

MUNICIPALITY OF THE DISTRICT OF LUNENBURG
Minutes of a Meeting of
FINANCE COMMITTEE
Held in Council Chamber, 210 Aberdeen Road, Bridgewater, NS
Tuesday, October 1, 2019 – 9:00 a.m.

ATTENDANCE

Councillor Claudette Garland, District 6, Chair
Councillor Eric Hustvedt, District 1, Vice Chair
Mayor Carolyn Bolivar-Getson
Deputy Mayor Cathy Moore, District 5
Councillor Martin Bell, District 2
Councillor Lee Nauss, District 3
Councillor John Veinot, District 4
Councillor Wade Carver, District 7
Councillor Michael Ernst, District 8
Councillor Reid Whynot, District 9
Councillor Errol Knickle, District 10

Staff: Alex Dumaresq, Acting CAO
Elana Wentzell, Director of Financial Services
Angela Veinot, Manager of Accounting
Sarah Kucharski, Communications Officer
Trudy Payne, Director of Recreation Services
Dave Waters, Director of Business Development, Tourism & Infrastructure
Rachel Hiltz, Recording Secretary

1. CALL TO ORDER

Councillor Garland called the meeting to order at 9:00 a.m.

2. ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS:

Mayor Bolivar-Getson advised that the Municipality will receive Provincial Capital Assistance Program (PCAP) funding and flood mitigation funding. The total funding will be \$78,000, which will go to the water and wastewater issues study in Garden Lots and the Petite Riviere Watershed Flooding issues. Mr. Dumaresq clarified that the money for the Petite Watershed Project is for the second phase of research required relating to infrastructure in Fancy's Lake. The Lidar mapping project is a different project.

Councillor Ernst acknowledged the Town of Mahone Bay for their recent successful scarecrow festival, which MODL provided a \$1000 donation toward. Also, the Oakland/Indian Point Residents Association recently did a highway litter cleanup, and they only had to picked up 10 bags of garbage this year. (amended November 5, 2019.)

3. PUBLIC INPUT: (Nil)

4. APPROVAL OF AGENDA:

Moved by Mayor Bolivar-Getson, seconded by Councillor Ernst that the Agenda be approved as circulated. Carried unanimously.

Councillor Ernst advised he would be declaring a Conflict of Interest for item 11.2.2 "Designated Community Project Fund – Dynamite Trail".

5. APPROVAL OF MINUTES – September 3, 2019:

Moved by Councillor Hustvedt, seconded by Councillor Whynot that the Minutes of the September 3, 2019 Finance Committee meeting be approved as circulated. Carried unanimously.

6. BUSINESS ARISING FROM MINUTES: (Nil)**7. AWARDING OF TENDERS/RFPs: (Nil)****8. PRESENTATIONS/SCHEDULED TIMES:****8.1 Heritage Boatyard Cooperative Limited – Darryl Haley, President**

Darryl Haley, President, and Peter Redden, Vice President, were in attendance at this time and gave a presentation titled “Heritage Boatyard Cooperative Limited” (circulated with Agenda).

The presentation included a request for capital funding for their Heritage Boatyard Co-op. They presented their successes to date and explained the impacts they have on the community members at large, not just those interested in heritage boatmaking. They also emphasized the importance of their fundraising efforts.

It was noted that the South Shore is a very popular place for original wooden boat building. People come from all over North America for these boats. This area still has a wooden boat building apprenticeship program.

The volunteers who donated their time on the project so far were thanked for their work.

Mr. Haley and Mr. Redden were thanked for their presentation and left the meeting at this time.

9. CONSIDERATION OF CORRESPONDENCE (Nil)**10. RECOMMENDATIONS FROM COMMITTEES & BOARDS: (Nil)****11. STAFF REPORTS:****11.1 Finance Department****11.1.1 2019/20 Operating Fund Variance and Capital Status Reports**

Ms. Wentzell reviewed the report titled “2019/20 Operating Fund Variance and Capital Status Reports” (circulated with Agenda). She reviewed the variances noted on the operating and capital reports and answered questions posed by Committee members.

11.1.2 2019/20 Policy MDL-12 Tax Relief – Damaged Property, Indian Point

Moved by Councillor Ernst, seconded by Councillor Carver that the Finance Committee recommend to Council that Municipal Council approve tax relief in the amount of \$1,126.27 as per the submitted application for the property located at 115 Indian Point Road, AA# 01306383, and as per section 2(b) of Policy MDL-12 Tax Exemption/Reduction Policy. Carried unanimously.

