

Form 1
Application for Access to a Record
Part XX – Freedom of Information and Protection of Privacy –
Municipal Government Act
Subsection 466(1)

TO: Municipal Clerk
10 Allee Champlain Drive
Cookville, NS B4V 9E4

1. This is an application pursuant to Part XX of the Municipal Government Act (Freedom of Information and Protection of Privacy) for access to:

Check one:

- a) applicant's own personal information; or
- b) other information; or
- c) both applicant's own personal information and other information.

2. I am applying for access to the following record:

(Below, identify the material applied for precisely by including such particulars as the specific event or action to which it refers, the date of the record or the date or period to which it relates, the type of record (document, report, letter, et cetera), names of department personnel who prepared or may have knowledge of the information, or citations to newspapers or publications which are known to have referred to the record.)

3. I wish to:

Check one

- a) examine the record; or
- b) receive a copy of the record.

4. I understand that I may be required to pay a fee before obtaining access to the record.

Date: _____

Signature of Applicant: _____

Print Full Name of Applicant: _____

Mailing Address of Applicant: _____

(Street/Apartment No./R.R. No.)

(Community/County)

(Postal Code)

Telephone Numbers of Applicant: _____ (Residence) _____ (Business)

Fax Number of Applicant: _____

E-mail address: _____

REQUEST TO WAIVE FEES (photocopying, shipping, staff resources)
Please note that this does not include the application fee of \$5.00

I hereby request to be excused from paying fees related to the above application because:

a) I cannot afford to pay fees; or

b) (specify any other reason) _____

FOR OFFICE USE ONLY

Date Received: _____ **Application No.** _____