

AGENDA
FINANCE COMMITTEE

Bridgewater, NS
Tuesday, September 3, 2019
9:00 a.m.

Time & Page

1. CALL TO ORDER
2. ANNOUNCEMENTS, ACKNOWLEDGEMENTS, RECOGNITION: (Nil)
3. PUBLIC INPUT (15 Minutes)
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES – July 2, 2019
6. BUSINESS ARISING FROM MINUTES: (Nil)
7. AWARDING OF TENDERS/RFPs: (Nil)
8. PRESENTATIONS/SCHEDULED TIMES:
 - 8.1 South Shore Work Activity Program – Sharon LeBlanc 10:15 a.m. 1-2
9. CONSIDERATION OF CORRESPONDENCE: (Nil)
10. RECOMMENDATIONS FROM COMMITTEES & BOARDS: (Nil)
11. STAFF REPORTS:
 - 11.1 Finance Department
 - 11.1.1 Property Tax Exemption Applications..... 3-4
 - 11.2 Recreation Department
 - 11.2.1 Sponsorship Ad Grant – Ground Search & Rescue 5-6
 - 11.2.2 Remembrance Day Grants..... 7
 - 11.3 Economic Development Department
 - 11.3.1 Highway 103 Signage
12. MAYOR’S/DEPUTY MAYOR’S/COUNCILLORS’ MATTERS:
 - 12.1 Lun. County Lifestyle Centre (LCLC) Update
13. IN CAMERA:
 - 13.1 Land Negotiations re Osprey Village under Section 22(2)(a) of the MGA
 - 13.2 Legal Advice under Section 22(2)(g) of the MGA
14. ADJOURNMENT



SOUTH SHORE WORK ACTIVITY PROGRAM

23 Collicutt Road,
PO Box 187, Chester NS B0J 1J0
Phone: 902-275-5585 Fax: 902-275-2249
Website: www.sswap.ca
Email: info@sswap.ca

At the South Shore Work Activity Program (SSWAP) we believe in giving people the opportunity to enhance employability and essential skills, experience personal growth, and plan for their future. We provide assessment, instruction and related work skill programs to individuals 18 years of age and older whose personal, physical or social situations may be preventing them from finding or retaining employment.

Located just off Highway 103 at exit 8, we serve individuals from Lunenburg and Queens Counties as well as the western tip of Halifax County. Transportation to our program is available for participants.

The program itself is presented on an intensive and relatively short-term basis and is specifically designed to address individual participant needs, interests and any barriers. Advancement through the program is based on individual progress and regular assessment.

During the program, participants work hands on in four supervised work activity areas. Their participation permits them



to gain skills and receive feedback on their abilities as well as where they may need improvement, while allowing them to experience working in a number of different settings. The work skill areas include: Woodworking/Workshop; Food Services; Janitorial/ Environmental Services and Reception/Customer Service.



We also work with participants during their time in the program to assist them in enhancing other skills through program areas such as: Employability Skills, Life Success Skills and Personal Development; Upgrading for Math and English; Workplace Literacy; Budgeting; Healthy Living; Portfolio Development; Career Exploration; and, Computer Fundamentals.



SSWAP participants go on work placements as well. Community Work Placement Hosts work closely mentoring the participant while they work 3 – 4 days per week. There is open and regular communication between SSWAP's Program Leader and the Work Placement host to ensure a positive work relationship.

Certifications in Emergency First Aid, Food Safe Level 1 and WHMIS are offered regularly during the program to allow participants to be current in these three accreditations.

Counselling support is provided through an assigned instructor/counsellor when a participant starts the program. An individual goal action plan is formulated which identifies personal, educational and vocational goals; the participant and the counsellor meet regularly to discuss progress and any concerns.

Follow up support is done at regular intervals with SSWAP graduates for one year through phone contact. Graduates are also encouraged to initiate contact with program staff should they have any employment or vocational concerns.

