deep energy retrofits, and district heating and cooling systems.

2. **Electricity**

Projects focused on electric and water heating, First Nations, community and shared solar, and grid technologies and advanced storage

3. **Transportation**

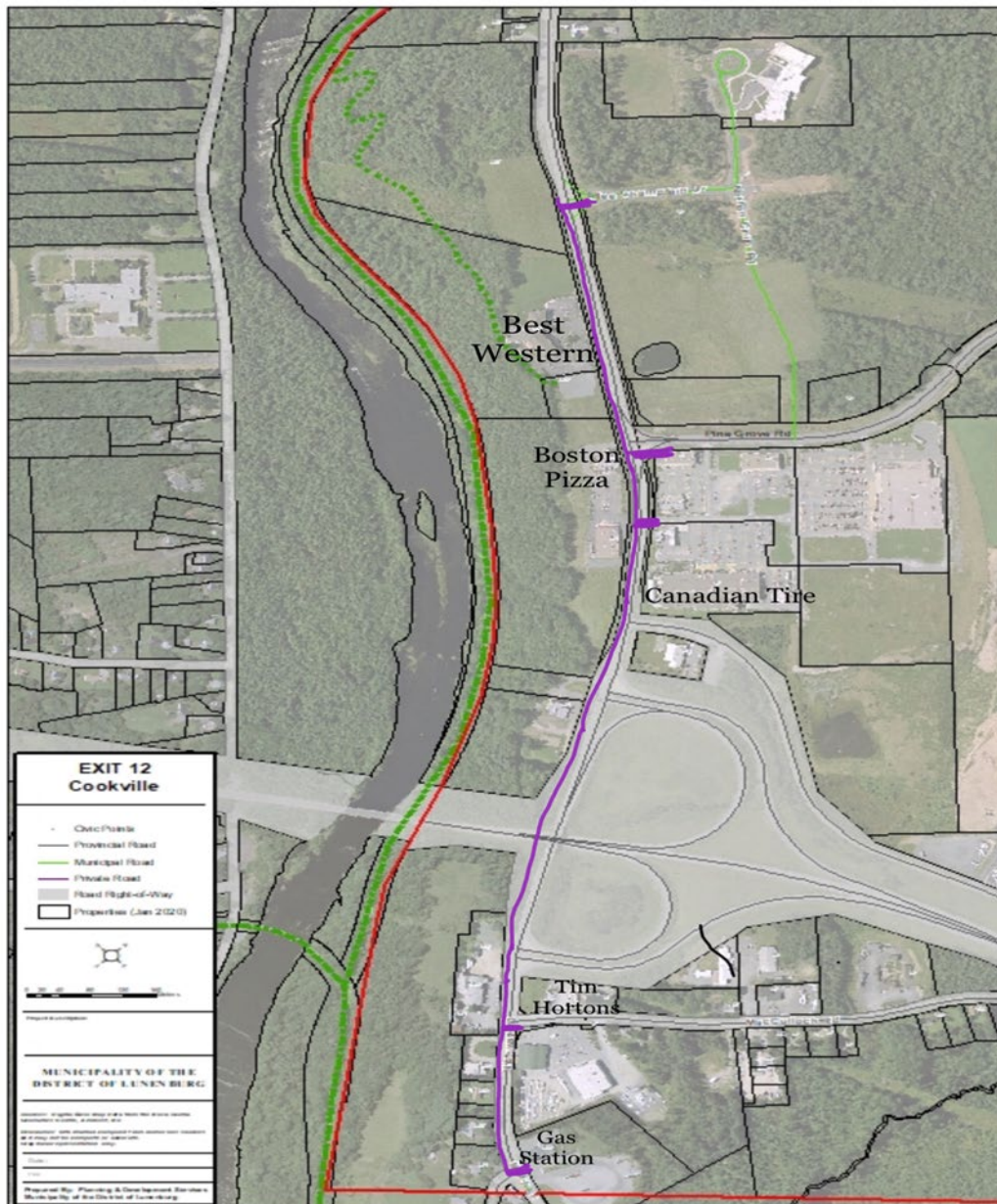
Projects focused on clean energy transportation and active transportation networks.

The deadline for applications is September 9, 2020.

Staff have identified one project that meets the criteria for Climate Change Mitigation Sub Stream of the Investing in Canada Infrastructure Program.