11.2 Recreation Department

11.2.1 Major Recreation Capital Grant – Heritage Boatyard Cooperative

Councillor Ernst declared a Conflict of Interest, as one of the boats being built by the Co-op will benefit an organization he is part of. Mr. Dumaresq also declared a Conflict of Interest, as he has family in the same organization. Councillor Ernst and Mr. Dumaresq left the table at this time.

Ms. Payne reviewed the report titled “Heritage Boat Yard Cooperative Limited Major Recreation Capital Grant”. (circulated with Agenda).

A question arose regarding late applications. It was noted that other late applications have been received and most of them received their full request. If Council is concerned that future late applications could arrive, they can decide to provide less funding than what is recommended.

Moved by Councillor Hustvedt, seconded by Councillor Bell that the Finance Committee recommend to Council that Municipal Council award the Heritage Boat Yard Co-operative Limited a Major Recreation Capital Grant in the amount of \$2,000 to assist them in completing their Boat Yard Shed Project. Carried unanimously.

Mr. Dumaresq returned to the table at this time.

11.2.2 Designated Community Project Fund – Dynamite Trail

Councillor Ernst did not return to the table as he declared a Conflict of Interest for this item, as he is a member of the Association.

Ms. Payne reviewed the report titled “Designated Community Project Fund Request – Dynamite Trail Association” (circulated with Agenda). The Dynamite Trail Association will need to upgrade and/or repair many of their bridges on their trails. Along with rigorous fundraising efforts, the grant will help the Association complete these upgrades.

Moved by Councillor Bell, seconded by Councillor Whynot that the Finance Committee recommend to Council that Municipal Council approve establishing a Designated Community Project Fund, pursuant to Policy MDL-48, for the Dynamite Trail Association to assist them in raising capital funds to cover capital costs to the trail, primarily the capital cost associated with the bridges. Carried unanimously.

Councillor Ernst returned to the table at this time.

12. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS:

12.1 Lunenburg County Lifestyle Centre (LCLC) Update

Mr. Ed Pavao, Vice President of Business Development, Nustadia Recreation, was in attendance and introduced himself to Council. He provided the following information:

- He has 20 years’ municipal government experience, and 20 years’ with Nustadia.
- Nustadia develops and operates community recreational facilities, and began operating the LCLC in mid-July. They will be managing the facility for the next 9 months, in which time they will complete an operational review.
- He has met with Councillors, staff, community stakeholders, and organizations such as the YMCA and local gyms. He will be coming forward to a joint meeting of Council’s with

a report of his findings once the report is complete. A meeting will be held with the Board on October 23.

Councillors Ernst and Hustvedt provided the following update on the Lunenburg County Lifestyle Centre (LCLC):

- Part of a review of the operations was looking for efficiencies. This information was circulated to Councillors.
- The financials to the end of August are on the upcoming Agenda. They are looking positive so far.
- The Chair of the Board circulated a request to other municipal units for funding. The Town of Mahone Bay responded with \$500 and the Town of Lunenburg has requested a wider discussion regarding how recreation is funded throughout all the local units.
- A report on the distribution of membership by community was circulated. Membership numbers are up a bit, and these do not include corporate packages. The information is as accurate as possible, however, mailing addresses were used so it was difficult to determine when PO boxes, etc. were used.
- The Washboard Union concert is coming up.
- A request was made at the last meeting to have two joint council meetings per year. A decision was made that the current reporting structure is sufficient.
- Council representation renewals are coming up, so other members can have the opportunity to be on the Board.

13. IN CAMERA:

At 10:20 a.m., it was moved by Councillor Whynot, seconded by Mayor Bolivar-Getson that Municipal Council go In Camera to discuss the following items:

13.1 Contract Negotiations under Section 22(2)(e) of the *Municipal Government Act*

13.2 Land Negotiations re Osprey Village under Section 22(2)(a) of the *Municipal Government Act*

13.3 Contract Negotiations under Section 22(2)(e) of the *Municipal Government Act*

Carried. Those opposed: Councillor Bell.

Municipal Council In Camera in session.

At 12:05 p.m., it was moved by Deputy Mayor Moore, seconded by Councillor Whynot that Municipal Council come out of In Camera and return to open session. Carried.

Municipal Council in session.

14. ADJOURNMENT:

There being no further business at 12:05 p.m., it was moved by Deputy Mayor Moore, seconded by Councillor Whynot that the meeting adjourn. Carried.