People who participate in SSWAP have a better understanding of what it takes to be successful in the work world as well as in their personal lives. They are better equipped to flourish in their work, have an enhanced understanding of what employers are looking for and how to meet those expectations.

SSWAP is dedicated to assisting people *turn abilities into opportunities!*

So if you know of anyone living on the South Shore who may want to enhance their employability and essential skills as well as gain valuable knowledge and experience to better succeed, or if you know of any employers who would like to become a work placement host, SSWAP would love to hear from them.

Contact us at 902.275.5585, e-mail us at info@sswap.ca or drop in to our program at 23 Collicutt Road, Chester, NS. You can also visit our website at www.sswap.ca .

MEMORANDUM

TO: Finance Committee

FROM: Annette Nowe, Property Tax Assistant/Customer Service Representative

DATE: September 3, 2019

SUBJECT: Update on Property Tax Exemption Applications

The Tax Department received 353 property tax exemption applications for the 2019 fiscal tax year. Included in that total were 2 applications that did not qualify because the property owner's income was greater than the \$29,999 target and 1 application where the property was classified as Resource Property and 1 application where the property was not in the applicant's name.

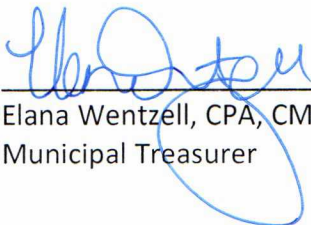
On April 10, 2019 a copy of the application was circulated to many organizations who provide public outreach programs. As well, an application was mailed to each property owner who received the exemption last year. Please see the attached for a complete list of these organizations as well as statistics on the program.

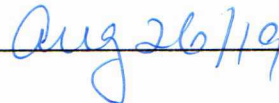
The approved total for the 349 qualifying properties was \$84,886.81 which is under the budget amount of \$88,400, therefore, all approved amounts will be allocated.



Annette Nowe

Property Tax Assistant/Customer Service Representative

Approved by: 
Elana Wentzell, CPA, CMA
Municipal Treasurer

Date: 

List of Organizations

- 1 -Bridgewater Interchurch Food Bank
- 2 -Mahone Bay and Area Food Bank
- 3 -New Germany Food Bank
- 4 -Better Together Family Resource Centre
- 5 -Family Support Centre
- 6 -St.Vincent de Paul
- 7 -The Salvation Army
- 8 -United Way Lunenburg County
- 9 -Harbour House
- 10 -Second Story Women's Centre
- 11 -Lunenburg County Senior Safety Coordinator

2018/2019

291 applicants

1 did not qualify (over \$24,999)

1 property purchased June 30, 2018 ownership not changed to date August 23, 2018

Total \$60,146.98

2019-2020

353 applicants

2 did not qualify (over \$29,999)

1 property classification Resource

1 property not in applicant's name



Municipality of the District of Lunenburg

210 Aberdeen Road Bridgewater Nova Scotia Canada B4V 4G8
Phone: 902-543-8181 / Fax: 902-543-7123 / Web Site: www.modl.ca

MEMORANDUM

TO: Finance Committee
FROM: Tissy Bolivar, Recreation Program Coordinator
DATE: September 3, 2019
RE: Sponsorship Ad – Nova Scotia Ground Search and Rescue
c.c. Trudy Payne, Director of Recreation Services

RECOMMENDATION

That the Finance Committee recommend that Municipal Council approve the Sponsorship Ad request of the **Nova Scotia Ground Search and Rescue** for a ¼ page black and white ad for **\$269.57+HST**, to support their FREE Wilderness Survival Guide.

Motion Required


BACKGROUND

The Nova Scotia Ground Search and Rescue Association will be printing their 8th Annual "Wilderness Survival Guide" in May 2020. This publication is available free of charge throughout the Province of Nova Scotia and is filled with important information on what to do if you become lost in Nova Scotia's many wooded areas.