The project proposed by staff for this funding program is the preliminary and detailed design and construction of an active transportation route and pedestrian crossing over Highway 103 near the Exit 12 overpass structure on the provincial Trunk 10. The trail is estimated to be 1.2km length and will begin at North Street and end at Champlain Drive.

As an illustration, the possible route could be:



The project is envisioned to span over two years:

- 2020-2021 - Complete the necessary design documents for tendering and construction of the multipurpose pathway and pedestrian bridge crossing. The design would conform to the Canadian Highway Bridge Design Code, the applicable Transportation Association of Canada publications, Blue Route Design standards, Nova Scotia Transportation and Infrastructure Renewal guidelines and all other relevant codes, guidelines, standards, and specifications.
- 2021-2022 – Construction of the new active transportation route and pedestrian crossing.

DISCUSSION

Osprey Village has been a centre of significant growth over the past decade. In addition to the commercial development, the area has seen the addition of a school and an increase in residential development. The popularity of this destination has caused an increase in vehicular and pedestrian traffic along the Trunk 10 corridor. The most recent traffic counts have estimated that 11,000 vehicles per day are crossing the overpass bridge located along this route. This poses a safety concern as the overpass and highway were not designed for pedestrian travel. The Investing in Canada funding program has created an opportunity to design and construct a multiuse pathway and pedestrian bridge to safely accommodate active transportation travel and promote greater connectivity.

BUDGET IMPLICATIONS

Without a project design, it is difficult to estimate total project costs. Based on similar construction in other municipalities, staff are anticipating a potential project cost of \$4 million. The direct expense to MODL will be reduced through the funding program (40% Federal, 33.33% Provincial) and NS TIR contributions. MODL will cover its portion of the expense through a combination of Gas Tax and Municipal Operating Reserves.

STRATEGIC PLAN

Based on MODL's Active Transportation Plan, this project will support the recommendation to develop an active transportation corridor from Bridgewater to Osprey Village/Pine Grove along Trunk 10. Additionally, this project will support the recommendation that MODL should consider working with the NS TIR and the Town of Bridgewater to provide active transportation infrastructure to connect with Bridgewater's active transportation infrastructure..

WORK PLAN

As this project would require more engineering-based resources than are currently available, staff will develop solutions to overcome such challenges and ensure any additional costs are included in the funding application.

ALTERNATIVES

The project proposed to Municipal Council is the best available fit for this funding stream at this time. Council can decide to forgo an application for this stream of the Investing in Canada Infrastructure Program if this project is not supported.

CONCLUSION

Department: Administration	
Report Prepared By: _____	Date _____
Report Approved By: _____	Date _____
Reviewed By CAO: _____	Date _____

Finance Committee
September 1, 2020
Item: 9.2.1
Approval: E. Wentzell

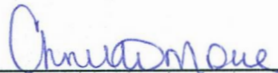
MEMORANDUM

TO: Finance Committee
FROM: Annette Nowe, Property Tax Assistant/Customer Service Representative
DATE: September 1, 2020
SUBJECT: Update on Property Tax Exemption Applications

The Tax Department received 331 property tax exemption applications for the 2020 fiscal tax year. Included in that total were 5 applications that did not qualify because the property owner's income was greater than the \$29,999 target and 2 application where the property changed ownership.

On March 13, 2020 a copy of the application was circulated to many organizations who provide public outreach programs. As well, an application was mailed to each property owner who received the exemption last year. Please see the attached for a complete list of these organizations as well as statistics on the program.

The approved total for the 326 qualifying properties was \$77,642.23 which is under the budget amount of \$88,400, therefore, all approved amounts will be allocated.



Annette Nowe

Property Tax Assistant/Customer Service Representative

Approved by: 
Elana Wentzell, CPA, CMA
Municipal Treasurer

Date: August 26, 2020

List of Organizations

1. Bridgewater Inter Church Food Bank
2. Mahone Bay & Area Food Bank
3. New Germany Food Bank
4. Family Resource Centre Bridgewater
5. Family Support Centre Bridgewater
6. St. Vincent de Paul Bridgewater
7. Salvation Army
8. United Way Lunenburg Co.
9. Harbour House
10. Second Story Women's Centre
11. Lunenburg Co. Senior Safety Coordinator

2019/2020

353 applicants
2 did not qualify (over \$29,999)
1 property classification Resource
1 property not in applicant's name
Total \$84,886.81

2020-2021

331 applicants
5 did not qualify (over \$29,999)
2 changed ownership July 14, 2020