Proceeds raised from this project will be used to provide support services and training for the over 1,000 volunteer members of Nova Scotia's Ground Search and Rescue who search for lost or missing people, the majority of which are children, help with community evacuations, search for plane crash debris and conduct evidence searches to assist local police.

BUDGET IMPLICATIONS

There are enough funds in the Sponsorship Ad Grant account to cover this recommendation. If approved, \$650 will remain in the account.


Tissy Bolivar

TB/sc

Encl. Advertising prices



NOVA SCOTIA GROUND SEARCH AND RESCUE

“Wilderness Survival Guide”

ADVERTISING PRICES

| AD SIZE (measurements in inches) | SUB TTL | HST | Total |
|--|------------|-----|-----------------------|
| Outside Back Cover (Full Colour) | \$1,093.30 | + | \$163.70 = \$1,255.00 |
| Inside Front/Back Cover (Full Colour) | \$1000.00 | + | \$150.00 = \$1,150.00 |
| Full Page 5" X 7.75" (Full Colour) | \$726.09 | + | \$108.91 = \$835.00 |
| Full Page 5" X 7.75" | \$586.96 | + | \$88.04 = \$675.00 |
| 1/2 Page 5" X 3.8" (Full Colour) | \$486.96 | + | \$73.04 = \$560.00 |
| 1/2 Page 5" X 3.8" | \$386.96 | + | \$58.04 = \$445.00 |
| 1/4 Page 2.4" X 3.8" (Full Colour) | \$343.48 | + | \$51.52 = \$395.00 |
| 1/4 Page 2.4" X 3.8" | \$269.57 | + | \$40.43 = \$310.00 |
| 1/8 th Page 2.4" X 1.8" (Full Colour) | \$204.35 | + | \$30.65 = \$235.00 |
| 1/8 th Page (Business Card) | \$178.26 | + | \$26.74 = \$205.00 |

H.S.T. Registration # 835872 847 RT0001

All typesetting and layout charges are included in the above prices. Electronic ads can be emailed to nsgs@fenety.com.

The publication will be printed in an 5.5" X 8.5" format. All cover spaces should include a 1/4" bleed. Acceptable digital formats include: .tiff, .eps, .pdf, .jpg, .bmp. Compatible applications are Illustrator, Photoshop, and Quark Express. Minimum resolution for all digital ads should be 200 dpi.

An ad will be created with the information available to the publisher if ad copy is not received by the time of printing.

A Complimentary copy of this year's guide, along with a certificate of appreciation, will be received by all advertisers purchasing a 1/8 page and up graphic ad.



Mail Cheque or Money Order to:

NSGS Campaign Office
PO Box 182 STN Central
Halifax, NS
B3J 2M4





Municipality of the District of Lunenburg

210 Aberdeen Road Bridgewater Nova Scotia Canada B4V 4G8
Phone: 902-543-8181 / Fax: 902-543-7123 / Web Site: www.modl.ca

MEMORANDUM

TO: Finance Committee

FROM: Tissy Bolivar
Recreation Program Coordinator

DATE: September 3, 2019

RE: Remembrance Day Grant
c.c. Trudy Payne, Director of Recreation Services

RECOMMENDATION

The Finance Committee recommend to Municipal Council that we award **\$1,000** from the Remembrance Day Grant to support community **Remembrance Day Events** on November 11, 2019 as follows:

Royal Canadian Legion Branch #24 (Bridgewater) - **\$250**
Royal Canadian Legion Branch #49 (Mahone Bay) - **\$250**
Royal Canadian Legion Branch #102 (New Germany) - **\$250**
Parkdale/Maplewood Remembrance Day Committee - **\$250**
Total: \$1,000

Motion Required

BACKGROUND

The Municipality has sponsored these events for several years.

BUDGET IMPLICATIONS

There is sufficient budget to cover these requests.



Tissy Bolivar

TB/sc